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MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 9th APRIL 2015
AT THE SPORTS PAVILION

PRESENT: Cllrs E Wallace (Chairman), Clarke, Henly, Quested, Reddin & Wilson.

IN ATTENDANCE: Lisa Underwood (Assistant Clerk) and 1 member of the public.

The meeting opened at 7.47pm

127. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Gill & Lawson.

128. DECLARATIONS OF INTEREST

There were no declarations of interest.

129. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 12th March 2015 as a true and accurate record of the proceedings and the Chairman signed them.

Item 123 - Parking on the Recreation Ground

Cllr. Wilson advised that she has seen a wren go into the vehicle, but didn't know if there was a nest in there.

CLERK'S REPORT - FROM MEETING HELD ON 12TH MARCH 2015

Item 117 – Flooding Behind Carpenters Meadow

Land Registry have confirmed that part of the land is registered. A application, along with payment, to ascertain who it is registered to was sent on 7th April 2015.

Item 118 - Playgrounds

Please note that the quotation to replace the chicken wire is not being sought elsewhere, as stated. There was another chicken wire repair required, which has now been dealt with.

Item 122 - Public Art

The Assistant Clerk contacted Cllr. Gill, as instructed, to see if she had any further ideas. Cllr. Gill stated that all the ideas sounded good, and the Committee had captured her suggestion in the animal trail and that it would be nice to involve children at the primary school in planning the art. Cllr. Mortimer has sent some local artist contacts to the Parish Office. The Assistant Clerk will contact them shortly.

Item 123 - Parking on the Recreation Ground

A request was sent to the DVLA to obtain details of the owner of the vehicle. However the application has been returned, requesting further information, which has been sent back to the DVLA.

From R&OS Meeting - 27th March 2014

Item 126 - Risk Register

The Parish Office has now purchased a mobile phone for the Groundsman, with a £15.00 top up, which will be topped up every few months.

Cllr. Spillane proposed, and it was agreed, that the Groundsman should attend a manual handling course. Fred was booked on a course, which was subsequently cancelled, and now the only courses being offered require a minimum of 12 people attending. The Clerk cannot find any alternative courses, does the Committee have any ideas please? **Members suggested that the Clerk contact local companies (e.g. New Place Nurseries & care companies) who request their staff to attend manual handling courses and ask if the Groundsman could join their staff on the course, in order to make up the minimum number required. Also ask the companies providing the courses to let the Parish Office know when they have a minimum of 12 people on a course, so the Groundsman can attend also.**

130. PUBLIC SPEAKING

The Chairman welcomed Mr Andy Tilbrook and invited him to speak regarding agenda items no 5, Addition of Footpath to Definitive Map & no 6, Condition of Public Rights of Way

Meeting adjourned: 7.55pm

Meeting reconvened: 8.10pm

The Chairman thanked Mr Tilbrook for taking the time to address the Committee.

131. ADDITION OF FOOTPATH TO DEFINITIVE MAP

This agenda item was discussed in conjunction with agenda item 132.

Members noted Mr Tilbrook's comments as follows:

1. The landowners have installed a fence/jump along FP1995 as you come through a hedge going northwards, which makes it unsafe to walk on. Mr Tilbrook suggested that the Parish Council should contact the landowners to ask them to remove this fence/jump.
2. Along FP1996, horse-jumping events are taking place, which have also had jumps installed, again making this unsafe. Mr Tilbrook suggested that this footpath could be changed to be along the metalled track, further south, which runs west, then the events could continue, but walkers could still walk along that way.
3. The metalled track, which continues along the Gallops to join up with FP1994 has historically been used by lots of people and Mr Tilbrook would like to see the continuation of the metalled track become a permissive footpath.

Cllr. Quested questioned whether removing the fence on FP1995 would mitigate the need for points 2 & 3. Cllr. Clarke advised that it wouldn't as there are further jumps along that footpath. Cllr. Clarke also commented that along the east/west footpath the styles are difficult to climb over with dogs, and so they have to be taken off their lead. It was noted that over time more events have taken place across the footpath and the level of tolerance of the landowner decreases as more people use it.

After some discussion the Committee instructed the Assistant Clerk to write to the landowners asking them to remove the fence as per point 1 above and for their agreement to move FP1996 to the metalled track as per point 2. If the landowners were in agreement, then WSCC could be approached jointly.

132. CONDITION OF PUBLIC RIGHTS OF WAY

Please see minute no 131 above.

133. COUSINS WAY RECREATION GROUND TRIM TRAIL

Members received a resident letter expressing concern over noise and anti-social behaviour with the current siting of the trim trail. The Assistant Clerk advised that this resident suggested the trim trail be installed at the end where the goal posts are. This resident would also like to meet with Councillors on site to discuss this matter further. Members commented that as the goal posts are used, so this would not be an option.

Following the public meeting on 17th March 2015, in principle, all residents surrounding Cousins Way recreation ground were in agreement with the trim trail, but wanted consideration given to re-siting it. Some residents didn't want to see it from their upstairs windows. It was noted that if the trim trail was in view, there was less likelihood of vandalism and anti-social behaviour.

After further discussion, the Committee instructed the Assistant Clerk to ask 2 representatives from the group of residents whose contact details are held, and who came to the first meeting in October 2014, along with the resident who sent in the letter as mentioned above, to attend a site meeting to discuss this matter further. Cllrs. Quested, E Wallace & Henley will attend.

134. FUN FAIR AT COUSINS WAY RECREATION GROUND

Members received a verbal request for Shayler's fun fair to be located on Cousins Way recreation ground from 11th May 2015 to 18th May 2015. After some discussion it was AGREED to allow the fun fair to be held on Cousins Way recreation ground, providing the Groundsman confirms that the ground conditions will be suitable and that any rubbish is cleared away. The Assistant Clerk will contact Shayler's and enquire how far in advance they need confirmation.

135. FIRE RISK UK

Members received a quotation of £85.00 + VAT from Fire Risk UK to carry out the recommended works to the control panel. Members AGREED to proceed with the quotation and instructed the Assistant Clerk to facilitate.

Resolved: Payment approved of £85.00 + vat. The Assistant Clerk will arrange for works to be carried out.

136. RISK REGISTER

Members received the Risk Register and AGREED to the updating of R1, R2, R3.2, R3.4, R4.1, R4.2, R5.1 & R5.2 to the R&OS risk register and 12a to the governance and management risk register. Members queried who the 'Warden' was as stated in 5.1 & 5.2. Is this the Groundsman? The Assistant Clerk will enquire with the Clerk and report back and amend if necessary. The Assistant Clerk will amend the allotment checks, R5.1, from regular checks in Summer to quarterly checks.

It was also noted that under 12a, the risk should be amended to say bus shelters and not bus shelter. The Assistant Clerk will amend accordingly.

137. CORRESPONDENCE
Wey & Arun Canal Trust
Quarterly newsletter.

West Sussex County Council (WSSC)
Response from the Access Ranger regarding maintenance of public rights of way.
Copied to Committee.

138. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA

- **Pocket Park Update (RQ)**
- **Oddstones-Public Open Spaces (PC)**

139. PAYMENTS RESOLVED:

That the payment of the following payments be approved and cheques signed:

PAYEE	AMOUNT/£
SLCC Enterprises Ltd	69.00
Broxap Ltd	287.94
Pulborough Social Centre	61.25
West Sussex County Council	6102.65
Arun Mowers	9600.00

The meeting closed at 9.00pm

.....**CHAIRMAN**

.....**DATE**