



PULBOROUGH PARISH COUNCIL
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**MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING
HELD ON THURSDAY 13TH AUGUST 2015
AT PULBOROUGH SPORTS AND SOCIAL CLUB**

PRESENT: Cllrs Tilbrook (Chairman), J Wallace, Esdaile, Kipp, Quested, Henly, Mortimer & Wilson

IN ATTENDANCE: Lisa Underwood (Assistant Clerk) and 3 members of the public.

The meeting opened at 7.30pm

38. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Lawson.

39. DECLARATIONS OF INTEREST

There were no declarations of interest.

40. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 2nd and 16th July 2015.

Clerk's Report

Item 27 - Bus Shelter Outside Sainsbury's

The Assistant Clerk wrote to Sainsbury's on 15th July 2015, but as yet no reply has been received.

41. ADJOURNMENT FOR PUBLIC SPEAKING

The Chairman welcomed Mrs Susan Hard and invited her to speak regarding agenda items no 5 planning application DC/15/1547 - The Anchorage Coombelands Lane Pulborough

Meeting adjourned: 7.33pm

Meeting reconvened: 7.41pm

The Chairman thanked Mrs Hard for taking the time to address the Committee.

42. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

43. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

44. WEST CHILTINGTON NEIGHBOURHOOD PLAN (WCNP)

Members received the WCNP and after some discussion members would like WCPC to expand further on their Policy TI 1 - 'to integrate the transport policies of Storrington, Pulborough & West Chiltington....' and instructed the Assistant Clerk to request this information.

Resolved: The Assistant Clerk to request WCPC to expand further on their Policy TI 1.

45. HDC'S INFRASTRUCTURE DELIVERY PLAN (IDP)

Members received HDC's IDP and instructed the Assistant Clerk to reply to HDC as follows:

Infrastructure Type	Infrastructure Project	Location	Evidence	Delivered By	Cost	Existing Committed Funding	Delivery Timescale
Social & Community	Sports & Youth Club	Pulborough Parish	Application previously forwarded	HDC	£3/4 million	£1/4 million	2016/2017
Health	Cottage Hospital	Pulborough Parish	Reluctance of North West Sussex area to build another hospital and ageing population	HDC	£5 million	£0	2015-2020
Transport	Buses to service between Storrington, past Dyke Farm, into Pulborough Station to enable commuters to catch the 6.15am-7.30am trains and on return to allow commuters to catch the bus service after the 6.45pm-8pm trains from London.	Between Storrington & Pulborough station	Previous Customer Survey	WSCC & bus companies	WSCC to advise	£0	ASAP
Transport	Transport links needed to Brighton for working people (not currently available)	Pulborough to Brighton	Recruitment agencies-jobs in Brighton.	WSCC & transports services	?	£0	ASAP

Utility	Water main supply. Upgrade and repair links in water main supply, because of leaks there is a reluctance to increase water pressure	Pulborough	Failure of energy efficient boilers due to lack of flow rate	Southern Water	£10 million	£0	Within next 10 years
Utility	Telecommunications Infrastructure - High speed broadband throughout village	Pulborough	Small businesses leaving Pulborough because of lack of broadband	BT	?	£0	ASAP
Roads	A roads inadequate for heavy goods vehicles	A29 A283	Recorded traffic incidents Richard Wells (HDC) Lower St Regeneration Scheme	WSCC	£1 million	Some S106 monies-unknown amount	Within 5 years

Resolved: The Assistant Clerk to reply to HDC as above.

46. BARTRAM HOUSE MAINTENANCE

Cllr. Esdaile is concerned about the deteriorating state of Bartram House and the garden. However with the outcome of the appeal decision for this property this matter is no longer relevant.

47. BARCLAYS CAR PARK

Cllr. Esdaile advised that since the opening of Dominos, Barclays Bank are now locking their car park to prevent people using it, especially out of banking hours, when previously they left it open for the use of residents and customers of Lower St businesses. After some discussion, members instructed the Assistant Clerk to write to Barclays Bank asking them to re-consider leaving the car park open once again. Cllr. Quested will provide the Assistant Clerk with a contact name at Barclays Bank, who he has previously dealt with.

48. CORRESPONDENCE

Horsham District Council (HDC)

Notice of appeal against refusal of planning consent for DC/14/2756, Meadow Cottage, West Chiltington Rd, Pulborough. Copied to Committee along with PPC comments made on 22/01/15.

Development Management team structure. Copied to Committee.

Appeal decision for DC/13/0764, Bartram House, Station Rd, Pulborough. Copied to Committee.

Email from Chris Lyons regarding 'An update on Planning.' Copied to Committee.

West Sussex County Council (WSCC)

Letter from WSCC advising that an order for Public Path (No. 2309/1) Diversion Order 2015 has been made. Copied to Committee.

