



PULBOROUGH PARISH COUNCIL

Working together for a better future

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.
ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall, at the Village Hall on Thursday, 20th April 2023 at 7.30pm.

**Heather Knight
Clerk**

Dated: 13th April 2023

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Prior to the meeting commencing, there will be a short presentation about Fairtrade by students from St Mary's C of E (Aided) Primary School, Pulborough, to which all are welcome.

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Meeting of the Council held on 16th March 2023 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning & Services Committee**
To receive the Minutes of the Meetings held on 16th March and 6th April 2023 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 9th March 2023 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance & Policy Committee**
To receive the Minutes of the Meeting held on 23rd March 2023 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.

- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**
To receive reports from the ward District and County Councillors.
- 7. A29 Landslips at Church Hill**
To consider latest information or updates from WSCC on remedial work solutions and mitigation of traffic impacts on the village.
- 8. Annual Parish Meeting and Annual Report**
To confirm arrangements of Annual Parish Meeting on Thursday 11th May 2023, at 7pm in the Village Hall; To approve draft agenda notice and draft Annual Report 2023 *(Copied to Council)*
- 9. Risk Register**
To review and adopt Risk Register *(to be forwarded)*
- 10. Sports Pavilion Rebuild / Refurbishment Project**
To note meeting held 28th March 2023 with architect (Cllr Clarke to report);
To approve the cost of £500 (no VAT) for an updated Cost Report.
- 11. Neighbourhood Wardens' Report**
To receive the Neighbourhood Wardens' March 2023 report *(attached)*
- 12. Pulborough Neighbourhood Plan**
To receive update further to the meeting with Horsham District Council on 27th March 2023 (Chairman to report).
- 13. Pulborough Village Market**
To note that the market will take place inside the Village Hall on Saturday 22nd April 2023, and to agree Councillors attending.
- 14. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 15. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 16. Chairman's Announcements and Urgent Matters**
- 17. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*