

PULBOROUGH PARISH COUNCIL GRANT APPLICATION FORM 2018

*By making an application for funding from Pulborough Parish Council, you must confirm your agreement that your contact details may be held and processed for the purpose of corresponding and assessing your funding application. The Council usually contacts previous applicants regarding Grant Aid. **Please tick here [] to confirm you give permission for us to retain your details** to enable us to contact you in the future in this regard only. Pulborough Parish Council's Privacy Notice may be viewed on our website. Alternatively, please email the Parish Office to request a copy.*

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisation's income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of bank statements covering the previous six months must be enclosed.

1. Contact Details

Contact Name	
Organisation	
Is the organisation a registered charity?	(If Yes, provide charity number)
Address	
Post Code	
Telephone Number	
e-mail address	

2. Grant Proposal

Project / Activity for which Grant Requested	
Description of Activity	Please provide a brief description of the activities to be funded by the proposed grant

Details of Activity	Please provide additional details in support of your application, including why the grant is needed
General description of people in Pulborough who will benefit	
Number of people in Pulborough who will benefit	

3. Financial Details

What is the total cost of the activity?	
Amount of grant requested in 2017	
Grant request for 2018	
How will the additional funding for the activity be provided?	
Payee of cheque payment should the application be successful or please provide bank details for a bank transfer payment	

4. Completion of Project/Activity

Upon completion of your project/activity, please confirm in writing that the project/activity has been completed and provide a report/evidence of how the money has been spent, together with a copy of the final invoice.

I certify that the above details are correct to the best of my knowledge and that a written report will be sent upon completion of the project/activity.

Signature

Date

Please note that the deadline for returning the application form is **30 September 2018**. Grants are normally paid in November. Please return the completed form to:

Clerk to the Council
Pulborough Parish Council
Swan View
Lower Street
Pulborough
West Sussex RH20 2BF