



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.**

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held **virtually/online** on **Thursday, 18<sup>th</sup> March 2021 at 7.30pm.**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until 7<sup>th</sup> May 2021

**Heather Knight  
Clerk**

**Dated: 11<sup>th</sup> March 2021**

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## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the online Council Meeting held 18<sup>th</sup> February 2021 (*attached*) and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the online Meetings held on 18<sup>th</sup> February and 4<sup>th</sup> March 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the online Meeting held on 11<sup>th</sup> January 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.

#### **4.3 Finance and Policy Committee**

To receive the Minutes of the online Meeting held on 25<sup>th</sup> February 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting. The Minutes include the following recommendation:-

- To approve adoption of the drafted Social Media Policy (*copied to Council*)
- To approve adoption of the drafted Policy and Protocol for Marking the Death of the Sovereign or Senior Royal (*copied to Council*)
- To approve the re-adoption of the amended Internal Control Policy for 2021-22 (*copied to Council*)

#### **5. Adjournment for public speaking:-**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

***This item includes under 5a) (business itemised on the agenda):-***

- Presentation from Pulborough Pump Track group on their proposal for a facility in Pulborough;
- Verbal update from Pulborough Neighbourhood Plan Steering Group Chairman

#### **6. Pump Track Proposal**

To consider any further action by the Parish Council following the presentation from Pulborough Pump Track group

#### **7. Pulborough Neighbourhood Plan**

To consider Steering Group recommendation to approve in principle modifications to the Pulborough Neighbourhood Plan following Reg.16 representations received by HDC, before progression to Independent Examination.

#### **8. District and County Reports**

To receive reports from the District and County Councillors.

#### **9. Committee Vacancies**

- To consider requests for appointments to fill committee vacancies;
- Appointment of Chairman of Planning & Services Committee;
- Appointment of Vice Chairman of Planning & Services Committee.

#### **10. WSALC (West Sussex Association of Local Councils)**

To receive report from Cllrs Hare and Kipp, to note formation of new WSALC Board and consider whether the Parish Council will subscribe to WSALC membership for 2021/22.

#### **11. Sports Pavilion Rebuild / Refurbishment Project**

Verbal update on progression to full planning application and to note invoice of £500 from Studio 5, being first interim payment for work in connection with the preparation of the planning application.

#### **12. Association of Parish Councils Aviation Group (APCAG)**

To note subscription invoice of £100 for 2021 and to consider the Council's continued membership.

#### **13. Pulborough Village Market**

To note that the market will take place on Saturday 24<sup>th</sup> April and to consider whether the Council will arrange representative attendance at a PPC stand.

**14. Representatives on Outside Bodies**

To receive brief reports from Members representing the Council on other organisations.

**15. Correspondence**

To note items of correspondence as per list circulated. *(Copied to Council)*.

**16. Chairman's Announcements and Urgent Matters**

**17. Payments**

To approve the payments list for signing. *(Details to be circulated prior to meeting)*

**Members of the public wishing to hear the meeting live should dial: 0203 8555316  
(normal local call rate applicable)**

**Phone Conference ID: 469 491 43#**

You will be asked your name and allowed audio access to the meeting, unless you have pre-registered to speak or are a Member of the Parish Council.

Meetings may be recorded for officer note taking purposes and will be destroyed thereafter.