



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 17<sup>th</sup> January 2019 at 7.30pm.**

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 10th January 2019**

## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the Council Meeting held 22<sup>nd</sup> November 2018 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items):-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the Meetings held on 22<sup>nd</sup> November 2018, 6<sup>th</sup> December 2018 and 3<sup>rd</sup> January 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
  - 4.2 Finance and Policy Committee**  
To receive the Minutes of the Meeting held 29<sup>th</sup> November 2018 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.  
**Min. 59, Budget and Precept, forms separate agenda item 8.**
- 5. Adjournment for Public Speaking:-**  
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

- 6. District and County Reports**  
To receive reports from the District and County Councillors present.
- 8. Budget and Precept for Year End 31<sup>st</sup> March 2020**  
To consider the recommendation of the Finance & Policy Committee and any updated information (Min. 59, 29.11.18 refers) and agree the budget and required precept for the year ending 31<sup>st</sup> March 2020. *(Draft budget copied to Council)*
- 9. Internal Audit Report 2018-19 (Interim)**  
To note the report and consider recommendation made. *(Copied to Council)*
- 10. Sports Pavilion Rebuild Project**  
To note any update, evaluate position and consider any action required, such as arranging meeting of the Sports Pavilion Development Working Group to recommend strategic plan for project progression.
- 11. Neighbourhood Plan**  
To receive verbal progress report on the draft Neighbourhood Plan and pre-Regulation 14 work.
- 12. Neighbourhood Warden Steering Group**  
To note Neighbourhood Wardens' January report *(copied to Council)* and consider any recommendations from the Steering Group, or directives from the Council to the Neighbourhood Wardens.
- 13. Public Art – Stane Street**  
To note receipt of up to date information regarding public art scheme for Stane Street development site. *(Copied to Council)*
- 14. May 2019 Elections**  
To note information and guidance received in preparation for local elections to Parish Council *(copied to Council)*.  
To consider plans to encourage nominations and public interest in standing for election.
- 15. Committee Vacancies**  
To appoint Members to fill a new vacancy on the Planning & Services Committee due to Cllr J Esdaile stepping down from the Committee, and ongoing vacancies on Policy & Resources Committee.
- 16. Village Market**  
To agree rota of Members to cover the Parish Council stand at the market on Saturday 26<sup>th</sup> January 2019.
- 17. Representatives on Outside Bodies**  
To receive reports from Members representing the Council on other organisations.
- 18. Correspondence**  
To note items of correspondence as per list circulated *(copied to Council)*.
- 19. Items for Next Agenda**  
To note items put forward (Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda)
- 20. Payments**  
To approve the payments list for signing (details to be circulated prior to meeting)