



**PULBOROUGH PARISH COUNCIL**  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: clerk@pulboroughparishcouncil.gov.uk

**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
MEETING HELD ON THURSDAY, 25th MAY 2017  
AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Henly (Chairman), Court, Lawson & Qusted.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 0 members of the public

***The meeting opened at 7.50pm***

**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received and accepted from Cllrs. Clarke, Hare & Wilson.

**2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest or changes to register of interests.

**3. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 13<sup>th</sup> April 2017 as a true and accurate record of the proceedings and the Chairman signed them.

**Clerk's Report from the meeting held on 13.04.17**

**Min No. 109 - Pulborough Patriots (PP) Licence**

Cllr Qusted is yet to contact the Solicitors regarding the leases and licences. *Cllr. Qusted will speak to the Clerk regarding this next week.*

**Min No. 111 - Rivermead**

The Deputy Clerk has contacted the RSPB regarding a meeting, but the relevant person has been absent from work. Contact has now been made with the Manager at RSPB, Pulborough and a reply is yet to be received.

**Min No. 113 - Ground Treatment Works**

The Deputy Clerk has tried several times to arrange for the temporary measure of moss removal from the old cricket pitch, but the Contractor has not returned any calls. *Members suggested contacting Pat Weeks again regarding the laying of fertiliser for the moss removal and Cllr. Henly advised that the Bowling Club would lend their scarifier for use in September if needed. The Deputy Clerk will deal with accordingly.*

Min No. 117 - Matters Raised by Councillors for Inclusion on Next Agenda

As Cllr. Wilson sent her apologies for this evening's meeting, the item of 'Designated Barbeque Area' has not been put on tonight's agenda.

Update from the meeting held on 09.03.17

Min No 97 - Pocket Park

The Deputy Clerk and Cllr. Lawson have discussed the list of requirements. The Deputy Clerk circulated the list of requirements and requested Cllrs. to comment on the designs. *Cllr. Henly advised that 2 bird boxes have been donated, so only another 2 will need to be purchased. Members commented that S106 funds could be applied for if the Tesco 'Bags of Support' was not successful. Cllr. Lawson suggested that the owl box may look better in a different design, the Deputy Clerk will liaise with her at the time of purchasing.*

*Whilst discussing Pocket Park, Cllr. Court advised that the sign advertising Tesco's support in Pocket Park has been taken away. Tesco are re-ordering one.*

Additional Update

The Stoolball Club have advised that they will be holding their tournaments on Sun 16th July & Sun 3rd Sept. The Deputy Clerk has contacted all the relevant clubs to make sure this does not clash with other events. The Bowling Club have an event and a match on those days, but car parking should not be an issue as the Stoolball Club park on the recreation ground (subject to conditions and Groundsman approval) as in previous years. If they have to park in the car park, they have been advised to leave 10-12 spaces for the Bowling Club.

**4. PUBLIC SPEAKING**

There were no public speakers.

**5. SPORTS & SOCIAL CLUB (S&SC)**

Members received two quotations for a new 'cellar' door at the S&SC. One of the quotations was for a steel clad door and deadlocks, which the contractor deemed necessary for quality and security. The other quotation was for the same door (and additional frame) as the recently replaced 'front' door. The Deputy Clerk has spoken to Mike Walsh, who advised that a steel clad door was not necessary and the locks from the damaged door could still be used as the locks were only recently purchased. Members AGREED to proceed with the quotation from Sam Grove Carpentry for £340.00 incl VAT.

**Resolved: Proceed with quotation from Sam Grove Carpentry for £340.00 incl VAT.**

Whilst discussing the S&SC, Cllr. Court advised that the gas box alongside the side entrance to the club is broken. The Deputy Clerk will contact British Gas to deal with accordingly.

## 6. PLAYGROUNDS

- 6.1 Members received a quotation from George Potbury Forestry Ltd for £190.00 + vat for a broken gate post in the playground area on the main recreation ground. Members AGREED to this quotation.

**Resolved: Proceed with quotation from George Potbury Forestry Ltd for £190.00 + vat.**

- 6.2 Members received photographs of the playground surface in Masons Way play park, which is showing cracks. The Deputy Clerk advised that this has not been highlighted in the February playground inspection report. Members instructed the Deputy Clerk to highlight this to ARD Development when they next do their inspection in July and obtain their opinion on the surface.

## 7. REQUEST FROM RESIDENT

Members received a resident request to hold a birthday party, using a hog roast company to supply the food, on the main recreation ground on Sunday 17th September 2017. After much consideration, Members felt that the recreation ground was not a suitable venue for this event and neighbouring properties need to be considered. The Deputy Clerk will advise the resident accordingly.

**Resolved: Advise resident that their request is denied.**

## 8. CORRESPONDENCE

### **Nutbourne Common Recreation Ground (NCRG)**

- Email correspondence confirming no more leaf blowing will occur.
- Numerous emails from Nutbourne Common residents regarding tree damage and reports of fires. Cllrs. Queded & Lawson met with the residents and arranged for removal of the mess and logs from the area. Local secondary schools contacted re fires.
- Updated proposal letter from Frank Riddle. Copied to Committee.
- Resident's survey. Copied to Committee.

### **Nutbourne Common Residents Association**

Minutes and corrections from the meeting held on 25.04.17. Copied to Committee.

### **Pulborough Pythons Football Club (PPFC)**

Email from new Chairman of the PPFC, introducing himself. Copied to Committee.

### **Sports & Social Club (S&SC)**

- Letter thanking the Parish Council for their support and understanding during recent difficult financial times.
- Committee meeting minutes from 21.03.17.

### **Horsham District Council (HDC)**

- Confirmation of a TPO on an old Holm Oak Tree in Downlands, Pulborough.
- Notification of a new mapping system for TPO's using the link <https://horsham.maps.arcgis.com/apps/webappviewer/index.html?id=f8cab77b5b72485abe9b30d4349c0047>

### **Recreation Ground, Rectory Lane**

- Email from the Neighbourhood Wardens (NHW's) advising they had great engagement with a group of young people on the recreation ground, they found them litter picking of their own accord, using some discarded carrier bags and all rubbish was put in the bin by the bandstand.

- Report of broken glass on the recreation ground on 14 April. (Cleared by Litter Picker).
- Email from the boot camp instructor advising he does not wish to take up a regular booking on the recreation ground for the price quoted.

**Residents & Associations**

- Notification of possible poisoning of dogs on Cousins Way recreation ground (27.04.17). The Groundsman checked the allotments and recreation ground and found no sign of any weed spraying. The NHW's have spoken to vets in Pulborough, Storrington & Billingshurst and they have no reports of pets being poisoned. No further reports received.
- Email regarding issues at Masons Way and the playground. Copied to Committee.
- Report of fires started in Pocket Park. NHW's have been advised.

**Publications**

Wey & Arun e-newsletter. May 2017.

**Sports & Social Club**

Minutes of the committee meeting on 25.04.17.

**9. PAYMENTS RESOLVED:**

Members approved the following payments:

Mrs L Richards	8.00
Mrs H Knight	12.03
Pulborough URC Traidcraft a/c	5.40
Computer-eyez (south) Ltd	148.80

***The meeting closed at 8.26pm***

.....**CHAIRMAN**

.....**DATE**