

# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a FULL COUNCIL Meeting of Pulborough Parish Council which will be held **in the Rother Hall, at the Village Hall on Thursday, 18<sup>th</sup> July 2024 at 7.30pm.**

Harry Quenault

Dated: 11<sup>th</sup> July 2024

**Clerk & RFO**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [hquenault@pulboroughparishcouncil.gov.uk](mailto:hquenault@pulboroughparishcouncil.gov.uk)

## AGENDA

1. **Apologies for Absence**  
To approve apologies for absence.
2. **Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items.
3. **Minutes of Full Council**  
To approve the Minutes of the Meeting of the Council for the 20<sup>th</sup> of June 2024.
4. **Committee Meeting Minutes**  
To receive and approve the Minutes: -
  - 4.1 **Planning & Services Committee**  
To accept the Minutes of the Meetings held on 23<sup>rd</sup> May 2024, 6<sup>th</sup> June 2024 and 20<sup>th</sup> June 2024.
  - 4.2 **Finance & Policy Committee**  
To accept the Minutes of the Meeting held on 27<sup>th</sup> June 2024.
  - 4.3 **Recreation & Open Spaces Committee**  
To accept the Minutes of the Meeting held on 13<sup>th</sup> June 2024.
5. **Adjournment for public speaking: -**  
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

**6. District & County Reports**

To receive & note the reports from the District and County Councillor.

**7. Co-Option of Councillor**

To co-opt a new Councillor to the Council.

**8. Christmas Trees**

To discuss whether the Council will maintain the current arrangement of providing Christmas trees and lights for the high street.

**9. Offer of a Van**

To discuss, a deferment from recreation and open spaces, an offer of a medium sized van, for use by the pantry and other community initiatives. (Appendix A)

**10. Neighbourhood Warden Report**

To note the Neighbourhood Warden report for June. (Appendix B)

**11. Bowls Club - (PRESS & PUBLIC TO BE EXCLUDED)**

To receive, a deferment from finance and policy, a recommendation from the Clerk regarding an adjustment to the lease proposal, originally agreed last year and explore a covenant.

**12. Field Club Update - (PRESS & PUBLIC TO BE EXCLUDED)**

To receive a verbal update from the Clerk in reference to the matters accepted at Finance & Policy and explore options surrounding the Cricket Club request to relocate.

**13. Neighbourhood Plan Update**

To receive a verbal update from the Clerk in reference to the Neighbourhood Plan and the recent resubmission.

**14. SOSCA – Drinking Water**

To note the attached appendix regarding a proposal made by Portsmouth Water that may impact our drinking water. (Appendix C)

**15. Horsham District Council 106 & CIL Update**

To note the quarterly 106 and CIL update from Horsham District Council. (Appendix D)

**16. Apprentice Update**

To note that the apprentice advert is now live, the salary and how the candidate will be appointed.

**17. Representatives on Outside Bodies**

To receive brief reports from Members representing the Council on other organisations and groups.

**18. Payments**

To approve the payments list for signing. *(details to be provided at the meeting)*

## **Pulborough Parish Council Report**

### **Offer of Community-Provided Van for Pantry Use**

#### **Introduction**

A member of the Pulborough community has generously offered the use of a van to the Parish Council. This van could be borrowed with the intention of supporting the local Pulborough Pantry. The conditions of the offer include the van being insured, maintained and fuelled by the Pulborough Parish Council. It is proposed that the vehicle be parked at the village hall and only driven by prearranged individuals.

