



PULBOROUGH PARISH COUNCIL

Working together for a better future

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ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 28th February 2019 at 7.30pm**

Heather Knight
Clerk

01798 873532 clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 22nd February 2019

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**
To approve and sign the minutes of the meeting held on 24th January 2019 (previously circulated), and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. PARISH COUNCIL FINANCES**
 - To receive bank reconciliations for Cashbook 1 as at 31st January 2019 and Cashbook 3 as at 31st January 2019 (attached) and compare to bank statements.
 - To note completion of quarterly inspection to 31st December 2018 as per Internal Control Policy.
 - To note creditor invoices more than 30 days outstanding.
- 6. S106/CIL FUNDS – UPDATE ON WSCC FUNDS HELD BY HDC**
To receive verbal report from Cllr Clarke, if any update available (referred from last meeting).

- 7. PULBOROUGH VOLUNTARY COMMUNITY GROUPS – VOLUNTEERING ‘GAPS’**
To consider updated information as to whether the Council could provide co-ordinating role for voluntary groups and volunteering positions - verbal report by Cllr Tilbrook (referred from last meeting)
- 8. COMMUNITY YOUTH WORKER**
To consider any updated information available on future provision of Community Youth Service, including any financial implications (referred from FC 21.2.19).
- 9. NEIGHBOURHOOD WARDEN SCHEME**
To consider any changes to the Neighbourhood Warden shift pattern, following discussion at FC meeting of 21st February 2019. (Current rota attached)
- 10. STAFF TRAINING**
To approve Clerk’s attendance at SALC clerk training day 4th April 2019 at a delegate cost of £90 + VAT
- 11. IAS 19 / FRS 102 REPORT MARCH 2019**
To note opportunity to request employer report for year ending 31st March 2019 by deadline of 14th February 2019, and Clerk’s action in declining.
- 12. ITEMS FOR NEXT F&P AGENDA**
To note any items requested for the next F&P agenda, to be followed up as a written proposal with recommendations for decision.
- 13. CORRESPONDENCE**
To note items of correspondence (list attached).
- 14. PAYMENTS**
To approve the payments for signing. (Details to be circulated to members prior to meeting)