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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 13th JULY 2017
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Clarke, Court, Hare, Lawson, Queded & Wilson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 1 member of the public.

The meeting opened at 7.42pm

10. APOLOGIES FOR ABSENCE

There were no apologies for absence.

11. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest or changes to register of interests.

12. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 25th May 2017 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Update from the meeting held on 09.03.17

Min No. 95 - Pulborough Patriots (PP)

Pulborough Football Club (PFC) have advised that they will only have one team for next season, so as agreed at the R&OS meeting on 09.03.17, the PP will play on the main recreation ground. The Deputy Clerk has left a message advising them of this. This matter will be reviewed before each season and so will be added to the R&OS agenda for May 2018.

PFC have advised that the PP will have to purchase their own goal posts that will fit into the existing post holes. Members instructed the Deputy Clerk to advise the PP of this and to bear this in mind if they can only play on the main recreation ground for one season.

Additional Updates

The Referee's shower has had a new valve replacement at a cost of £337.00, which was authorised by the Clerk.

In agreement with the Clerk and Chairman of the Council, George Potbury has been requested to cut and remove a large storm damaged section hanging up in a silver birch tree over the pathway at Nutbourne Common Recreation ground at a cost of £90.00 + vat.

13. PUBLIC SPEAKING

The Chairman welcomed Ms Emma Huntley-Hart and invited her to speak regarding item 6, Designated Barbeque Area.

Meeting adjourned: 7.45pm

Meeting reconvened: 7.47pm

The Chairman thanked Ms Huntley-Hart for taking the time to address the Committee.

14. COMMITTEE TERMS OF REFERENCE

The previously circulated Terms of Reference with the Deputy Clerk's suggested amendments were considered, together with Members' suggestions. Following discussion, it was **RESOLVED** to **RECOMMEND** the Committee Terms of Reference to Council with the following amendments:-

- Separate the Recreation & Open Spaces (R&OS) Committee and Recreation Advisory Committee (ReCAD).
- Insert the constitution for the R&OS Committee.
- Delete the ex-officio paragraph.
- Change Powers & Duties to Terms of Reference.
- Delete point 9.
- Move point 10 to point 3 under ReCAD and change 'Committee' to 'Recreation Advisory Committee'.
- Add Recreation & Open Spaces Committee to the last line of the constitution.
- Insert points 1 & 2 under ReCAD.
- Amend a couple of minor grammatical errors.

Cllr. Hare noted that most points state that the R&OS Committee are 'To be responsible'. Cllr. Hare enquired as to the personal liability of such responsibilities. The Deputy Clerk will enquire with SSALC and report back, but thought that the responsibility lies with the Council as a whole body and not individual Cllrs.

15. DESIGNATED BARBEQUE AREA

Cllr. Wilson advised that the question of having a designated barbeque area on the main recreation ground was raised on social media, so she thought it was a matter that should be considered. After some discussion, Members **AGREED** that a designated barbeque area was not possible, due to space and the possible damage it could do to the grounds. It was noted that if events take place on the main recreation ground, requiring a barbeque, organisers are advised that they must have barbeques either on the patio area of the S&SC (with approval from the S&SC) or on the car park. Members instructed the Deputy Clerk to advise the Neighbourhood Wardens of this, and remind them of the by-laws, should they see anyone having a barbeque on the grassed area.

Resolved: There will be no designated barbeque area on the main recreation ground.

16. REQUEST FROM CRICKET CLUB

Members received a request from the Cricket Club for the Parish Council to hire a skip for the removal of rubbish from the Sports Pavilion, in order for them to install a replacement shed. The Deputy Clerk advised that the Cricket Club would move the rubbish, with help from the Groundsman. The costs of a 6 yard skip is £225.00 + vat. Members AGREED to hire a skip. The Deputy Clerk will liaise with the Cricket Club and arrange accordingly.

Resolved: Hire a skip at a cost of £225.00 + vat for removal of rubbish at the Sports Pavilion.

17. RIVERMEAD

The Deputy Clerk advised that herself and Cllrs Clarke, Lawson & Quested met with the RSPB to discuss options at Rivermead. The RSPB will conduct a site visit and comeback to the Parish Office with their feedback. The RSPB advised that they have a volunteer list that may be able to help.

In the meantime, Cllr Lawson has obtained the adjacent landowner's contact details and Members instructed the Deputy Clerk to write to the landowner requesting access of their land for machinery and skip hire needed to clear and maintain the Rivermead site.

The Deputy Clerk advised that some immediate actions were needed to avoid the area becoming more overgrown and after discussion it was AGREED to do the following:

- Arrange a site visit with Members of the R&OS Committee.
- Write to nearby residents advising not to fly-tip with rubbish and compost, asking them to clear the areas behind their fences. To also request volunteers to help clear and maintain the area.
- Contact the RSPB asking for help from their volunteer list.

18. SPORTS PAVILION

Members received a report and quotations for two options for works required to the cold water tanks in the Sports Pavilion, which are storing hot water, instead of cold, because the stored hot water is conducting up the cold feed pipe and into the cold water storage tanks. An additional quotation of £230.00 was received for ventilating the room.

It was noted that Option 1, unvented kits installed and associated works, at a cost of £8600.00 + vat could be used within the rebuild of the Sports Pavilion and vents would not be required.

Option 2, at a cost of £7500.00 +vat could be carried out as a minimal requirement to maintain the current installation.

The Deputy Clerk advised that these costs are a maximum, but an 'intrusive survey' would need to be carried out to obtain exact costs, but they will be no more than quoted. The Parish Office is also in the process of trying to obtain further quotations.

After much discussion, Members **RESOLVED** to **RECOMMEND** to Council to carry out the works within Option 1 of the quotation at a cost of no more than £8600.00 +vat.

19. CORRESPONDENCE**Pulborough Cricket Club**

Email correspondence regarding a replacement shed. Copied to Committee.

Sports & Social Club

Year end accounts for 31.03.17.

Publications

- Wey & Arun quarterly magazine.
- CPRE Sussex News - Spring/Summer 2017.

Community Youth Work

Quarterly report. Copied to Committee.

Wey & Arun Canal Trust

E-newsletter - July 2017.

SSALC Ltd

Notification that the Lawn Tennis Association has launched a £250m fund to transform tennis courts. Expressions of interest are being invited and the information can be found at <https://www.lta.org.uk/news/general-news/2017/june/lta-spearheads-250-million-transformation-of-britains-tennis-courts/>

National Plant Monitoring Scheme

2017 update.

20. PAYMENTS RESOLVED:

Members approved the following payments:

Pulborough Social Centre	67.20
West Sussex County Council	4974.02
West Sussex County Council	7614.40
Kent County Council	46.79
Legal & General Assurance Society	516.91
Goodman Nash	1973.05
SSALC Ltd	324.00
National Westminster Bank	15.05

The meeting closed at 8.40PM

.....CHAIRMAN

.....DATE

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