



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6TH JULY 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Tilbrook, Henly (arrived 7.34pm), Kay, Kipp, Qusted, Wallace & Wilson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public.

The meeting opened at 7.30pm

18. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs Lawson, C Esdaile & J Esdaile.

19. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

Cllr Qusted declared a personal (Non-Pecuniary) interest in agenda item 5, Planning Application DC/17/1298, Grey Marsh, Batts Lane as this is a neighbouring property, and stated that he would not participate in voting on that application.

Cllr. Wilson updated her Register of Interests and gave to the Deputy Clerk.

20. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 8th & 22nd June 2017 and that the Chairman duly signed them.

Clerk's Report

Min No. 3 - Minutes, Clerk's Report - Funding for Pavements & Parking Restrictions on Corn Store Car Park

Cllr. Arculus advised that the better pavement programme has not entered a new phase and it is not known whether it will, but Cllr. Arculus will ask Highways to assess any particular stretch of pavement in Pulborough, that needs attention. After consulting with Cllr. Kipp & the Neighbourhood Wardens, the Deputy Clerk advised Cllr. Arculus that the pavements in Lower St, Station Rd (the area in front of the shops, opposite Nat West building) and Potts Lane should be assessed.

With regard to the car parking at the Corn Store, Cllr. Arculus suggested that it would be better if a resident put in a request, which Cllr. Kipp has offered to do.

Min No. 11 - Empty Premises in the Swan Corner Area

HDC have sent a reply in response to the Parish Council's letter regarding the former 'Spice Boys' site, which has been circulated in correspondence.

Additional Update

4 hanging baskets have been taken from opposite Dominos on Lower St. This has been reported to the Police and they are liaising with Dominos who are in the process of obtaining CCTV footage of the theft. If this footage shows clear images, the Police will upload onto their Police Identify System to await positive identity. They will keep the Parish Office informed.

Having spoken to Village Nurseries it was felt that it would be too late for any replacement flowers to establish, so they have not been replaced, but additional baskets will be sought for next year.

21. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

22. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

23. PLANNING APPLICATIONS DECISIONS

Members received details of HDC planning decisions and enforcements since the last meeting.

24. COMMITTEE TERMS OF REFERENCE

Members received the Committee's Terms of Reference. The Deputy Clerk advised that the Clerk would like the title 'Powers and Duties' changed to 'Terms of Reference'. Members **AGREED** to this and would also like to add the Memorial Garden to point no. 9. These recommendations will be made to Full Council for ratification.

Resolved: Recommend changes to Full Council for ratification.

25. RE-VISIT PLANNING APPLICATION DC/11/0952 - LAND NORTH OF HIGHFIELD, STANE ST, CODMORE HILL

Cllr. Quedstedt advised that no works are being carried out on this site and he would like to request that the Parish Office write to Cala Homes asking when they will be starting work. Members **AGREED** to this. The Deputy Clerk will action accordingly.

26. CORRESPONDENCE**HDC**

- Acknowledgment of letter from Pulborough Parish Council regarding EN/17/0009, Former Spice Boys, Station Rd, Pulborough. Copied to Committee.
- Correspondence regarding Parsons Field, Pickhurst Lane, Pulborough. Copied to Committee. **Members instructed the Deputy Clerk to reply to HDC stating that the site behind the Toat Cafe is a temporary unofficial gypsy/traveller site and they would welcome HDC's opinion as to whether this could be a permanent site.**
- Copy letter to HDC regarding work on sites before permission has been granted and the response from HDC. Copied to Committee.

- Notification of an application received from Architectural Plants Ltd, Stane St, Pulborough, seeking a new premises licence. Copied to Committee. *Would the Committee like to make any comments regarding the application? Comments required by 01.08.17. **Members instructed the Deputy Clerk to add this application onto the short P&S meeting on 20.07.17, so that full consideration can be given to any comments to be made. Cllr. Tilbrook will take the lead on this application.***

WSCC & SDNP

Notification of submission of the West Sussex Joint Minerals Local Plan. Copied to Committee.

Nutbourne Residents Association

Correspondence regarding HDC's need to allocate additional pitches for gypsies and travelling show people, off Nutbourne Rd. Copied to Committee.

Residents

- Email correspondence regarding the former 'Spice Boys' premises. Copied to Committee.
- Email correspondence regarding speed limits in Pulborough. Copied to Committee. ***Members instructed the Deputy Clerk to forward this email to the Neighbourhood Plan Steering Group, so this matter can be looked at for the Neighbourhood Plan.***

27. PAYMENTS

The following payments were approved and cheques were signed:-

Pulborough Social Centre	1321.50
Burgess & Randall Ltd	58.43
Mr F Bushby	6.77
Horsham Matters Ltd	3586.21
Business Stream	2912.09
Derek Paxton	1950.00
Arun Mowers	66.04
P Day	102.90

The meeting closed at 8.12pm

.....Chairman

.....Date

Appendix 1**Recommendations of the Planning & Services Committee meeting held on
Thursday, 6th July 2017****PLANNING APPLICATIONS****DC/17/1267 - Storage Building Adjacent To North East Corner of Woodleigh
Nutbourne Lane**

Use of building for storage of building tools, equipment and materials (Lawful Development Certificate - Existing) (Resubmission of DC/16/2376). **No objection.**

DC/17/1251 - Ashley House Station Road Pulborough

Variation of Condition 7 to previously approved application DC/16/1957 (Minor Modifications to existing garage/office/games room to create separate dwelling with three bedrooms. New branch added to existing driveway to vehicular access to main house.) Proposed alteration to boundary to allow for garden access past both properties. **No objection.**

DC/17/1200 & DC/17/1178 - Oddfellows Arms 99 - 101 Lower Street Pulborough

Proposed replacement sign work (Listed Building Consent & Advertising Consent). **No objection.**

DC/17/1298 - Grey Marsh, Batts Lane, Pulborough

Proposed conversion of integral garage, installation of rear bifold doors and associated internal alterations. **No objection.**

Trees**DC/17/1121 - Old Rectory, Old Rectory Lane, Pulborough**

Fell 7 x various trees and surgery to 7 x various trees. **No objection.**

DC/17/1322 - 52 Oddstones, Codmore Hill, Pulborough

Fell 1 x Oak, 1 x Wild Cherry & 1 x Elder. **Objection - Members noted that there is a TPO on the oak tree and their objection is consistent with previous objections on this development.**