Surface Water Management Plans in West Sussex Newsletter-June 2015. Copied to Committee.

Residents

Anonymous postcard received advising a listed building has been removed, referring to Shepherds Cottage, London Road, Pulborough. The Clerk has reported this to HDC Enforcement.

Email correspondence advising that HDC have been contacted to request consideration for having tree preservation orders placed on trees on New Place Farm opposite Drovers Lane. Copied to Committee.

Email from Mannings Heath Resident asking the Parish Council to consider objecting to planning application DC/15/1388, Winterpit Lane Mannings Heath Horsham. Copied to Committee.

DC/15/1488 - Maregate Cottage, Pulborough

Statement summary regarding the above planning application from John Wheatley Architecture-*on agenda for P&S meeting 13.08.15*. Copied to Committee.

South Downs National Park Authority (SDNPA)

Details of dates and venues for the SDNPA workshops. Copied to Committee.

Horsham Voluntary Action (HVA)

Invitation to the HVA AGM on 22nd September 2015 at 5.30pm. Copied to Committee.

Broadband Coverage

Information about broadband coverage. Copied to Committee.

DC/15/1025 - Land Adjacent to Railway Cottages & Pulborough Railway Station

Correspondence from Willowmead Ltd regarding the above planning application. Copied to Committee.

DC/15/1084 - Land North of Highfield Stane Street Codmore Hill

Correspondence regarding the above planning application. Copied to Committee.

Residents

Resident comments regarding planning application DC/15/1547- The Anchorage Coombelands Lane Pulborough (on this evening's agenda). Copied to Committee.

WSCC

FOI response of drainage complaints in Pulborough. Copied to Committee.

SSALC

Notification of free war memorial workshop, showing how to carry out condition surveys. Copied to Committee.

49. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- **Traffic around Spiro Close, Tesco's and the Medical Centre (VW)**
- **How to engage young people of Pulborough (AT)**

50. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

None

51. PAYMENTS

The following payments were approved and cheques were signed.

KEW Electrical	8.30
L Ellis	12.45
WSCC	5944.34
Mrs E Wallace	19.95
G T Maintenance	740.00
Kent County Council	305.63
Beechdown Arboriculture Ltd	1160.00
HDC	504.00
Nat West	16.87
Burgess & Randall Ltd	27.20
Viking	32.99
WSCC	6010.34
ABA (Construction) Ltd	288.00
Horsham Matters Ltd	4113.35
Lisa Underwood	10.06
Forest Litho Printers Ltd	192.00
Brierley Groundwork Services	1440.00

The meeting closed at 9.24pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 13th August 2015**

PLANNING APPLICATIONS

DC/15/1488 - Mare Gate Cottage, Mare Hill, Pulborough

Demolition of existing dwelling and the erection of a single detached dwelling to meet Lifetimes Homes Standards. **No objection.**

DC/15/1399 - North Heath House, Stane Street, North Heath

Proposed front and rear single storey extensions to main dwelling, including single storey side extension and conversion of first floor to detached annex and the construction of a detached double garage. **No objection.**

DC/15/1607 - 12 Spiro Close, Pulborough

Erection of new conservatory to rear elevation. **No objection. However members are concerned how the fence will be maintained and the glass cleaned due to the close proximity of the neighbouring fence.**

SDNP/15/03660/HOUS - Pythingdean Farm, Coombelands Lane, Pulborough

Detached garage block and workshop. **No objection. Please note, one of the Councillors was unable to view the plans via the SDNPA website.**

DC/15/1547 - The Anchorage Coombelands Lane Pulborough

Erection of new build 32 bed dementia care home on land to the rear of The Anchorage Residential Home. **Objection. Members would like to make the following comments:**

- **The proposed access is unsafe, an alternative access to the south would be a better proposal.**
- **Drainage & sewerage is already a problem on the north side, drainage & sewerage taken away to the south has better capacity.**

DC/15/1430 - Meadowbank Stane Street Codmore Hill Pulborough

Following the demolition of an existing rear extension, the construction of a new two and half storey rear extension. **Objection. Members feel this proposal would impede on neighbours.**

DC/15/1582 - Woodleigh, Nutbourne Lane, Nutbourne, Pulborough

Proposed raising of eaves and ridge to create revised first floor accommodation and addition of timber cladding. **Objection. The proposal is out of keeping with the area and is not in line with the National Policy Planning Framework.**

TREES

DC/15/1640 - Orange Tree Cottage, Rectory Lane, Pulborough

Surgery to 1 x fig tree. **No objection.**

DC/15/1798 - 35 The Spinney Pulborough

Surgery to 1 x Nut Tree and 1 x Conifer (Tree Preservation Order). **No comment made at this time, waiting advice from the Tree Warden. Comments will be sent asap.**