



PULBOROUGH NEIGHBOURHOOD PLAN

NOTES OF THE STEERING GROUP MEETING WEDNESDAY 30th SEPTEMBER 2015 10am PARISH MEETING ROOM, SPORTS PAVLION, RECTORY CLOSE

PRESENT:

Les Ampstead (LA)
David Hurst (DH)
Richard Keatley (RK)
Ray Quested (RQ)
Alistair Smith (AS)
Andy Tilbrook (AT)
Peter Jones (PJ)

IN ATTENDANCE:

Sarah Norman (SN) Clerk to the Parish Council

APOLOGIES

Rowena Tyler (AirS)

RK welcomed everyone and thanked them for attending.

1. Update

RK advised that since the last meeting he, SN & RQ had met with Catherine Howe (CH) and Barbara Childs (BC) of HDC regarding their fuller comments on the Pre Submission Plan. The HDC officers had acknowledged that the delays in fully commenting on the Pre Sub were frustrating, apologised and noted the departure of Laura Bourke as Neighbourhood Planning Officer.

HDC's main concern had surrounded the site to the west of the railway station as discussed at the previous meeting and were pleased to receive the proposed new Policy 10 that dealt with the issue. HDC had also confirmed that they agreed that a further Regulation 14 consultation was not necessary and could be dealt with as suggested by rCOH Ltd.

Subsequent to the meeting, CH had provided a formal response which had in turn be sent to rCOH for comment and would be referred to when finalising the Submission Plan as per agenda item 2.

During the meeting the future validity of the Pulborough & Nutbourne Design Statements had been questioned. BC advised that as these SPDs had been drafted in accordance with the old Core Strategy, their influence, if and when the HDPF is adopted, is unknown and therefore a review of the Design Statement, after the HDPF adoption, may be wise.

2. Submission Documentation

Members reviewed in detail each of the documents, corrected typos and agreed the following with comments noted:-

Regulation 14 Report

- i). In relation to comments surrounding the undetermined planning application for the land to the west of the railway station, members questioned the use of the words "approved" and "granted" rather than "supported" and "determined".

Consultation Statement

- i). Focus Groups to be referred to as Working Groups to provide continuity with Submission Plan.

Green Spaces Study (Appendix to Policy 14)

- i). Suggest the inclusion of a picture showing the Harvest Fair for East Glebe Field
- ii). Pages should be numbered (except front cover)
- iii). Spelling amended to Harvest Fair.

Site Assessment Report May 2015 Amended September 2015

- i). No comment

Submission Plan

- i). Front picture should include railway station (RK to action) and the same picture should be used for all documentation for continuity.
- ii). Foreword to include the first para of Policy 1 under point 1 of the key elements summary
- iii). Foreword to make reference to the percentage increase in the number of dwellings between 2000 and the end of the plan period.
- iv). SN instructed to ask Neil Homer of rCOH to read the Foreword and confirm that he is happy with all the wording used.
- v). Members questioned the use of the term "distant" in Policy 10 when referring to the SDNP but defer to rCOH's advice on this.
- vi). Wish to see wording in Policy 2 for a minimum of 2 car spaces per dwelling as suggested in a resident response to the Regulation 14 consultation and as included in the Storrington & Washington NP.
- vii). Members received the comments from HDC as referred to in (1) above and noted the comments from rCOH. After discussion it was AGREED to accept rCOH's recommendation as to whether to amend the plan or not.
- viii). With regard to the comments from HDC on the length of Policy 15 (Design), Members AGREED that, in view of the uncertainty of the weight of the Pulborough Design Statement once the HDPF is adopted, they intend to retain all points in the Submission Plan.
- ix). Members stated their disappointment with the quality of all the maps included in the document. SN to ask rCOH if better quality maps can be included. If it is not possible to include them into the document then can they be provided as stand alone PDF's to be published on the Parish Council website alongside the Submission Plan?
- x). It is assumed that the Evidence Base Documents will be copied across from the Pre Submission Plan.

Members AGREED that, subject to any necessary amendments recommended by rCOH Ltd, all of the above documents should now be recommended to Pulborough Parish Council for consideration at their meeting on 15th October and if accepted, submitted to HDC shortly afterwards.

3. Other Business and Further Actions

It was noted that, on the assumption that the plan is accepted by the Parish Council, there will be no need for further Steering Group meetings until after HDC have carried out their 6 week consultation.

It was agreed that a meeting to note HDC's comments arising from their consultation would be advisable and that it is anticipated that this will need to take place late December and early January; however timings are out of the SG's control in this regard.

The SG will also need to meet again in the Spring to talk about publicity for the referendum.

4. Date of Next Meeting

tbc

Meeting Closed 12.40pm

DRAFT