



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 19<sup>th</sup> October 2017 at 7.30pm.**

**Heather Knight  
Clerk**

**Dated 12<sup>th</sup> October 2017**

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## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
Chairman's welcome and to approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES OF FULL COUNCIL**  
To approve the Minutes of the Council Meeting held 21<sup>st</sup> September 2017 (attached) and to receive the Clerk's report on issues raised at the meetings.
- 4. COMMITTEE MEETING MINUTES**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the Meetings held on 21<sup>st</sup> September and 5<sup>th</sup> October 2017 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.  
**To consider recommendation that Council purchase and install Christmas Trees along Lower Street at a cost of £3,200 (Min. 68 P&S 5.10.17 refers).**
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the Committee Meeting and Advisory Committee Meeting, held on 14<sup>th</sup> September 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.
  - 4.3 Finance and Policy Committee**  
To receive the Minutes of the Meeting held on 28<sup>th</sup> September 2017 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.  
**To consider recommendation that the Clerk be moved by one salary point from SCP 33 to SCP 34 with effect from 1<sup>st</sup> October 2017.**

- 5. ADJOURNMENT FOR PUBLIC SPEAKING, TO INCLUDE REPORT FROM NEIGHBOURHOOD WARDENS IF AVAILABLE**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**
- 6. PULBOROUGH RAILWAY STATION PRESERVATION** (referred P&S 7.9.17 Min. 50)

Address by Rowena Tyler, Sussex Community Rail Partnership Arun Valley Line Officer, about potential Council involvement in projects and proposed formation of 'Friends of Pulborough Railway Station' group. (Copied to Council)
- 7. DISTRICT & COUNTY REPORTS**

To receive reports from the District and County Councillors present.
- 8. SPORTS PAVILION REBUILD PROJECT**

To note confirmation of appointment of Council's preferred provider and consider appointment of Sub-Committee or Working Party, Terms of Reference, and membership to co-ordinate the project. (Copied to Council)
- 9. RURAL CAR PARK CHARGING SCHEME** (referred from P&S 4.5.17, Min. 224)

To review impact of scheme on on-street car parking. (To be circulated to Council)
- 10. NEIGHBOURHOOD WARDEN SCHEME** (Min. 49 FC 20.7.17 refers)

To consider public comments received by 30th September 2017 deadline to Council's statement of intent to continue the scheme beyond two year pilot and precept implications. (Copied to Council)
- 11. SALC MEETING WITH SUSSEX POLICE CHIEF CONSTABLE**

To consider submitting any strategic or unresolved topics to biannual meeting with Giles York (deadline close of business 27.10.17).
- 12. COMMITTEE APPOINTMENTS**

To consider appointing Cllr Hancock to Planning & Services Committee (currently 1 vacancy) and Finance & Policy Committee (currently up to 4 vacancies)  
To consider appointing Cllr Bignell to Recreation & Open Spaces Committee (currently up to 4 vacancies)
- 13. MEMBER / OFFICER TRAINING**

To note SALC Planning Updates training, various dates/venues, for Members and clerks at £55 + VAT per delegate and to consider attendees. (Copied to Council)
- 14. STAFFING**

To consider approval for Groundsman current temporary full-time post to become permanent from 1<sup>st</sup> November 2017, or to revert to permanent part-time post
- 15. NEIGHBOURHOOD PLAN - VERBAL UPDATE**
- 16. GROWING A RURAL COMMUNITY FOR WEST SUSSEX**

To consider request to complete survey by Rural Services Network. (Copied to Council)
- 17. VILLAGE MARKET**

To agree Councillor attendees at the market on Saturday 28th October 2017.

**18. REPRESENTATIVES ON OUTSIDE BODIES**

To receive reports from Members representing the Council on other organisations.

**19. CORRESPONDENCE**

To note items of correspondence as per list circulated (copied to Council).

**20. PAYMENTS**

To approve the payments for signing (details to be circulated prior to meeting).

***Items 4.3 and 14 may contain confidential matters and may therefore require a resolution to exclude public and press (SO 1c (Staffing) refers)***