

**NOTES OF THE STEERING GROUP MEETING
TUESDAY 19TH FEBRUARY 2019
10.30AM RIVER VIEW ROOM
PULBOROUGH VILLAGE HALL**

PRESENT:

Ray Qusted (RQ) (Acting Chair)
David Hurst (DH)

IN ATTENDANCE

Norman Kwan (NK) – HDC Neighbourhood Plan Officer
Heather Knight (HK) - Clerk to Pulborough Parish Council

1. Apologies for absence

Apologies had been received from Cllr Andy Tilbrook, Mr Martin Ellis and Mr Gavin Curwen. In the Steering Group Chairman's absence, Cllr Qusted chaired the meeting.

2. Notes of the meeting held 15th January 2019 and any Matters Arising (if not separate agenda item)

The Notes of the meeting held on 15th January 2018 were approved. There were no matters arising that were not already agenda items.

3. To welcome HDC Neighbourhood Plan Officers and note report from recent HDC Neighbourhood Plan Seminar 8th February 2019 'The Future of Neighbourhood Planning'

PPC had registered to attend the seminar originally arranged for 1st February 2019, which had been cancelled due to severe inclement weather. Unfortunately, no one from the Steering Group had been able to attend the re-arranged date at short notice.

NK summarised the discussions and outcomes from the seminar and issued copies of the slides/handouts. A much tougher regime had evolved from the earlier 'light touch' of neighbourhood planning, placing a heavier burden on parishes and volunteers working through the process of delivering NPs. HDC was in a fairly strong position with a relatively new Local Plan (LP) and a five year land supply. However the necessary process of reviewing the LP had started, involving a rigorous and costly process. The shifting background of neighbourhood planning meant there would be changes for NPs.

HDC would be offering various options to NPs, depending on what stage individual areas were at. Areas with made or advanced NPs would probably need to be reviewed in 2021, either partially or fully. Plans still in progress pre-Reg 14 would need to be ready to reach Reg 14 within the next month or so. NK advised that Pulborough NP Steering Group should draw up the evidence base, progress the SA/SEA and policies, together with any supporting papers, as soon as possible. An anticipated deadline for completing Reg 14/reaching Reg 15 was mid summer, otherwise HDC will need to stipulate housing allocations and deliver housing through the LP review. HDC would be writing shortly to all NPs confirming matters. PPNP has commenced work on re-drafting some of the policies. NK offered to assist with some policy wording and presentation and cited Henfield as a good example of a robust policy.

Action: HK to send NK PPNP policies for comment/advice.

4. To note Site Assessment work feedback from HDC (and from AECOM if available)

The AECOM feedback was still awaited.

Action: HK to follow up with AECOM consultant.

NK went through each site assessment in detail with the Steering Group, and the group discussed various amendments, criteria used and the effect on housing number allocations. NK advised that the NP could include a Community Aim of a parcel of land as designated for elderly people.

Following lengthy discussions, the Steering Group would need to arrange further meetings with some land owners to ascertain final findings. NK asked to be notified of the list of final selections and final housing number as soon as practicable. He would then be able to progress the promised provision of SA/SEA work for PPNP.

Action: PPNP to send NK list of sites and housing allocations.

5. Items for information / correspondence

The Steering Group noted items of information and correspondence:

- Site owner communication: Land north of Broomers Hill Lane PPNP25
- HDC: Storrington, Sullington & Washington Neighbourhood Development Plan modifications consultation, following recent Examiner's Report
- Brett (site agent): Land at Longlands, Marehill
- Grow at Brogdale, the on-site fruit tree nursery based at The National Fruit Collection in Faversham, Kent. Introductory letter asking Neighbourhood Planners to consider trees in green spaces provision
- CPRE: Situation report for Horsham District, highlighting possible increased housing targets following Government's new formula
- Batchellor Monkhouse: Development opportunities enquiry

6. Date of next meeting

26th February 2019, workshop meeting at 2pm in Village Hall (River View Room) specifically to work through site assessment feedback.

Meeting closed 12.45pm.