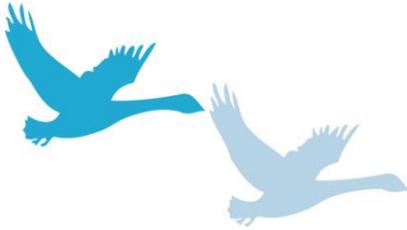


PULBOROUGH PARISH COUNCIL

Working together for a better future



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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 11TH AUGUST 2016 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Wallace (Vice- Chairman), C Esdaile, J Esdaile, Henly, Kay, Kipp, Lawson, Mortimer & Queded.

IN ATTENDANCE: 0 members of the public.

The meeting opened at 7.30pm

42. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Tilbrook & the Acting Clerk.

43. DECLARATIONS OF INTEREST

There were no declarations of interest.

44. MINUTES

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th June, 7th & 21st July 2016, however as the Acting Clerk was unable to bring the minutes for signing, they will be signed at the P&S meeting on 1st September 2016.

Clerk's Report

There was no Clerk's report.

45. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

46. HDC - COMMUNITY LINK ADVISOR & WELLBEING TEAM

The Chairman welcomed Emma Bailey, Community Link Advisor, from HDC who gave a presentation regarding the Community Link Services. Vicky East from the Wellbeing Team was unable to attend.

Items from the presentation were noted as follows:

- It is important to meet up with all parishes; persons at local level are more aware of those in need.
- Technology is improving to provide fast response assistance.
- There are 78 persons currently supported within PPC; Comm. Wardens are aware of every one of them.

- The present concentration is on the most vulnerable; just out of hospital; cybercrime victims; living on own etc.
- Sensors are available and linked directly to a call controller who advises appropriate emergency service.
- GPS tracking devices are available to identify appropriate emergency services.

Emma would like date of the Harvest Fair, as she would like to attend the Parish Council's stand at some point. The Acting Clerk will send Emma the details.

The Chairman thanked Emma for taking the time to address the Committee.

47. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

48. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

As a result of the delays in approval of planning applications to improve Ransoms at Swan Corner, the Acting Clerk was instructed to write to HDC to express concern at the dilapidated and unmaintained sites in the village, notably Ransoms as above referred to and "Spice Boys" in Station Road.

49. WEIGHT & WIDTH RESTRICTION ON A29 & A283

As Cllr. Tilbrook was not present, this item will be deferred until the P&S meeting on 1st September 2016.

50. SERVICES IN PULBOROUGH

As Cllr. Tilbrook was not present, this item will be deferred until the P&S meeting on 1st September 2016.

51. GRIT BIN AUDIT

Members were asked to carry out inspections between them and the Acting Clerk will be supplied with a list of those offering to audit with instructions to email each member accordingly.

Members requested a grit bin for the bottom of Nutbourne road in West. Chilington Road, opposite Dyke Farm. The Acting Clerk was instructed to order one.

It was noted that agenda items for numbers 11 & 12 were missing from the agenda. This is an error.

**52. CORRESPONDENCE
WSCC**

- Decision email regarding Household Waste Recycling Services, following the public consultation. Copied to Committee.
- Email notification regarding WSCC Members Big Society Fund 2016/17. Copied to Committee.
- Press releases - 'Online guide to setting up your own flood action group is live'; 'Clear your ditch while the sun shines'.
- A reminder that the 'Love West Sussex' on-line fault reporting system replaces the email reporting at highways@westsussex.gov.uk.
- Email regarding a better broadband scheme. Copied to Committee.

HDC

- SHELAA site assessments that have been received or updated. Copied to Committee.
- Correspondence regarding parish liaison with HDC Compliance Team. Copied to Committee.

DC/16/0731 - Land North East of Glebelands

Numerous email correspondence from residents and HDC regarding this application. (Too much paperwork to copy to all - see Acting Clerk if you wish to view).

Southern Water

- Information that Southern Water are getting ready for the opening of the competitive retail water market in April 2017.
- Annual report & summer newsletter

Storrington & Sullington and Washington Parish Council

Notification that their Neighbourhood Plan public consultation runs until 17.08.16. Please send any comments in writing to the Clerk of the Parish Council.

Locality

Email advising that Locality is offering specialist support and up to £2200.00 to help start a community-led housing project.

Nutbourne Resident Association

Notification that WSCC have agreed to some localised patching works in Stream Lane and that the whole road remains a site for inclusion in WSCC's surface dressing programme.

Arun Valley Line

Summer Newsletter.

UK Power Networks

Notification of a new national phone number, from 06.09.16, '105' which will be launched by electricity network operators for customers to call should they need to report or get information about a power cut in their area.

53. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- **Access road to land north of Glebelands (CE & JE)**
- **Improved signing to car park for sports hall** – *Subsequent to the meeting the Acting Clerk is able to advise that signs have been purchased, but the Groundsman is yet to install the signs.*
- **State of Rectory Lane road (CE & JE)**
- **Pulborough Station (CE & JE)**

In addition to these items to be added to the next agenda, Cllrs. C & J Esdaile would like to request and have an update on the following:

- Request that the Neighbourhood Wardens frequent the recreation ground to monitor parking in Rectory Close and on grassed areas. The Acting Clerk was instructed to put this request through the Neighbourhood Warden Steering Group.
- Response from Studio 5 regarding the Sports Pavilion.

- Check on the naming of Corden Way in the Highfield development. Subsequent to the meeting, the Acting Clerk can advise that confirmation was received and circulated to Cllrs, advising that Corden Place (for the loop road off of Sinclair Drive) would be used.
- Update on Harwood's planning application.

54. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

- None

55. PAYMENTS

There were no payments for signing.

The meeting closed at 9.20pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 11th August 2016**

PLANNING APPLICATIONS

DC/16/1564 - Land West of Nutbourne Lane Nutbourne Pulborough

Creation of new access to serve an existing vineyard. **Objection. A better option would be to improve existing access. There is some local concern, supported by Members, over the purpose of the application.**

DC/16/1654 - Oddfellows Arms 99 - 101 Lower Street Pulborough

Repair or replacement of a cracked timber beam to the first floor front elevation of an existing public house building (Listed Building). **No objection.**

DC/16/1611 - 8 Swan Corner Pulborough

Remove existing south facing balcony steel railings and replace with stainless steel posts and glazed infill panels. Replace existing white upvc doors to existing south facing balcony and replace with new white upvc sliding door and fixed panel. Replace 1st floor south facing white upvc window with new white upvc window in identical proportions. **No objection.**

DC/16/0975 & 0976 – Rectory Lodge, Old Rectory Lane, Pulborough

AMENDED PLANS - Erection of single storey conservatory link, works to fire station, double doors re-instated, conservation roof lights inserted, existing rear opening enlarged. (Full Planning & Listed Building Consent). **No objection. Members expressed some concern over adjacent tree across A29 and would like HDC to monitor quarterly if possible.**

DC/16/1736 & 1737 - Shepherds Cottage, 8 London Rd, Pulborough,

Retrospective application to replace existing metal pedestrian gates to front and side of property with wooden gates. Replace the existing wooden fencing panels to the right perimeter adjoined to the neighbouring property and replace wooden kick boards and posts with concrete posts and kick boards. Extend the x2 existing concrete bases with x1 base 11 foot wide at the widest point by 20 foot in length at the longest point. Concrete area to the front of the new shed to be finished in herringbone paving to match the existing path and patio areas. Erection of a wooden shed (Full Planning & Listed Building Consent). **No objection.**