



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 2ND NOVEMBER 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Wallace (Vice Chairman), C Esdaile, J Esdaile, Henly, Kay, Kipp.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public.

The meeting opened at 7.30pm

75. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Lawson & Tilbrook. In the absence of the Chairman, the Vice Chairman chaired the meeting.

76. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interests.

There were no changes to the register of interests.

77. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 5th & 19th October 2017 and the Chairman duly signed them.

Clerk's Report

From the meeting held on 5th October 2017

Min No 67 - Planning Applications Decisions

The Deputy Clerk received a reply from the Planning Inspectorate regarding the Parish Council submitting an appeal against the decision to permit the felling of an oak, wild cherry and an elder under planning application DC/17/1322 - 52 Oddstones. The reply stated the following:

Unfortunately the only person who can appeal to the Planning Inspectorate in these cases is the person who made the original application. This is also the case for all other types of Planning Appeal.

Min No. 68 - Christmas Trees along Lower St

Please note the minutes from 05.10.17 for signing have been slightly altered to the 'Unconfirmed' minutes sent to Members, they now read *Members received three quotations for the Christmas trees along Lower St and **AGREED to RECOMMEND TO FULL COUNCIL** the quotation from Festive Illuminations for £3200.00.*

78. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

79. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

80. PLANNING APPLICATIONS DECISIONS

Members received details of HDC planning decisions and enforcements since the last meeting.

Members discussed the permitted decision for DC/17/0531, 84 Lower St and felt that HDC have not taken the Parish Council's comments into consideration and that the decision notice does not explain why HDC permitted the application. Members felt that HDC should explain to the Parish Council why the application was permitted. After some discussion, Cllr. Wallace suggested that he would contact District Cllr. Paul Clarke to ascertain why HDC don't take into consideration the Parish Council's comments. Cllrs C & J Esdaile would also like the same explanation for planning application DC/17/1322 - 52 Oddstones, as mentioned in the Clerk's report and they suggested they will contact District Cllr. Paul Clarke also. Members **AGREED** to this and an update will be reported at the next meeting.

81. PRE-SUBMISSION SOUTH DOWNS LOCAL PLAN PUBLIC CONSULTATION

Members received the detail of where to view the local plan with the issued agenda. Members had no comment to make other than the SDNPA website made the viewing and navigation of this plan difficult, the large scale maps were unable to be reduced to view.

Resolved: Comment regarding the issues with the website.

82. HDC BROWNFIELD LAND REGISTER CONSULTATION

Members received the link to view this consultation with the issued agenda. The Deputy Clerk advised that the Neighbourhood Plan Steering Group (NPSG) discussed this consultation at their meeting on 01.11.17. They would like to advise the P&S Committee that a number of Brownfield sites (some previously not known) have been identified through the recent Call for Sites process. The NPSG also noted that only one site is on the draft register, which is Bartram House. After consideration of this information, Members would like to comment on the consultation as follows:

- Murrells, Broomers Hill Lane, Pulborough, RH20 2DU should be added to the register.
- Toat, Stane St, Pulborough, RH20 1DN should be added to the register.
- Bartram House should be taken off the register as the land has already been developed.

The Deputy Clerk will comment accordingly.

Resolved: Comment as detailed above.

83. WSCC CONSULTATION ON THE TRO B2135 BINES RD & CHURCH RD, WEST GRINSTEAD

The Deputy Clerk advised that this item was not in the Pulborough area but had been added to the agenda as the Parish Council is a statutory consultee, so it was up to the Committee if they wished to respond. The Committee decided that no comments were required.

Resolved: No comments required.

84. RESIDENT REQUEST

Members received a resident request to contact the local bus company to suggest the bus stop on Lower St, near the Swan Corner roundabout, be moved to a safer location. (Resident has also contacted the bus company). The Deputy Clerk advised that since the resident request the resident has advised that Compass Travel & Stagecoach have replied to say they support the request to have the bus stop moved. WSCC Highways are to carry out their own survey and Cllr. Pat Arculus will liaise with the resident. Members were pleased that this request has been progressed and agreed there was no further action for the Parish Council.

Resolved: No further action required.

