



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 18th January 2018 at 7.30pm.**

**Heather Knight
Clerk**

Dated 11th January 2018

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
Chairman's welcome and to approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES OF FULL COUNCIL**
To approve the Minutes of the Council Meeting held 23rd November 2017 (attached) and to receive the Clerk's report on issues raised at the meetings.
- 4. COMMITTEE MEETING MINUTES**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 23rd November and 7th December 2017 and 4th January 2018 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Committee Meeting and Advisory Committee Meeting, held on 16th November 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.
 - 4.3 Finance and Policy Committee**
To receive the Minutes of the Meeting held on 16th November 2017 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.
Min. 64, Budget and Precept, forms separate agenda item No. 8.
- 5. ADJOURNMENT FOR PUBLIC SPEAKING, INCLUDING:-**
 - **Report from Neighbourhood Wardens, if available**
 - **Presentation to Members by WSCC about the "What If" Community Resilience Programme**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

6. WSCC "WHAT IF?" COMMUNITY RESILIENCE PROGRAMME

To consider whether the Council wishes to participate in the programme (paper copied to Council)

7. DISTRICT & COUNTY REPORTS

To receive reports from the District and County Councillors present.

8. BUDGET AND PRECEPT YEAR END 31ST MARCH 2019

To receive the recommendation of the Finance & Policy Committee and any updated information and agree the budget and required precept for the year ending 31st March 2019 (F&P Min. 64, 16.11.17 refers, previously copied to Council).

9. INTERNAL AUDIT REPORT 2017-18 (INTERIM)

To note the report (Copied to Council) and consider recommendations made.

10. NEIGHBOURHOOD WARDEN SCHEME

- To consider any update on HDC seed funding scheme
- To approve new arrangements for Neighbourhood Warden Steering Group, Terms of Reference, representatives and reporting (paper copied to Council)

11. SPORTS PAVILION REBUILD PROJECT UPDATE

To note meeting with Councillors and User Groups on 24th January 2018.

12. COMMUNITY BENEFIT PAYMENT

To consider approval of potential mitigation payment relating to Broadford Bridge works and, if approved, how Council may wish to use the funding.

13. NEIGHBOURHOOD PLAN

To receive update and to consider Pulborough Housing Needs Assessment Report by AECOM, for feedback of comments by 22nd January 2018 (paper previously circulated).

14. DAMAGED BOUNDARY FENCE BETWEEN SPORTS PAVILION CAR PARK AND BOWLS CLUB

To note updated information following liaison with the Bowls Club and consider any further action necessary (Min. 76, 21.9.17 refers).

15. COUNCILLOR TRAINING

To note various training opportunities and approve costs of attendees, if any (Copied to Council).

16. HEALTH & WELLBEING FOLLOW-UP SURVEY

To consider Council completion of survey (Copied to Council).

17. PULBOROUGH COMMUNITY TRANSPORT

To note and ratify Clerk's action in writing to retiring scheme co-ordinator.

18. VILLAGE MARKET

To agree Councillor attendees at the market on Saturday 27th January 2018.

19. REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Council on other organisations.

20. CORRESPONDENCE

To note items of correspondence as per list circulated (copied to Council).

21. PAYMENTS

To approve the payments for signing (details to be circulated prior to meeting).

22. STAFFING

- To note appointment of new Weekend Litter Warden
- To consider approval of additional working hours for administrative staff in light of increased Council activity.

Item 22 may contain confidential matters and therefore require a resolution to exclude public and press (SO 1c refers)