



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 7TH JUNE 2018 AT PULBOROUGH SPORTS AND SOCIAL CLUB**

**PRESENT:** Cllrs Tilbrook (Chairman), C Esdaile Henly, Kipp & Wallace.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 1 member of the public (arrived at min no 5 and left at min no 6).

*The meeting opened at 7.31pm*

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. J Esdaile, Kay, Lawson & Queded.

**2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to the register of interests.

**3. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 3rd & 17th May 2018 and the Chairman duly signed them.

**Clerk's Report**

There was no Clerk's report.

**4. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

**5. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**6. PLANNING APPLICATIONS DECISIONS**

Members received details of HDC planning decisions and enforcements since the last meeting.

**7. LOWER ST, PULBOROUGH**

Cllr. Tilbrook advised Members that he had recently met with WSCC's Highways Manager regarding the recent Lower St works and the issues raised regarding the quality of the material used for re-surfacing the footway. The Highways Manager advised it takes a while to bed in and it will lighten over time as the surface outside the United Reform Church has done, which has the same material. The resurfacing was a county wide project. It was acknowledged that the surface outside The Flower Shop will need to be carried out again. Cllr. Tilbrook also advised that the Highways Manager will be putting together a list of further improvement suggestions for Lower St, upon receipt of these suggestions, Members can review the matter again.

**8. BUS SHELTERS**

Members received a proposal from Cllr. Clarke to install additional bus shelters with funding from S106 contributions. The Deputy Clerk has been liaising with WSCC about the process this will need to follow. After much discussion it was **AGREED** that the following recommendation be made to Full Council at the meeting on 21.06.18:

- Bus shelters to be funded by S106 contributions for 3 locations as follows:
  - Brinsbury College north direction for 14 people.
  - Brinsbury College south direction for 14 people.
  - Outside Sainsbury's, Stane St, Pulborough for 6 people.

Costs still need to be obtained for the shelters, but for 3 shelters, as indicated in Cllr. Clarke's proposal, would be approx. £8000.00 + vat plus construction site costs.

**9. CORRESPONDENCE****SDNPA**

Email advising that the SDNPA's local plan has been submitted to the Secretary of State for examination. All comments made in the consultation can be viewed on [www.southdowns.gov.uk/localplan](http://www.southdowns.gov.uk/localplan)

**National Planning Policy Framework (NPPF)**

- Email from Cllr. Kipp regarding the NPPF consultation. Already sent to Cllrs.
- Email regarding the consultation response from HDC. Copied to Committee.

**DC/18/0985 - Minto, Stane St**

Email correspondence regarding the above application. Copied to Committee.

**West Sussex Fire & Rescue Service**

Email correspondence regarding an update on current issues. Copied to Committee.

**Residents**

- Copy email correspondence regarding a large truck blocking two spaces in Lower St, Pulborough over the bank holiday weekend.
- Email correspondence regarding the gateway signs in Broomers Hill. Copied to Committee.
- Letter complaining about the re-surfaced pavements in Lower St & reply from the Parish Office, advising that his letter can be forwarded to WSCC and/or his County Councillor.

**10. ITEMS FOR NEXT P&S AGENDA**

None.

**11. PAYMENTS**

The following payments were approved and cheques were signed:-

Pulborough Social Centre	166.93
Mrs L Underwood	4.22
David Chaffe	230.00
SSALC Ltd	72.00
West Sussex County Council	8739.66
A Local Printer Ltd	204.00
Mrs H Knight	20.54
Eyelevel Design	707.64
Information Commissioner's Office	35.00
BT	176.78

***The meeting closed at 8.21pm***

.....Chairman

.....Date

**Appendix 1****Recommendations of the Planning & Services Committee meeting held on  
Thursday, 7th June 2018****PLANNING APPLICATIONS****DC/18/0868 - Mare Hill House West Mare Lane Pulborough**

Erection of a side extension to existing garage and replacement of 2x first floor windows on south elevation with Juliet balconies. **No objection.**

**DC/18/0984 - Middle Barn Farm Coombelands Lane Pulborough**

Replacement of roof tiles (Listed Building Consent). **No objection.**

**DC/18/0985 - Minto Stane Street Codmore Hill Pulborough**

Demolition of existing outbuildings and erection of 3no. dwellings with associated landscaping works and a new access from Stane Street. **Objection, due to over development, it's outside the BUAB and it's on a green field site.**

**DC/18/1010 - 2 Rivermead Pulborough**

Erection of a 1.8m high close boarded fence along part of boundary next to the public highway. **No objection.**

**DC/18/1066 - Mulberry House Stane Street Codmore Hill Pulborough**

Replace oil fired boilers with gas boilers including installation of internal gas line, external flue pipe to side elevation and removal of existing flue (Listed Building Consent). **No objection, but Members would like to add a cautionary note to say gas combi boilers rely on there being a high enough flow rate of water through the system in order to work and maintain their warranty. Because Southern Water cannot increase the pressure with the meter supply main, this means that if there are any housing developments up stream of this property, then the water main will not be able to sustain the required flow rate and the boiler will fall out of warranty and will not work as well.**

**DC/18/1011 - Farthings Stall House Lane North Heath Pulborough**

Erection of a single storey rear extension. Demolition of existing outbuildings and erection of a replacement double garage. **No objection.**

**DC/18/1123 - 9 Link Lane, Pulborough**

Variation of Condition 1 for previously approved application DC/18/0204 (Prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.6m, for which the maximum height would be 3.2m, and for which the height of the eaves would be 2.5m) To allow top hung windows to the eastern flank wall to be obscured and to be bottom hinged awning windows. **No objection.**

Trees

**DC/18/1029 - H B Cranfield Wealth Management 62 Lower Street Pulborough**

Surgery 1 x Yew tree (Works to Tree in a Conservation Area). **No objection.**

**DC/18/1081 - 147 Lower Street Pulborough**

Fell 15 x Conifer, 2 x Cotoneaster, 2 x Holly, 1 x Sycamore, 1 x Prunus, 1 x Blackthorn, 1 x Pyracantha. **No objection.**

Surgery 3 x Prunus, 2 x Apple , 1 x Maple, 1 x Holly, 1 x Beech, 1 x Cherry. (Works to trees in a Conservation Area). **No objection.**

**DC/18/1012 - Old Rectory Old Rectory Lane Pulborough**

Fell 1 x Holly, Surgery 1 x Holly, Surgery 5 x Yew. **No objection.**