



## **PULBOROUGH NEIGHBOURHOOD PLAN**

### **NOTES OF THE STEERING GROUP MEETING MONDAY 20<sup>TH</sup> OCTOBER 2014 10.00 a.m. PARISH MEETING ROOM, SPORTS PAVLION, RECTORY CLOSE**

#### **PRESENT:**

Les Ampstead (LA)  
David Hurst (DH)  
Peter Jones (PJ)  
Richard Keatley (RK)  
Ray Quested (RQ)  
Alistair Smith (AS)  
Andy Tilbrook (AT)  
John Wallace (JW)

#### **IN ATTENDANCE:**

Rowena Tyler of AirS (RT)  
Sarah Norman (SN) Clerk to the Parish Council

#### **APOLOGIES**

Anne Ball

#### **1. Update**

- i) Input of surveys well underway and thanks for all the hard work. Is hoped to be completed by Friday 24<sup>th</sup> October.
- ii) Lower response rate from under 40's noted and consideration given to retargeting this group. However, on balance, RK proposed that this not happen due to time constraints and also desire to be completely fair and ensure that no challenge later than this demographic was given an unfair advantage in expressing their opinions.
- iii) Will bear in mind the low response rate from this group when carrying our future consultations such as at pre submission stage, to ensure that everything is done to reach them.
- iv) DH stated that from the surveys that he has input, the under 40's do not have particularly strong opinions.
- v) RK asked RT if this response pattern was typical and she felt it was.
- vi) It was noted that at future consultation events it will be necessary for the Steering Groups to be seen to not influence. SN, as paid officer and non resident could be in attendance at events.
- vii) LA would like to see all volunteers thanked as well as respondents. Agreed that some sort of publicity/press release should be done to cover this. This could include some feedback from the survey but importance of not pre emptying the Stage 1 Report was highlighted.
- viii) Timescales :-
  - a) All input for Stage 1 Report to AirS by 31<sup>st</sup> October

- b) LA to collate all input for onward transmission to AirS by 31<sup>st</sup> October
  - c) The draft Report will be available from AirS by mid November. Corrections/typos etc can be changed but RT will not want to see major changes. All corrections etc are to go through SN and not individually direct to RT.
  - d) Final document published in time to be used as basis for Planning Policy Workshop (PPW) which is booked for Tuesday 4<sup>th</sup> December.
  - e) 40 invitees to attend PPW; made up of representatives from County, District, Parish, local and national stakeholders, local business as well as local community groups.
- ix) Need to get a final “Call for Sites” out. DH to organise but needs confirmation of next Bulletin date. SN to ascertain and advise asap.
  - x) RT suggested that the call for sites also be targeted at landowners, estate agents, developers etc. AT keen to try and use brownfield sites, much of this being redundant farm buildings etc which landowners may not have even considered as a development possibility. RQ felt that much of these would in fact come under the “windfall” sites that HDC are relying on. RT suggested that all are clear on definition of brownfield site as stated in the NPPF.
  - xi) RK advised that in the New Year there will also be events for landowners and developers. These could be one on one or a “beauty contest” type of event. This could be followed up by a public exhibition when the list has been honed down, depending on how many sites are put forward. AT expressed concern about speaking to just large scale developers and would like to see smaller firms included.
  - xii) RT suggested that the NP Officer at HDC be asked for guidance to ensure that the plan does not set off on an unwanted path i.e. will CIL only be payable on developments above a certain size.
  - xiii) RT also stated that policies can be included to tackle design both aesthetic and ecological such as solar power, grey water.

## **2. Preparation of Community Views for Stage 1 Report.**

- i) RT advised that there will only be 8 to 10 pages of A4 for all community views so huger paragraphs not needed.
- ii) Ideal if these are made up of bullet points of key issues
- iii) Each group leader then gave a summary of their findings so far.
- iv) Leaders are to email their input to LA as soon as possible.
- v) Findings to be discussed at another meeting next week before submission to AirS.

## **3. Review of Community Engagement Statement**

To be discussed at next meeting

## **4. Actions before next Meeting**

Submission of all input to LA by Friday 24<sup>th</sup> October if possible

## **5. Date of Next Meeting**

29<sup>th</sup> October 2014 at 10am