85. GATEWAY SIGNS IN BROOMERS HILL LANE

The Deputy Clerk updated as follows:

- Loxwood Parish Council did obtain S106 funds, but they had the speed limit sign added to their signs, which fitted the funding criteria. This would not be possible for Broomers Hill Lane as the road is de-restricted.
- Warnham Parish Council funded their own signs.
- Cllr. Clarke replied to say he was surprised that these signs were classed as a cosmetic enhancement. He advised that he would look through the S106 report to see if there are any funds available that would meet the criteria for this project. The Deputy Clerk is yet to hear back from him.
- Cllr. Arculus is trying to set up a meeting with Chris Stark and Peter Smith at WSCC to discuss these signs as she also thinks the signs should not be classed as a cosmetic enhancement, but she has advised that it still seems the case that WSCC are expecting the Parish Council to fund them.
- A representative from the suppliers also met with Chris Stark at WSCC and advised the following:

During my meeting with West Sussex highways the proposed Broomers Hill gateway scheme was discussed with how funding can be made available for purchase of approved gateways and signage. With many such schemes funding is made available from existing budget under section 106 of which you are aware.

West Sussex Highways will not be making funds from budget available as this scheme is not deemed "crucial" enough as there is no major record of traffic collisions or incidents of that nature. Had this been along a busy stretch of road leading into a PC funding could have been justified.

The only way funding can be achieved is through private donations or any budget left in PC which I would imagine is limited.

Unfortunately there is not much else I can do in terms of information regarding alternative funds from governmental departments. The bulk of PC that acquire

gateways from myself either are funded by own budget or section 106 as they meet required conditions.

The Deputy Clerk also advised that the F&P Committee declined to include the funding for this in the draft budget prepared for their meeting in October, so can Members advise what next steps should be taken. Cllr. Wallace noted the supplier's comments regarding private donations and advised that a nearby resident may consider a private donation for these signs. Cllr. Wallace requested a copy of the quotation and a copy of the proposed location map. Cllr Wallace will report back at the next meeting and in the meantime the Deputy Clerk will enquire about the legalities of a Parish Council receiving a private donation.

86. PARISH COUNCIL TRAINING ON PLANNING

Members received an invitation for 2 representatives of the Parish Council to attend a training session on planning matters from HDC for 19.12.17. Cllrs. C Esdaile & Wallace put their names forward to attend. The Deputy Clerk will advise HDC accordingly. Cllr. Wallace would like a copy of the invitation email.

Resolved: Advise HDC of attendees.

87. CORRESPONDENCE WSCC

Email correspondence updating Cllr. Kipp on the Lower St Regeneration Plans. Copied to Committee. ***Cllr. Kipp advised that she will be corresponding with the Parking Services Manager at HDC, copying in the District Cllrs, to advise of an issue with a resident who works from home, but is unable to obtain a parking permit as she is not classed as a business.***

HDC

- Reply from District Cllr. Paul Clarke regarding S106 contributions for the gateway signs in Broomers Hill Lane. Copied to Committee.
- Notification of appeal lodged for application DC/17/0753 - Willards House, Broomers Hill Lane, Pulborough.

SDNP

Email advising process for SDNPA consideration and identifying of infrastructure projects notified following EOI returns, and whether such projects would be suitable for CIL spending, which CIL spending pot would be appropriate, and prioritising the projects for CIL spending. They are aiming to produce their Infrastructure Business Plan in time for the next financial year.

RURAL SERVICES NETWORK (RSN)

- Weekly Email News Digest Monday 23rd October 2017 (forwarded to all Councillors for information).
- Rural Vulnerability Service - Rural Broadband - October 2017 (forwarded to all Councillors for information).
- Notice of free RSN Seminar - Rural places, rural challenges: Wednesday 22nd November 2017, 10.15am-2.45pm, University Centre Shrewsbury, Shrewsbury.

WIGGONHOLT ASSOCIATION

Report on WSCC Joint Minerals Local Plan Examination of draft Plan by a Government Inspector in September 2017 - forwarded to NRA by Cllr Hare at the request of Cllr A Lawson and copied to PPC for information.

88. PAYMENTS

The following payments were approved and cheques were signed:-

Mr F Bushby	32.65
Mrs H Knight	20.02
SSALC Ltd	78.00
KCS Professional Services	159.46
Viking	67.65
Business Stream	218.88
A Price	425.00
WSCC	7318.03
Legal & General	894.39

The meeting closed at 8.39pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 2nd November 2017**

PLANNING APPLICATIONS

DC/17/2283 - 48 Rivermead Pulborough West Sussex RH20 2DA

Demolition of existing conservatory and erection of replacement conservatory at the rear of the property. **No objection.**

DC/17/1869 Shepherds Cottage 8 London Road Pulborough West Sussex

Proposed repainting of external windows to dark grey (Listed Building Consent).
No objection.