



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 11TH JANUARY 2018
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Bignell, Clarke, Court, Hare, Lawson & Qusted

IN ATTENDANCE: Mrs L Underwood (Clerk) and 1 members of the public.

The meeting opened at 7.45pm

55. APOLOGIES FOR ABSENCE

There were no apologies for absence.

56. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

All members declared a non-pecuniary interest in agenda item 5, Nutbourne Common Recreation Ground as the Council is the Trustee of the ground.

Cllr. Qusted declared a personal, but non-pecuniary interest in agenda item 9, Pocket Park, as one of the quotations was from a family member.

There were no changes to Register of Interests.

57. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th November 2017 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Min no. 48 – Hazel Shrub at Pocket Park

The Deputy Clerk is waiting to hear from the coppice company as to when they may be able to carry out the work, which they would be happy to do, a call has also been put into Brinsbury College to see if any of their students could assist, but they have not responded as yet.

Min No. 52.1 – Playground Works

Cllr. Qusted would like to be advised when the modular unit has been painted, the Deputy Clerk advised that she was waiting for an exact date, but it will be carried out before the end of February. The resident requesting this work has been informed accordingly.

58. PUBLIC SPEAKING

The Chairman welcomed Mr Frank Riddle and invited him to speak regarding item 5, Nutbourne Common Recreation Ground (NCRG).

Meeting adjourned: 7.49pm

Meeting reconvened: 8.10pm

The Chairman thanked Mr Riddle for taking the time to address the Committee and Members thanked Mr Riddle for his help in the recent volunteer sessions on site.

59. NUTBOURNE COMMON RECREATION GROUND (NCRG)

Members received email correspondence from Mr Frank Riddle, raising 3 points and noted Mr Riddle's comments within the public speaking session. The points raised were commented on as follows:

Point 1 – Heathlands Reunited Project

Mr Riddle thinks that NCRG should be included or at least mentioned in this project. Members AGREED and instructed the Deputy Clerk to contact South Downs National Park Authority (SDNPA) to advise them of this, but it maybe because NCRG isn't in the SDNP that it isn't included. The Deputy Clerk will advise of their reply.

Point 2 – Difficulty in transplanting of Ulex Minor

Cllr. Lawson explained that 4 gorse bushes on site will be bolstered with Ulex Minor, which will grow in that area and add to it.

Point 3 – Additional Bilberry

After much discussion regarding Bilberry planting, Members AGREED that the previously agreed 8 Bilberry will be planted, along with a further 8, to be provided by the Nutbourne Conservation & History Group, and a small amount of seeds (no more than 100) in 4x4 groups at a location, within NCRG, to be agreed, on site, by local Members. This would enable Members to look at a variety of ground cover whilst the seeds are growing. The Deputy Clerk will confirm this in writing to Mr Riddle.

Resolved: 16 Bilberry plants and a small amount of seed to be planted in 4x4 groups on site as agreed by local Members.

Members would like to pass on their thanks to Nutbourne Residents Association and Nutbourne Conservation & History Group for their contribution to the planting in NCRG.

60. CONSULTATION ON THE DRAFT PUBLIC RIGHTS OF WAY MANAGEMENT PLAN

Members received the above name consultation from WSCC. Members commented and AGREED to submit the following comments:

- The draft plan does not mention users of public rights of way, their obligations should be highlighted, e.g. care and respect should be given, i.e. closing gates, keeping control of dogs, clearing dog waste, wearing suitable clothing and footwear and users should remain on the footpaths and not walk across fields.
- Pg. 15 states "Where possible the proposer **should** gain landowner support, as this is often the key to getting new access", this statement should read **must** not should.
- Members endorse the removal of stiles.

The Deputy Clerk will submit these comments.

Resolved: Submit comments as stated above.

61. RIVERMEAD

Members received land registry maps and the title register as requested at the R&OS meeting on 30.11.17, min. no 50, which shows contradictory maps of the land owned by the Parish Council. Members instructed the Deputy Clerk to obtain a copy of the Conveyance, noted under the Charges Register, and report back at the next available meeting.

62. SDNPA

Members received email correspondence regarding Heathlands Reunited and the commissioning of an artist to create a site specific sculpture for Wiggonholt Common, asking for views and ideas. Members felt that this should be linked with the wildlife trail, being co-ordinated by Pulborough Community Partnership (PCP), as it will encourage people to walk along the wildlife trail to the sculpture at Wiggonholt Common.

Cllr. Lawson suggested that a plaque or wall design, along the wildlife trail include heather as part of the design and then the sculpture at Wiggonholt Common could maybe be copper wire design incorporating heather which will provide a correlation between the wildlife trail and the Wiggonholt sculpture. Members AGREED to this idea and instructed the Deputy Clerk to submit these comments. Cllr. Quested will also advise PCP accordingly.

Resolved: Submit comments as stated above.

63. POCKET PARK

Members received a list of items and costs agreed for Pocket Park to be funded by the Tesco Bags of Help Scheme, however as the amount awarded is less than the total cost of items, Members need to either re-consider the list or look at other options of funding the shortfall.

Cllr. Clarke advised that there are still earmarked funds for Pocket Park, which were part of the Pocket Park Association fund and these monies could be used to fund the shortfall, so that all items can be purchased. Members AGREED to these funds being used.

The Deputy Clerk advised that the cost for installing the bird boxes may not be required as the volunteer group at Pocket Park previously installed 2 bird boxes, so maybe they could install an additional 2. She will report back at the next available meeting.

Subsequent to the meeting, the Deputy Clerk can confirm that there is a total of £977.39 as at 30.11.17, which will cover the shortfall.

64. INSTALLATION OF WORCESTER BOILER AT SPORTS PAVILION

Members received correspondence, which reported conflicting views regarding the installation of the Worcester boiler at the Sports Pavilion. After some discussion, Members AGREED that an Independent Body should review the reports and installation and instructed the Deputy Clerk to contact 'Gas Safe Register' as both contractors are members. The Deputy Clerk will carry out this instruction urgently and report back at the next available meeting.

65. CORRESPONDENCE**Sports Pavilion & Recreation Ground**

- Notification that a brewery delivery vehicle has damaged the recreation ground, whilst making deliveries at the S&SC. The S&SC have contacted the brewery who are investigating and will come back to the Parish Council. ***The Deputy Clerk advised that the Groundsman has repaired the ground, but a reply is still required from the brewery.***
- Notification from the Caretaker that the radiator thermostat control in the committee room has been broken. The Parish Office has been in touch with the last group to use the committee room and are waiting a reply. ***It is not known how this was broken, but the valve will be repaired on Monday 15th January 2018.***

Pulborough Sports & Social Club

Minutes from the meeting held on 17.10.17 & profit & loss figures from April through to October 17.

Community Youth Work

Quarterly report. Copied to Committee.

Publications

- Wey & Arun Canal Trust quarterly magazine & e-newsletter Dec 17.
- Countryside Voice - winter edition.

66. PAYMENTS RESOLVED:

Members approved the following payments, and the cheques/direct debits were duly signed:-

Payee	
West Sussex County Council	7732.91
Pulborough Social Centre	69.13
Burgess & Randall Ltd	100.00
Horsham Matters Ltd	3586.21
The Leak Detection Company	474.00
Mr D Hurst	84.68
BT	157.26
Daisy Communications	11.81

The meeting closed at 9.11pm

.....CHAIRMAN

.....DATE