



PULBOROUGH PARISH COUNCIL

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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6TH SEPTEMBER 2018 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs A Tilbrook (Chairman), C Esdaile, J Esdaile, Henly, Kay, Kipp, Queded & Wallace.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 1 member of the public.

The meeting opened at 7.30pm

44. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Lawson.

45. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

Cllr. Kipp reported that she has become a member of the Horsham District Archaeology Society, so will need to amend her register of interests form. The Deputy Clerk will send the relevant forms for completion.

46. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 9th August 2018 and the Chairman duly signed them.

Clerk's Report

Min no 40 - Request for Bus Shelter in New Place Road

The owners of the trees have cut back the branches above the bus-stop.

Additional Update

Due to the absence of the Groundsman, the watering of the hanging baskets was contracted out, at a cost of £350.00 + vat for a total of 10 days.

47. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

48. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

49. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting, including the copy missed from the previous meeting.

It was noted that the requests for a non-severance clause were not acted upon, so Members instructed the Deputy Clerk to contact HDC Planning to ask what their policy is on non-severance clauses.

50. LOWER STREET PULBOROUGH

Members received a Community Highway Scheme (CHS) application for review with their agenda packs, however, it was noted that Cllr. Kipp has submitted a CHS application as a resident to look at the safety aspects in Lower St, therefore Members **AGREED** to wait until the decision of that application is made before reviewing any application to be made by the Parish Council. Members would like to thank Cllr. Kipp for submitting the application and for all the background work carried out.

It was also noted that the Highways Manager stated in a recent email that after the moderation session and decision has been made on Cllr. Kipp's application, he will meet the Parish Council to discuss the outcome and the next steps, but this won't be before November. The Deputy Clerk will diary to follow this up.

51. ADDITIONAL BUS SHELTERS IN PULBOROUGH

Members received bus shelter design details and costs to be submitted for Highways S106 funding. After much discussion, the majority voted and **AGREED** to proceed with the quotation from BC Shelters for 3 bus shelters with seating at a total cost of £14,382.50 + vat. Cllr. C Esdaile would like it noted that he is not in agreement with the design of the shelters.

It was also **AGREED** that the application for S106 funding should be made for the total amount, (not including VAT). The Deputy Clerk will arrange accordingly, but stated that Highways will have to carry out a site survey in the first instance in order to obtain the correct licensing.

Resolved: Proceed with quotation from BC Shelters for 3 bus shelters with seating at a total cost of £14,382.50 + vat and apply for S106 funding for the total amount, excluding VAT.

52. POLLING DISTRICT AND POLLING STATION REVIEW

Members noted the 2nd stage consultation for the above named review, but had no comments to make.

Resolved: No comments to make.

53. CORRESPONDENCE**HDC**

- Email correspondence regarding parking in Lower St, Pulborough. Copied to Committee.
- Notification of appeal for DC/18/0339 - 49 Little Dippers, Pulborough - Erection of single storey front extension.

SDNPA

Notification that the SDNPA submitted the South Downs Local Plan for examination on 27.04.18. All examination documents can be viewed on:

<https://www.southdowns.gov.uk/planning/national-park-local-plan/>

Residents

Email correspondence regarding various matters, but for P&S, *please can Members respond to comments raised regarding encouraging new shopping facilities*. Copied to Committee. **Cllr. Tilbrook advised that some provision for retail is being made in the new draft Neighbourhood Plan, although not in Lower St. It was suggested that the resident could make comments on the draft in a few months time when the next stage of consultation is in place.**

54. ITEMS FOR NEXT P&S AGENDA

Cllr. C Esdaile requested to have the subject of local traders and car parking charges on the next agenda. Upon receipt of a written proposal with recommendations for decision, from Cllr C Esdaile, the item will be put on the next available agenda.

55. PAYMENTS

The following payments were approved and cheques were signed:-

Mr F Bushby (already transferred)	20.00
Mr F Bushby (already transferred)	20.00
RBL Poppy Appeal (already transferred- approved at FC 19.07.18)	500.00
Pulborough Social Centre	110.95
Burgess & Randall Ltd	74.41
Business Stream	285.59
Business Stream	8212.41
Sussex ALC	250.00
Kent County Council	122.17
Fitzpatrick Woolmer	886.80
Spaldings Ltd	203.10
Pulborough Social Centre	73.35
Fire Risk UK	282.60
Travis Perkins	2.69
Kent County Council	63.99
Came & Company	4325.00
National Westminster	5.00
National Westminster	5.00
National Westminster	24.05

The meeting closed at 8.40pm

.....Chairman

.....Date

Appendix 1**Recommendations of the Planning & Services Committee meeting held on
Thursday, 6th September 2018****PLANNING APPLICATIONS****DC/18/1593 - The Old Presbytery Church Place Pulborough**

Installation of damp proofing to the walls and floor of the basement (Listed Building Consent). **No objection.**

DC/18/1631 - The Old Presbytery Church Place Pulborough

Replacement of six windows and skylight (Listed Building Consent). **No objection.**

DC/18/1250 - Kilbrannan Farm Gay Street Pulborough

Mobile home situated in garden cutilage for a period in excess of 10 years (Lawful Development Certificate - Existing). **No objection.**

DC/18/1738 & 1737 - Lavender Hill Rectory Lane Pulborough

Removal of existing side conservatory and erection of a hardwood orangery. (Listed Building & Householder Consent). **No objection.**

DC/18/1745 - Cala Homes Development Stane Street Codmore Hill

Removal of condition 13 (Code for Sustainable Homes) to previously approved DC/11/0952 (Outline planning application for 103 dwellings and open space). **No objection.**

DC/18/1747 - Conifers Tudor Close Pulborough

Erection of a 2.5m high timber fence. **Objection – Members would not object if the fence was reduced to 1.8m, 2.5m is too high.**

DC/18/1759 - 46 London Road Pulborough

Reserved matters application for the erection of one detached two storey house following approval of outline application DC/14/2284, relating to layout, scale, appearance, access and landscaping. **Objection – on grounds of access, with the approved proposal to upgrade the A29 to be part of a major route network, rather than a local lorry network, this would make access more of a problem.**

Members also commented that this site looks very close to the land surrounding the railway bridge and the pedestrian path over the railway bridge on the A29, needs to be safe for everyone and enough land around the railway bridge needs to be allowed.

Finally, Members commented that there must be safe car parking on site.

DC/18/1784 - Tusker Broomers Hill Lane Pulborough

Retrospective application for the erection of an ancillary building. **No objection, but Members commented that it's a pity that this application is retrospective.**

DC/18/1329 - Stablebarn Farm Blackgate Lane Pulborough

Enlargement and alteration of existing slurry pit with access and turning area together with the demolition of 2 No. silage tanks, provision of new manure store, concrete hardstanding and 4.0m high gantry and rising main. **No objection.**

