



**PULBOROUGH
NEIGHBOURHOOD PLAN**

**NOTES OF THE STEERING GROUP MEETING
WEDNESDAY 27TH MAY 2015
1pm PARISH MEETING ROOM,
SPORTS PAVLION, RECTORY CLOSE**

PRESENT:

Les Ampstead (LA)
Anne Ball (AB)
David Hurst (DH)
Peter Jones (PJ)
Richard Keatley (RK)
Andy Tilbrook (AT)

IN ATTENDANCE:

Sarah Norman (SN) Clerk to the Parish Council

APOLOGIES

Ray Quested (RQ)
Alistair Smith (AS)
Rowena Tyler of AirS (RT)

RK welcomed everyone and thanked them for attending.

1. Site Assessment

Following the series of sessions held over the previous 6 weeks at which the methodology for the site assessment was agreed, the criteria determined and finally all sites proposed considered against the criteria, Members of the Steering Group received the final version of the Site Assessment Report.

The report was considered point by point and minor changes made to ensure that the information was clear and understandable to all.

It was noted that this will be available alongside the Pre Submission Plan to give rationale behind the decisions taken when the sites were determined.

After due discussion, it was AGREED with all in favour that the document be approved and recommended to the Parish Council for ratification.

2. Date of Next Meeting

The next meeting date of 10am on Wednesday 10th June was duly noted.

SN advised that the Pre Submission Plan is currently being finalised and will be distributed to all Steering Group members on Monday 8th June. RK highlighted the importance of all members reading the document fully before the meeting on the 10th as this will be the final review before the plan is recommended to Full Council on 18th June.

It was AGREED that as many members of the Steering Group should attend the Parish Council meeting on the 18th June.

The 6 week public consultation will start shortly after the Parish Council's approval is given after which there will be a period of review and if necessary amendment before a further consultation period.

SN advised that it will be necessary to hold some information events during the initial 6 week consultation and this should be discussed and agreed at the Parish Council meeting on 18th June.

Meeting Closed 1.45pm