



**PULBOROUGH PARISH COUNCIL**  
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**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
MEETING HELD ON THURSDAY, 13th APRIL 2017  
AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Henly (Chairman), Clarke, Court, Hare, Lawson, Quedsted and Wilson

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 0 members of the public

***The meeting opened at 7.46pm***

**105. APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**106. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest or changes to register of interests.

**107. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 9<sup>th</sup> March 2017 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report from the meeting held on 09.03.17

Update from the meeting held on 09.03.17

Min No 97 - Pocket Park

Due to work load, the Deputy Clerk and Cllr. Lawson are yet to meet to discuss the list of requirements.

The Clerk has authorised PWS Ltd to spray the stinging nettles along the Harwood's fence, whilst ground treating the main recreation ground, at a cost of £25.00 + vat.

**108. PUBLIC SPEAKING**

There were no public speakers.

**109. PULBOROUGH PATRIOTS (PP) LICENSE**

Members received the response from SALC regarding legal representation for drawing up licenses. SALC advised that the Parish Council absolutely **MUST** have a legally binding document drawn up by a solicitor to ensure that the Parish Councils side is fully representative of their needs and requirements. This should also be reflected in the Standing Orders and Financial Regulations. The Deputy Clerk advised that the F&P Committee will be looking at the Standing Orders & Financial Regulations as this matter is not currently covered within them.

The Deputy Clerk confirmed that the licenses are not signed by the Solicitors, but they are stamped and signed 'certified to be a true and complete copy'.

The Deputy Clerk advised that the licenses for the other sports clubs are still outstanding and the whole procedure has been very troublesome, mainly due to the fact that the Solicitors have had many staff changes and the licenses keep being dealt with by different solicitors, the level of service has been very poor and monies have been paid. Cllr. Quedsted AGREED to contact the Solicitors to complain of the poor service and request that they draw up an additional license for PP as a gesture of goodwill. Cllr. Quedsted will discuss with the Clerk and bring an update to the F&P meeting on 27<sup>th</sup> April 2017.

**110. SPORTS & SOCIAL CLUB (S&SC)**

Members received two separate roofing quotations for replacing the whole of the flat roof and replacing the fascia boards. The Deputy Clerk advised that there may be additional costs to remove pipes, wires and the air conditioning unit. After much discussion, Members AGREED to proceed with the detailed quotation from Derek Paxton of £1950.00 (no vat) and instructed the Clerk to ascertain the additional costs to remove the pipes, wires and air conditioning unit, ready for authorisation at the Full Council meeting on 20<sup>th</sup> April 2017.

**111. RIVERMEAD**

Members received notes, reports and quotations for a species survey following site visits with Sussex Wildlife Trust (SWLT) and RSPB. After much discussion, Cllr. Quedsted commented that the RSPB in Pulborough had been interested in obtaining Rivermead in the past. Members suggested that it would be useful to arrange a meeting with a contact at RSPB, Pulborough to explore the options of working with the RSPB and instructed the Deputy Clerk to arrange a meeting to include Cllrs. Clarke, Lawson, Quedsted and the Deputy Clerk.

**112. OUTSIDE GYM SIGNS**

The Deputy Clerk advised that the 3 stand alone instruction signs had yet again been damaged, the Groundsman has now removed the signs, but the wooden posts remain. The Deputy Clerk contacted Sovereign Design to ask if they could quote for a safer and damage free alternative. Members received quotations of £237.59 + vat (supply only) and £498.25 (incl installation). After some discussion, Members AGREED that there was no need to replace the signs as the instructions are already within the noticeboard. The wooden posts can remain.

**113. GROUND TREATMENT WORKS**

Members received a quotation from Brian Fletcher for £75.00 + vat for initial moss removal from the old cricket pitch. The Deputy Clerk explained that this was for a fertiliser treatment to stop it growing and is a temporary measure because the high iron fertiliser and scarifying would leave the ground black and messy, and now is not a good time just before the cricket season starts. Brian Fletcher will re-quote in September to carry out the full works, which will be a more suitable time. Members AGREED to proceed with the quotation of £75.00 + vat.

**Resolved: Proceed with quotation of £75.00 + vat.**

**114. FENCING AROUND THE PERIMETER OF THE SPORTS PAVILION**

Members received a quotation to repair the fence from Knight Fencing Ltd of £190.00 + vat and an explanation that the fence might have been damaged when trees were cut down from a neighbouring property. Members AGREED to accept the quotation. Cllr. Quested would like to be advised when they are due to repair the fence.

**Resolved: Proceed with quotation of £190.00 + vat.**

**115. USE OF RECREATION GROUND FOR FITNESS BOOTCAMP**

Members received a request from a sports coaching company asking if they could use the main recreation ground, alongside the outside gym equipment, for a fitness bootcamp on Saturdays (approx. 8.30 – 9.30am) and Wednesdays (approx. 6.30 – 7.30pm). The Deputy Clerk advised that they had also requested to use music and they will be using equipment such as slam balls, truck tyres and rugby tackle bags. Members AGREED to the ground being used, but no music will be allowed, the ground will need to be deemed fit for use by the Groundsman and no damage caused by their equipment (contact details should be exchanged) and no vehicles on the recreation ground. Members AGREED the charge will be £20.00 per week and, if all terms are acceptable, instructed the Deputy Clerk to draw up a hire agreement, similar to the MSF one and invoice accordingly in advance.

**Resolved: Advise recreation ground may be used, subject to the conditions stated above and a charge of £20.00 per week.**

**116. CORRESPONDENCE****West Sussex County Council**

Annual update on public rights of way. Previously sent to all Cllrs on 13.03.17.

**Neighbourhood Wardens**

Email advising that they have some "impactive dog fouling posters", which will be placed around Cousins Way recreation ground.

**Pulborough Youth Centre (PYC)**

Email advising that PYC has been successful in raising the extra £850.00 needed for the PYC floor and with the £2500.00 CLC grant, they now have enough to complete the project.

**Sports & Social Club (S&SC)**

Minutes of meeting held on 24.01.17 and accounts to February 2017. Copied to Committee.

**Residents & Associations**

- Email from memorial garden volunteer confirming they will not do any work on the benches and will limit the work to a periodic wipe/bush down to remove any mould or bird droppings etc.
- Email correspondence regarding Nutbourne Common Recreation Ground. Copied to Committee. **Members instructed the Deputy Clerk to thank the resident for all their work, but advised that no further leaf blowing should take place, so as not to disturb the wildlife and ground nesting birds.**
- Email from Tesco advising of a successful volunteering weekend at Pocket Park.

**Publications**

- Wey & Arun e-newsletter - April 17 & quarterly magazine.
- CPRE - Fieldwork & Countryside Voice - spring 17 & Newsletter March 17.

**117. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA**

- Designated barbeque area (VW)

**118. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA**

None.

**119. PAYMENTS RESOLVED:**

Members approved the following payments:

Pulborough Social Centre	67.20

***The meeting closed at 9.05pm***

.....CHAIRMAN

.....DATE