



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **11th October 2018** at approximately **7.45pm** (following a meeting of the Advisory Committee on Recreation & Open Spaces)

**Heather Knight**

**Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 4th October 2018**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To confirm and sign the Minutes of the Meeting held on 13th September 2018, (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. PLAYGROUND WORKS**
  - To receive and discuss quotations from ARD Playgrounds following the 6 monthly playground inspections, and agree works needed to be carried out and make recommendation to Full Council if required. Report & quotations copied to Committee.
  - To receive and note 'The Roles and Responsibilities of the Playground Inspector and of the Inspector'. Copied to Committee.

- 6. CAMPAIGN TO PROTECT RURAL ENGLAND (CPRE)**  
To decide if the Parish Council's annual CPRE membership should be renewed at a cost of £36.00. Copied to Committee.
- 7. SECURITY ALARM SYSTEM FOR THE TRACTOR SHED**
  - To note a recommendation to upgrade the existing alarm system in order to avoid false alarm calls being logged.
  - To receive and discuss quotations to upgrade the existing alarm system, including the annual maintenance charge, following the recommendation. Copied to Committee.
  - To receive and discuss quotation for annual maintenance of the existing alarm system should Members decide not to upgrade the system. Please note only existing supplier will quote for existing system, other supplier will not support such an old system. Copied to Committee.
- 8. BOILER AND WATER HEATER SERVICE**  
To receive and discuss quotations for a yearly boiler and water heater service. Copied to Committee.
- 9. COPPING HAZEL SHRUBS AT POCKET PARK AND ON THE MAIN RECREATION GROUND**
  - To receive and discuss a quotation for coppicing of hazel shrubs. *Previously discussed on 08.02.18, min no 57.* Not available at time of agenda being issued.
- 10. POCKET PARK**
  - To discuss and if agreeable decide on a location to place a 'supported by' plaque from 'Tesco Bags of Help'.
  - To discuss reapplying to the 'Tesco Bags of Help' scheme and if agreeable discuss items to be applied for.
- 11. SPORTS PAVILION**
  - To receive Contractor report re pavilion roof and cellar ceiling, following water damage to fire detector.
  - To receive and discuss a quotation to have a fire zone drawing to be displayed in the sports pavilion.
- 12. ITEMS FOR NEXT R&OS AGENDA**  
To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.
- 13. CORRESPONDENCE**  
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 14. PAYMENTS.**  
To approve the payments for signing and transferring.