



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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**ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 29<sup>th</sup> November 2018 at 7.30pm.**

*Please note that this is the rescheduled meeting that was cancelled on 15<sup>th</sup> November 2018, which had also previously been rescheduled from 8<sup>th</sup> November 2018.*

**Heather Knight**  
Clerk

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Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 22<sup>nd</sup> November 2018**

### **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**  
To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve and sign the minutes of the meeting held on 25<sup>th</sup> October 2018 (attached) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. PARISH COUNCIL FINANCES**
  - To receive bank reconciliations for Cashbook 1 as at 31st October 2018, (*previously copied to Committee*) and compare to bank statements
  - To note most recent summary of Income and Expenditure compared to budget (*previously copied to Committee*)
  - To receive most recent summary of earmarked funds (*previously copied to Committee*)
  - To note creditor invoices more than 30 days outstanding

- 6. BUDGET AND RESULTING PRECEPT REQUIREMENT FOR 2019/20**  
To agree the potential budget for the 2019/20 civic year for recommendation to full Council (*draft budget to be circulated*)
- 7. S106 FINANCES**  
To consider the most recent (October) HDC Unspent Section 106 Funds report (*previously copied to Committee*)
- 8. ITEMS FOR NEXT F&P AGENDA**  
To note any items requested for the next F&P agenda, to be followed up as a written proposal with recommendations for decision.
- 9. CORRESPONDENCE**  
To note items of correspondence (*previously copied to Committee*)
- 10. PAYMENTS**  
To approve the payments list for signing. (*Details to be circulated to Members prior to meeting*)