



PULBOROUGH PARISH COUNCIL

Working together for a better future

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ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 27th July 2017 at 7.30pm**

Heather Knight
Clerk

Dated: 21st July 2017

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Swan View, Lower Street, Pulborough, RH20 2BF

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests
- 3. MINUTES**
To approve and sign the minutes of the meeting held on 29th June 2017, previously circulated, and to receive the Clerk's report
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
- 5. PARISH COUNCIL FINANCES**
 - To receive bank reconciliations for Cashbook 1 as at 30th June 2017 (attached) and compare to bank statements
 - To receive summary of income and expenditure compared to budget for 1st quarter ending 30th June 2017 (attached)
 - To receive summary of earmarked funds as at 30th June 2017 (attached)
 - To note invoices more than 30 days outstanding
- 6. S106 FUNDS /CIL MONIES**
To review Council's requirements for the expenditure of S106 / CIL monies

7. NEIGHBOURHOOD WARDENS PROJECT

To further consider precept implications for 2018/19 budget setting if the scheme is extended, following discussion by full Council

8. LEASES AND LICENCES (Min. 9 F&P 29.6.17 refers)

- To approve any action necessary for conclusion of club lease and licence documentation, including update regarding communications with Council's Solicitor
- Consideration of additional licence for Pulborough Patriots Football Club

9. RISK REGISTER REVIEW

To consider draft amendments to Council Risk Register and arrange Task & Finish Group meeting (Cllr Tilbrook to report)

10. STAFFING UPDATE

To receive verbal report from Clerk on any staffing matters

11. CORRESPONDENCE

To note items of correspondence

12. PAYMENTS

To approve the payments for signing. (Details to be circulated to members prior to meeting)