#### **Key Questions**

1. **Who owns the Van?** *Community member and he will allow no one to modify it without his consent*
2. **Who is responsible for maintenance of the vehicle?** *All maintenance costs will be shared between all users annually on a mileage basis. Maintenance can be managed by the individual or the Parish Council*
3. **Who has priority use of the vehicle - e.g. if the Council, the Individual or another local community group requires use on the same day/time who takes priority?** *The individual has first priority and all his use is scheduled a good time ahead and is probably limited to 20 days a year, the next priority is the pantry who will have regular weekly use and probably would be about 100 days - any other event use would be negotiated within the constraints of the two main users.*
4. **Who is responsible for any damage to the vehicle?** *The person/organisation driving/using the vehicle at the time of damage is responsible for any excess required by the insurance.*
5. **Insurance holder?** *It should be paid by the Parish Council as the dominant use is community use.*
6. **Storage/security/access?** *The Council would arrange secure storage and be responsible for that, probably in the village hall car park! (if the individual was to store the van it would be at a remote site 10 to 20 miles away from Pulborough)*

#### **Considerations and Concerns**

Several key considerations and potential risks need to be assessed regarding the acceptance of this offer:

##### **1. Insurance and Liability:**

- The insurance for the vehicle would be under the name of the Parish Council.
- Any damages incurred while the van is in use would be the responsibility of the individual driving it, though the Council would hold the insurance.

**2. Need Assessment:**

- According to Maria, our head volunteer, the van is not a priority at this stage. Most of the pantry's pickups and collections are currently managed by multiple vehicles, indicating that the pantry operations are adequately supported without the need for an additional van.

**3. Impact on Volunteers:**

- We have been exploring other methods to streamline pantry operations and reduce the impact on volunteers' social lives. Acquiring another vehicle might not significantly enhance the efficiency of the pantry and could potentially complicate logistics.

**4. Council Decision and Future Plans:**

- The proposal to borrow the community-offered van has been deferred with no clear outcome. However, since the offer was made, the Full Council has elected to purchase a brand-new vehicle that will be available for Council use, including for pantry purposes.
- We anticipate resolving the new vehicle acquisition within the next month.

**Officer Recommendation**

Given the current circumstances and future plans, it is recommended to kindly refuse the offer of the community-provided van. Instead, we should allocate resources to support the pantry through other means and utilise the new vehicle once it becomes available. This approach will ensure that our operations remain efficient and our volunteers are well-supported without the complications of managing an additional borrowed vehicle.



# Warden Monthly Report

June 2024 – Pulborough Parish

Patrol hours TOTAL:	84	ASB (Anti-Social Behaviour) incidents reported to us TOTAL:	5
Foot (high visibility)	59	Noise	0
Vehicle	21	Neighbours	0
Notices/warnings TOTAL:	1	Driving/vehicles	2
Verbal warning	0	Bicycles	0
Parking alert	0	Alcohol	0
Yellow card warning (ASB)	0	Other	3
Community Protection Warning/Notice	0		
Fixed Penalty Notice	0	Clear up/disposal reports TOTAL:	1
Reports into Police TOTAL:	2	Fly tipping / flyposting	1
Phone (including 101 and 999)	0	Graffiti	0
Online	0	Dog fouling	0
Intelligence report	0	Litter	0
Verbal	0	Drug litter	0
E-Mail	0	Hazards	0
Media Reports TOTAL:	3		
Press release/Community magazines	0		
Social media posts	10	Community events attended	9
Admin hours	18	School contact	4
Vulnerable people welfare checks	7	Youth engagement	10
Signposting	13	Reports to DVLA	0
Safeguarding referral	0	Reports to Operation Crackdown	1

## KEY:

ASB: Anti-social behaviour

HDC: Horsham District Council

Operation Crackdown: A joint initiative with Sussex Safer Roads Partnership and Sussex Police to report abandoned vehicles or anti-social driving.

PCSO: Police Community Support Officer

PSPO: Public Spaces Protection Order – Intended to deal with a particular nuisance or problem in a particular area that is detrimental to the local community's quality of life.

PPC: Pulborough Parish Council

WSCC: West Sussex County Council

WSFR: West Sussex Fire and Rescue

CSAS: Community Safety Accreditation Scheme



## ASB/CRIME

We don't, as a matter of course, report on crime, but when it is as stupid and dangerous as this, we feel it is important to bring this action to everyone's attention.

We were made aware that concrete had been left on the railway line at the foot crossing at Riverside. Again, this incredibly stupid behaviour could have derailed a train, causing mass injury and death to many.

