



PULBOROUGH PARISH COUNCIL

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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 5th March 2020 AT THE SPORTS PAVILION

PRESENT: Cllrs Wallace (Chairman), Hare, Henly, Lawson & Trembling.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 2 members of the public.

The meeting opened at 7.30pm

133. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs Finlayson, Kay & Kipp and received from Cllr. Esdaile after the meeting.

134. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

135. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 6th & 20th February 2020 and the Chairman duly signed them.

Clerk' Report

Additional Updates

Local Plan Review – Joint Parish Councils Meeting

A joint Parish meeting with West Chiltington Parish Council (WCPC), Billingshurst Parish Council (BPC) & Pulborough Parish Council (PPC) was held on 3rd March, initially, to discuss a consolidated approach to the proposed development at Adversane. A further meeting is to be held on 24.03.20.

From this meeting BPC extended an invitation to WCPC & PPC for one representative to attend their next Local Plan Working Party meeting, being held on Monday 9th March. The Deputy Clerk has emailed all attendees to see who is available to go, but not received any replies from Cllrs who may be able to attend. Please can Members advise if they wish to send a representative. *Unfortunately there was no-one available to attend the meeting as most Members were at another PPC meeting.*

136. ADJOURNMENT FOR PUBLIC SPEAKING

The Chairman welcomed a local resident to speak regarding agenda item 7 – Parsons Field Stables Appeal – ref app/z3825/w/20/3246486.

Meeting adjourned: 7.35pm

Meeting reconvened: 7.43pm

The Chairman thanked the resident for taking the time to address the Committee.

137. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

138. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

139. PARSONS FIELD STABLES APPEAL – REF APP/Z3825/W/20/3246486

Cllr. Wallace advised that the work was ongoing for this appeal, there is no hearing date yet, so Cllr. Wallace will report on this matter at the next meeting.

140. HORSHAM DISTRICT COUNCIL'S LOCAL PLAN 2019 – 36 REGULATION 18 CONSULTATION

Members received details of the above consultation and discussed some of the general issues that will affect Pulborough and surrounding areas. As stated in the Clerk's report a joint Parish meeting was held in order to look at potentially submitting a joint Parish submission to the consultation, but Members commented that a submission should also be sent from PPC. Members suggested that each P&S Committee member should send their comments, in bullet point form, on the Local Plan to the Deputy Clerk by Tuesday 10th March 2020 in order for them to be collated ahead of the Full Council meeting on 19th March, when this matter will be discussed further and final comments will be made in order to submit them to HDC.

141. SOUTH DOWNS NATIONAL PARK AUTHORITY'S (SDNPA) SUSTAINABLE CONSTRUCTION SUPPLEMENTARY PLANNING DOCUMENT (SPD) CONSULTATION

Members received the above consultation, Members regretted that they were unable to comment due to the submission of letter dated 11th Feb and tight deadline imposed.

142. SALT BIN ON BROOMERS HILL LANE

The Deputy Clerk advised that when speaking about the agreed replacement salt bin to the resident, who's property boundary the salt bin was placed in, the resident advised that they would prefer not to have it replaced as it was installed before they moved in and did not want it situated within their property boundary. Having looked at the street view maps, the Deputy Clerk advised that there isn't anywhere suitable nearby to place it. Therefore, do Members want to consider not replacing it? Members **RESOLVED** to not replace the salt bin.

143. CHANGES TO TERMS OF REFERENCE FOR P&S COMMITTEE

Members received and noted the following changes to the Committee's terms of reference:

- Increased Committee authorisation to £3000.00.

144. CORRESPONDENCE**HDC**

- Notification of appeal for DC/19/0002 - Wild Brook House, Rectory Lane, Pulborough.
- Notification of appeal for DC/19/1454 – 1 The Moat, Pulborough.
- List of appeals lodged including DC/19/2105 – Parsons Field Stables, Pickhurst Lane, Pulborough.
- Presentation slides from the Local Plan workshop – already sent to all Cllrs.
- Notification of intention to sell the Rising Sun Public House at Nutbourne, which is registered on the Assets of Community Scheme – already sent to all Cllrs.

West Sussex Fire & Rescue Service

News release – “Exciting plans for West Sussex’s first firefighter training centre and combined fire station revealed”. Copied to Committee.

Proposed Strategic Site in Adversane – HDC Draft Local Plan

- Email replies from Cllr. Brown (Billingshurst Ward) & Cllr. Riddle to David Cooper & Co regarding a letter to Cabinet Members at HDC – already seen by Members.
- Notification and invitation to a residents meeting on 26th Feb 2020 to “discuss ways to rebut the proposal for 3,500 new houses at Adversane”. The Parish Office has replied inviting the residents to the P&S meeting on 5th March or Full Council meeting on 19th March to view the discussions or book as a public speaker, also advising that all three neighbouring parishes are trying to meet to discuss the Local Plan collaboratively and suggesting that all residents’ comments are made via HDC’s consultation.

Land Near Swan Bridge

- Email correspondence, originating from Pulborough Community Partnership regarding the land near Swan Bridge. Copied to Committee.
- Email correspondence from residents regarding the land near Swan Bridge. Copied to Committee.

Environment Agency

Letter from the Environment Agency advising of details of the maintenance work delivered or planning to deliver on the main river in the Pulborough area. Copied to Committee.

Residents/Resident Groups

- Email correspondence regarding parking in Arun Prospect. Copied to Committee. *Cllr. Hare advised that he had received a further call from Mr Cripps regarding this matter. Cllr. Hare had advised Mr Cripps that due process has taken place and there was nothing further that the Parish Council could do. Cllr. Hare has invited Mr Cripps to readdress the P&S Committee if he wishes.*
- Notification of criminal activity in Nutbourne. Copied to Committee.

Healthwatch

Notification of report regarding 'Local peoples' views and feedback on the Rural North Chichester Integrated Health Hub' which can be found at <https://www.healthwatchwestsussex.co.uk/report/2020-01-17/local-peoples%E2%80%99-views-and-feedback-rural-north-chichester-integrated-health-hub>

145. ITEMS FOR NEXT P&S AGENDA

There were no items for the next agenda.

146. PAYMENTS

The following payments were approved: -

Rialtas Business Sols Ltd	145.20
Business Stream	29.91
Business Stream	433.43
Travis Perkins	12.49
Horsham District Council	413.40
S J Bulloch	8.00

The meeting closed at 8.44pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 5th March 2020**

DC/20/0263 - Redfold Farm Nutbourne Lane Pulborough

Erection of wrought iron gates to the entrance of Redfold Vineyards. **No objection, but Members would like to make sure that the gates don't obstruct the access track to the building opposite Woodleigh Quarry.**

DC/20/0220 - Woodleigh Barn Land Adjoining Woodleigh Barn Conversion Nutbourne Lane Nutbourne

Retrospective application for the erection of a small timber shed to house, residential water tank and pump equipment. **No objection.**

DC/20/0026 - Southbank Rectory Lane Pulborough (CE)

Erection of a garage to the front of property and erection of a single storey rear extension. **(Amended Plan). No objection – Members strongly support the comments made by the neighbours at 5 St Mary's Cottages.**

DC/19/2481 - Architectural Plants Limited Stane Street North Heath Pulborough (BK)

Pitching of mobile home to be used in connection with Architectural Plants Ltd (Retrospective). **(Amended Description). Members advised that they cannot comment and request more details.**