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|  | PULBOROUGH PARISH COUNCIL  *Working together for a better future* |

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a FULL COUNCIL Meeting of Pulborough Parish Council which will be held **in the Rother Hall, at the Village Hall** on **Thursday, 20th June 2024 at 7.30pm**.

##### Harry Quenault Dated: 13th June 2024

##### Clerk & RFO

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [hquenault@pulboroughparishcouncil.gov.uk](mailto:hquenault@pulboroughparishcouncil.gov.uk)

**AGENDA**

1. **Remembering Lawrie Ellis**

To remember the legacy of the former Chair Lawrie Ellis with a minute silence.

1. **Apologies for Absence**

To approve apologies for absence.

1. **Declarations of Interest and Changes to Register of Interests**

To receive Councillors’ declarations of interest on any of the agenda items.

1. **Minutes of Full Council**

To approve the Minutes of the Annual Meeting of the Council for the 23rd of May 2024. (Appendix A)

1. **Committee Meeting Minutes**

To receive and approve the Minutes: -

* 1. **Planning & Services Committee**

To accept the Minutes of the Meetings held on 21st March 2024, 4th April 2024, 18th April 2024 and 2nd May 2024. The Deputy Clerk will explain the backlog.

* 1. **Recreation & Open Spaces Committee**

To accept the Minutes of the Meeting held on 11th April 2024.

* 1. **Finance & Policy Committee**

To accept the Minutes of the Meeting held on 25th April 2024.

1. **Adjournment for public speaking: -**

The Chair will invite those residents who have given formal notice to speak once only in respect of:

1. business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents’ group.
2. if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes.**
3. **District & County Reports**

To receive & note the reports from the District and County Councillors.

1. **Warden Reports**

To note the Warden Reports for March & April 2024. (Appendix B)

1. **Update on Pultopia**

Under recommendation of committee, to note the changes to Pultopia. A verbal update will be given from a representative of the Event’s Working Group.

1. **Vehicle for Groundsperson**

To resolve, with three potential options, a long-term vehicle for use by the Parish Council. Cllr Ian Hare will explain the options. (Appendix C)

1. **Planning & Services Vacancy**

To note that due to personal commitments Cllr Mote is unable to fill this vacancy and therefore a vacancy remains on Planning & Services Committee. *If there is no viable candidate the committee will need to resolve that at current this role will remain vacant until circumstances changes.*

1. **Transport & Infrastructure Meeting**

To note a verbal report from Cllr Clarke on the current progress of the Transport & Infrastructure Meeting and some further future options to consider.

1. **Representatives on Outside Bodies**

To receive and note brief reports from Members representing the Council on other organisations and groups.

1. **Payments**

To approve the payments list for signing.