A passing walker removed the items from the track and the incident has been reported to the Police.



It was reported to us that some young people were smashing roof tiles and attempting to carve into the woodwork of the gate in Barn House Lane, Pulborough. We have successfully identified the individuals and have reported the incident to the Sussex Police.



## Parking/Vehicles/Road



This vehicle's illegal parking has been flagged to us before, but it recently made an appearance on Facebook, to a somewhat surprisingly mixed range of opinions... The vehicle, however, is parked illegally, and has been reported *again* to our parking team at HDC for their attention.

To report a vehicle with no MOT and/or no tax please see links below to the Government website:

<https://www.gov.uk/report-no-mot>

<https://www.gov.uk/report-untaxed-vehicle>

For anti-social driving and abandoned vehicles, please report to Operation Crackdown at:

<http://www.operationcrackdown.org/>

## Fly Tipping/Littering/Graffiti



*Fly tipping found at Nutbourne Lane and reported for removal.*

If you witness fly tipping in action, please call Sussex Police and if possible, provide them with the registration of the offending vehicle and subsequently any relevant dash cam footage you may have.

You can also report it direct to HDC at: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Abandoned shopping trolleys can be reported on the "Trolleywise" website at: [www.trolleywiseapp.co.uk](http://www.trolleywiseapp.co.uk)

You can report incidents of graffiti direct to Horsham District Council via their website: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning>



## Community Engagement/Events/Meetings

### Tea Spot Caring Cafe

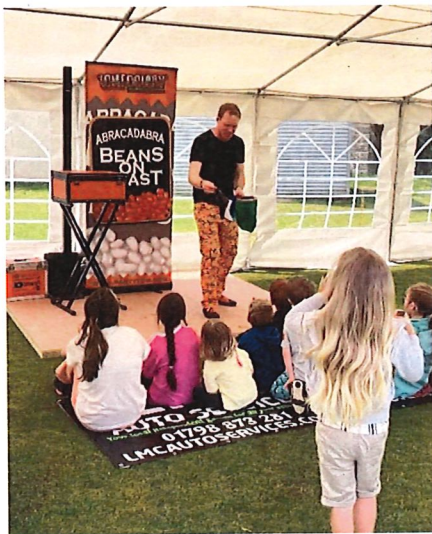
We visited the Caring Cafe at the United Reformed Church on Thursday 6<sup>th</sup> June. This is the first time in a number of months that our shifts have aligned with the Caring Cafe's schedule, and we have been able to attend. As usual the men's table were engrossed in their Dominoes tournament and the woman thrived in conversation. We received a warm welcome and chatted with attendees about a variety of topics.

We became aware of one lady's concern over a letter she had received about a potential visit from the TV licencing inspectors as she did not have a current television licence. As she had not had a television since before the pandemic began nor any form of streaming device in her home, we were able to help her to complete a declaration of "no tv licence needed" which helped to reduce her anxiety about a potential visit. We also conducted a further welfare visit at her home.

The Caring Cafe welcomes carers, those they care for and anyone needing company and is dementia friendly. It is held on the first Thursday of each month at the Pulborough URC between 10am and midday.

### Sussex Day Picnic

During our patrols on Saturday 15th June, we stopped off at the Sussex Day Summer Picnic organised by the Pulborough Community Partnership. After a damp start the weather improved immensely and it was lovely to see all the activities on offer for the community. Children's entertainer Tom Foolery was a big hit once again with both the kids and the adults. Chanctonbury Leisure centre provided some great sporting activities. Ross even joined in the with the archery!



### Monday Hub

The Hub continues to thrive with around 20 regular attendees. Attending The Hub when our shifts allow provides us the opportunity to speak to some of our older residents and update them on community matters and give advice and signpost to other available services that they may be unaware of especially if they do not have access to the internet.

## **The Tea Spot Craft Café**

We have been fortunate to be able to attend the Craft Cafe again during June and see the talented works of those ladies present. We always receive welcoming warm smiles and much like The Hub we are often asked a wide range of questions about the community and our role.

