



Quality
Parish
Council

PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 23rd April 2015 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meeting held on 25th March 2015, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. END OF YEAR ACCOUNTS

To receive Bank Reconciliations as at 31st March 2015. Copied to Committee.

To receive a comparison of Income, Expenditure and Budget for the year ending 31st March 2015. Copied to Committee.

To receive a statement of the earmarked funds as at 31st March 2015. Copied to Committee.

To receive, discuss and if approved recommend to Full Council the acceptance of the accounts for the year ended 31st March 2015. To be circulated prior to meeting.

6. ANNUAL REPORT

To receive a draft of the report from the Chairman of the Finance & Policy Committee.

7. INCREASE IN THE RENT PAID BY THE SPORTS CLUBS AND ALLOTMENT HOLDERS

To receive confirmation of the annual RPI increases in rent paid by the clubs and allotment holders wef 1st April 2015.

8. LEASES

To note the expiry of all leases in April 2016 and discuss any action.

9. TWITTER

To discuss the possibility of the Parish Council using Twitter and any implications.

- 10. MEMORIAL GARDEN**
To approve expenditure for the purchase of 26 replacement lavender plants.
- 11. GROUNDSMAN EQUIPMENT**
To receive offers from third parties to purchase the old tractor following the purchase of the new machine.
- 12. SPORTS PAVILION**
To receive details of additional costs for fascias at Pavilion not included in quotation for replacement windows (see Full Council Minute no 155 19th March 2015)
- 13. INTERNAL AUDIT**
To appoint the Internal Auditor for the 2015/16 financial year.
- 14. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk in responding.
- 15. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**
- 16. PAYMENTS**
To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 17th April 2015

**Sarah Norman
Clerk**

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