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**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION  
ON THURSDAY 11<sup>th</sup> JANUARY 2024**

**PRESENT:** Cllrs Hunt (Chair), Clarke, Lee, Campbell, Ellis-Brown, Esdaile, Martin & Marcuson.

**IN ATTENDANCE:** Mr Harry Quenault (Clerk & RFO) & Mrs Beverly Nobbs (Deputy Clerk)

*The meeting opened at 7.30 pm*

**71. APOLOGIES FOR ABSENCE**

Apologies for absence were received and reasons approved for Cllr Hands (Personal Commitment) and Cllr Court (Unwell).

**72. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

Cllr Campbell made the Committee aware that he has changed his register of interest as he is now on the Committee for the Cricket Club. A completed form was received and is now available to view on the website.

**73. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 14<sup>th</sup> September 2023 and 9<sup>th</sup> November 2023 as a true and accurate record of the proceedings and the Chair signed them.

**74. PUBLIC SPEAKING**

There were no public speakers present and therefore the chair moved onto the next Agenda item.

**75. RECREATION CLUB REPORTS**

The Clerk informed the committee that the queries pertaining to the Cricket Club would be dealt with by the Finance and Policy Committee and were not appropriate to be discussed at this Committee

Members **NOTED** the club reports received

**76. NUTBOURNE COMMON BIRCH TREE DANGEROUS LIMB.**

The Clerk informed the Committee that after a site visit it was determined that the broken limb of the Silver Birch Tree poses a danger to life it did not need to come to the Committee. However, due to it being on the Agenda, a proposal was sought.

Members **RESOLVED** to accept a quote from Maximus Tree Care to complete the work to the failed limb as a matter of urgency. Cllr Marcusson will arrange for Maximus Tree Care to attend immediately, and the work to be arranged for the 12<sup>th</sup> of January 2024.

**77. DEADWOOD REMOVAL FROM TREES ON RECREATION GROUND**

Members reviewed information from the two quotes received. There were some concerns over previous work completed, however, these concerns were not substantiated.

One quote identified tree 0020 as having substantial deadwood on its limbs which requires attention.

A further quote similarly identified tree 0020 as needing attention. It was noted within the quote that the tree has bracket fungus which is believed to be Dryads Saddle.

The quote also identified seven Acer trees with deadwood on the recreation field located on the Southern and Eastern borders.

The Clerk made the Committee aware that a full tree survey is due at the end of the summer 2024.

A motion was put before the Committee to accept the quote already obtained and go ahead with the work, however, the motion failed to get seconded.

Members **RESOLVED** that we receive an equivalent quote regarding the one tree that poses a danger and then to accept the lower of the two quotes.

**78. REQUEST FOR BUILDING A WOODEN GREENHOUSE ON ALLOTMENT**

Members raised concerns regarding the size of the proposed greenhouse. The Clerk recommended for the Committee to determine a policy for the allotments that would establish guidance and policy that would alleviate requests coming before the Committee. It was mentioned that similar policies are completed by other Parish Councils.

Members **RESOLVED** to defer the decision regarding the above request to the next Recreation and Open Spaces meeting and produce an Allotment Policy which would be presented at the next Committee meeting.

**79. PLAYGROUND SAFETY INSPECTIONS**

The Deputy Clerk gave a verbal report. The Committee was updated that on the initial inspection, Kompan failed to report that we required a stopper spring for the hanging chair on the cableway which stops the swing seat when in use. This was only picked up when the new leg was installed last month. This was reported to Kompan immediately and was ordered at this point. We received a call from Kompan on 4<sup>th</sup> January 2024 advising the spring was on order and will be another 5-10 days.

This is very disappointing as the Cableway was initially closed in September 2023 after the first inspection. The Toddler Swings were going to be installed when the Cableway leg was completed, however, Kompan did not have the correct chain length. As a result extensions had to be added to the chains and were returned to be returned to be fitted.

The Clerk reported he had spoken with Kompan today and reiterated to the highest level that we are deeply concerned with the service we have received from them. An email has now been received from the Chief Executive of Kompan confirming the parts have now been received and the work will be completed as soon as possible.

Members asked that the local playground company be contacted for a quote on a maintenance contract for 2024. The Deputy Clerk updated Members that we are currently mid-way through a maintenance contract that has been running since September 2023 and will end in June 2024. The Deputy Clerk will be sourcing three new quotes for a new maintenance contract early summer of 2024 and will include the local company.

**80. YOUTH SERVICES UPDATE**

Members received an update on youth service provision from Cllr Hunt.

Cllr Hunt reported that Youth Clubs are commencing soon at St Mary’s School and the Village Hall. For under 11’s on Wednesdays evenings, there will be a Youth Club. activities will be provided by Chanctonbury Leisure. In addition to this, there will be a Cookery Club on Friday evenings provided by Jemima Whitehead and assisted by Cllr Hunt, this will be held at St Mary’s School. For over 11’s there will be Boxing provided by the Brighton & Hove Boxing team on Wednesday evenings and a Youth Club on Thursday evenings provided by Chanctonbury Leisure both will be held at the Village Hall.

The ingredients for the cooking club are being provided or donated. Due to this, there will be no cost to PPC. Cllr Hunt will report an update at the next Committee Meeting.

**81. PAYMENTS**

Members **RESOLVED** approval of the Payments List, which was duly signed by two authorising members, comprising the following payments:

Burgess & Randall Ltd	£29.95
Burgess & Randall Ltd	£979.00
Burgess & Randall Ltd	£96.00
Pulborough Social Centre	£1615.50
Pulborough Social Centre	£56.50
Pulborough Social Centre	£50.00
WSCC	£15,111.04
Seton	£14.61

**Meeting Closed at 8. 10 pm**

.....**CHAIRMAN**

.....**DATE**