For those wondering what the Craft Cafe is all about, it is a place where you can enjoy a couple of hours doing 'your thing'. Crocheting, knitting, patchwork, making cards, jewellery, rag rugs and Hardanger plus tea & cakes and lots of friendly chat. Crafting skills are not essential. It is a great place to meet friends and make new friends.

The Craft Cafe is held at the United Reformed Church on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month between 10am and midday.

## **Pulborough Pop-In**

The Pulborough Pop-In at the Library run by Isla Moran on behalf of the Pulborough and District Community Care Association (PDCCA). The Pop-In provides a safe space for parents and carers to visit for a cuppa and a chat where pre-school children are made very welcome. Isla's cakes are delicious too!

More information can be found at the PDCCA's revamped website here:

<https://www.pdcca.org.uk/>

## **HDC Bi-Annual All Staff Briefing**

On Thursday 20<sup>th</sup> June we attended the HDC all staff briefing held at The Capitol in Horsham. Working away from the main council offices in Horsham means we are not always aware of all the work going on behind the scenes and out in other areas of the district by HDC, so the bi-annual meeting enables us to be kept up to speed with what is going on. During this briefing we were updated about plans to renovate The Capitol, plans for Food Waste recycling and plans for an office move for the district council next year.

## **Anti-Social Behaviour Case Review Meeting (Formally Community Trigger)**

Occasionally when a victim of anti-social behaviour has reported three or more incidents to either the Police, Council or their landlord within a six-month period they can request a review of the actions taken in their case.

The ASB Case Review process exists to review previous actions taken by those involved and to make recommendations through a multi-agency action plan if appropriate. It does not replace the need to report incidents when they happen.

We were asked to attend a review meeting on Tuesday 25<sup>th</sup> June in relation to a neighbour issue within Pulborough Parish alongside the Police and the housing association whose tenants are involved.

You can find out more about this process at the link below:

<https://www.horsham.gov.uk/community/safety-and-emergencies/anti-social-behaviour>



## 'Pultopia' - Pulborough Parish Council Music Festival

Louisa and John, our colleague from Storrington, conducted patrols around the recreation ground and Pocket Park and enjoyed the music at 'Pultopia' on Saturday 29<sup>th</sup> June. It was lovely to see so many people enjoying the first free music event arranged by Pulborough Parish Council.

The weather was at last kind, with no rain during the event and the temperature was just right too. A fabulous raffle was held to raise funds for the Pulborough Pantry.

## Patrols (foot/visible and car)

Due to the anti-social behaviour mentioned above we have been focusing our patrols in these areas of the village and as we do each month, we have focused our vehicle patrols on the fly tipping hotspots on the more rural roads of the parish and checked that the carriageways are kept clear of debris.

We have also been able to enjoy some of the glorious sunny weather we enjoyed during June when out and about on foot patrol.



*Views towards St Mary's Church*



*A check on the World War II Gun Emplacement*

## Older, Vulnerable People and Youth

We spent considerable time liaising with residents and external agencies to try to resolve an issue a vulnerable resident had with their electricity key/account where they were approaching the Bank Holiday period at the end of May without any electricity on their account. Although we were unable to resolve the issue before the bank holiday, we did finally manage to assist them to register a new key to their meter and top it up so power was restored to their property.

### Youth

We have continued with our Tuesday lunchtime visits to St Mary's Primary School this month, when shifts allow and attended a Personal Safety talk given to year 5 & 6 pupils by PC Sally Scott on Tuesday 4<sup>th</sup> June.



We have been discussing plans for future youth sports provisions with the Parish Clerk which are due to start at the village hall from September.

## Dog Related Issues



Dog mess is an emotive issue and one of the most unacceptable and offensive types of litter on our streets. Research by Keep Britain Tidy shows dog fouling is the issue the public are most concerned about.

Following complaints, we are asking residents to be responsible owners and pick up after their pets. Remembering to take out poo bags with them also helps!

