



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 12th November 2020 at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated 5th November 2020

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**
To receive Councillors’ declarations of interest on any of the agenda items and to note any changes to Councillors’ Register of Interests.
- 3. MINUTES**
To approve the Minutes of the Meeting held on 8th October 2020 (attached, unless circulated previously) and to receive the Clerk’s report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

- 6. INTERIM TREE CONDITION AND MANAGEMENT SURVEY IN ALLOTMENTS**
To receive and discuss a quotation for the above survey as previously discussed at the R&OS meeting on 08.10.20, min. no. 128. Copied to Committee.
- 7. REPLACEMENT TREE IN COUSINS WAY RECREATION GROUND**
To receive and discuss a recommendation from Cllrs. Harvey & Lawson of the type of replacement tree and the location. Copied to Committee. *Previously discussed at the R&OS meeting on 08.10.20, min no. 128.*
- 8. NEIGHBOURHOOD WARDEN (NHW)/RESIDENT REQUEST**
To receive and discuss a request to remove or relocate a bench on the main recreation ground, which the NHWs have received complaints about regarding the noise nuisance associated with people using the bench at night. Copied to Committee.
- 9. RIVERMEAD NATURE RESERVE (RNR) MANAGEMENT ACTION PLAN REVIEW**
To receive timeline photographs of RNR and review results of management action plan and modify if necessary. Copied to Committee.
- 10. FIRE EQUIPMENT QUOTATION**
To receive and discuss recommended works following the recent fire alarm and emergency lighting systems maintenance visit. Copied to Committee.
- 11. WORM CONTROL**
To receive and discuss a quotation for yearly worm control on the cricket outfield. Copied to Committee.
- 12. RATIFICATION OF COSTS**
To ratify the following costs:

 - Petrol chipper for wood left after tree works in Pocket Park, totalling £437.50 + vat.
 - Replacement outside floodlights at Pavilion, totalling £255.99.
- 13. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 14. PAYMENTS.**
To approve the payments for signing and transferring.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)
I.D. FOR THE MEETING: 822 647 354#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council
Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**