



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 17<sup>th</sup> September 2015 at 7.30pm.**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive and approve the apologies for absence

### **2. DECLARATIONS OF INTEREST**

To receive Councillors declarations of interest on any of the agenda items.

### **3. MINUTES**

#### **3.1 Full Council**

To receive the Minutes of the Meetings held on 16<sup>th</sup> July (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.

#### **3.2 Planning and Services Committee**

To receive the Minutes of the Meeting held on 16<sup>th</sup> July, 13<sup>th</sup> August & 3<sup>rd</sup> September 2015 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.

#### **3.3 Finance & Policy Committee**

To receive the Minutes of the Meeting held on 23<sup>rd</sup> July (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.

#### **3.4 Recreation and Open Spaces Committee**

To receive the Minutes of the Meetings held on 9<sup>th</sup> July 2015, (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting.

### **4. PUBLIC SPEAKING**

The Chairman will invite those residents who have given formal notice, to speak once only in respect of

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**.

### **5. DISTRICT AND COUNTY**

To receive any reports of the District and County Councillors present.

### **6. S106 FUNDING**

To receive the most recent summary of available S106 Community Contributions. Copied to Council.

**7. NEIGHBOURHOOD PLAN**

To receive an update following the conclusion of the Regulation 14 Consultation together with details of arising revisions/amendments.

**8. PARISH COUNCIL STRATEGY**

To receiving a briefing note and proposal from Cllr Reddin regarding future project funding. Copied to Council.

**9. INSURANCE**

To note the expiration of the Long Term Agreement (LTA) for insurance brokered through Came and Co on 30<sup>th</sup> September 2016 and discuss a new LTA to 30<sup>th</sup> September 2015. Copied to Council.

**10. FRIENDS OF THE MEMORIAL GARDEN**

To receive a request from a resident to form a "Friends of the Memorial Garden" , agree a budget for equipment and publicity to recruit members.

**11. AUTO ENROLMENT**

To note the staging date of 1<sup>st</sup> October 2015 for compliance with Auto Enrolment obligations.

To resolve to adopt the Local Government Pension Scheme as the qualifying scheme for all eligible staff members with effect from 1<sup>st</sup> October 2015.

**12. STAFF RECRUITMENT POLICIES**

To note the recommendation of the Finance & Policy Committee (F&P Meeting 25<sup>th</sup> June 2015 min no 9) and ratify the amended policy. Copied to Council.

**13. FLY POSTING**

To note the Fly Posting protocol adopted by Horsham District Council and agree a protocol for Pulborough Parish Council. Copied to Council.

**14. HARVEST FAYRE**

To note arrangements for the Harvest Fayre on Saturday 26<sup>th</sup> September 2015 and discuss Parish Council Village Market Stand the same day.

**15. REPRESENTATIVES**

To receive reports from members of the Council who are representatives of other organisations.

**16. CORRESPONDENCE**

To note items of correspondence and to give guidance to the Clerk in responding. Copied to Council.

**17. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**

**18. PAYMENTS**

To approve the payments for signing. (Details to be circulated to members prior to meeting)

**Dated 11<sup>th</sup> September 2015**

**Sarah Norman  
Clerk**

Swan View, Lower Street,  
Pulborough, RH20 2BF

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