Dog fouling can be reported via the HDC website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/dog-fouling>

Any attacks by dogs need to be reported immediately to Sussex Police. Their advice is that if there is an immediate threat to human or animal life to call 999. Otherwise report to the police on 101 or via the Sussex Police website reporting form.

<https://www.sussex.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

### Dogs Roaming Free

If you find a dog roaming free and not being supervised, you may wish to consider reporting it to Horsham District Council's approved contractor on 07512 089777 and they will come and collect. ***This is a 24/7 service, but the dog does need to be contained for them to collect.***

Please note Horsham District Council does not have dog wardens.

## Parish specific/other



## Community Garden/Allotment



On 19th June we attended a working group meeting to decide on key matters in the future organisation/running of the community allotment in which we identified key tasks which were then assigned to members. One of these tasks was to source some slabs to provide a base for the new shed that was soon to be arriving. Thankfully, these came available very fortuitously within a couple of days on Facebook.



A new shed built by local resident Mike from repurposed pallets was erected at the Community Allotment on Friday 28<sup>th</sup> June. Although Mike still needs to finish the door the shed will be put to good use soon.

We continue to look for new volunteers and for donations of herbs, tools and equipment such as a new wheelbarrow or two!

<https://www.facebook.com/profile.php?id=61556526658747>

## **Pulborough "Journey" support group for parents and carers of children with Autism and Special Educational Needs (SEN)**

Working alongside our colleagues in Storrington & Sullington and Ashington we have been finalising activities for our Autism and SEN fun day in conjunction with Chanctonbury Leisure Centre and now have the posters to promote the event. We cannot wait to try the wheelchair basketball and other activities on offer!

We have also designed a joint poster so that we can share the group details for all four Journey meetings so that residents can choose which location/day of the week is most suitable for them to attend.





## Journey

A support group for Parents and Carers of Autistic and SEN Children

Come along this month to any of our sessions and meet with other parents on a similar journey to you.

No diagnosis required, no pressure, just a free cuppa and a chat.

**Ashington\***  
ashington.wardens@horsham.gov.uk  
Friday 5 July | 10am - 11am  
Ashington Church,  
Church Lane, RH20 3JX

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**Billingshurst\***  
billingshurstwardens@horsham.gov.uk  
Monday 15 July | 9.30am - 10.30am  
The Depot, 53a High Street,  
Billingshurst

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**Pulborough\***  
pulborough.wardens@horsham.gov.uk  
Wednesday 17 July | 10am - 11am  
Pulborough Sports & Social Club,  
Rectory Close, RH20 2AJ

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**Storrington & Sullington**  
storrington-sullingtonwardens@horsham.gov.uk  
Tuesday 23 July | 10am - 11am  
Chanctonbury Leisure Centre,  
Splerbridge Road, RH20 4PG

\*Aspens will be visiting these groups

## Refurbishment of Carpenters Meadow Play Area

This is still an active plan and work will be commencing later in the year with a proposed completion date of mid-October. As we know however, this can be affected by the weather, especially as the area is prone to flooding, so these dates may be subject to change.

2.1 The timetable for the award of this Contract is as follows:

Event	Date
Deadline for Submission of Quotes	Friday 26 <sup>th</sup> July 2024
Contract Award Notification	Week beginning 5 <sup>th</sup> August 2024
Provisional Contract Start Date (on site)	Monday 23 <sup>rd</sup> September 2024
Practical Completion Date	Friday 18 <sup>th</sup> October 2024


# Support on the Move

Come and visit our advice vehicle for advice and support.

**Advice on offer:**

- Benefit checks
- Debt Advice
- Career advice
- Housing

**Pulborough Pantry Sports & Social Club**  
Every 1st and 3rd Tuesday  
9:30-10:30



**HorshamMatters**  
Meeting Needs and Improving Lives  
CHARITY NUMBER: 1116253

INFO@HORSHAM-MATTERS.ORG.UK 0300 124 0204 WWW.HORSHAM-MATTERS.ORG.UK

Horsham Matters Mobile Support Hub is now visiting Pulborough Pantry on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month between 9.30 and 10.30am.

Horsham Matters, which supports residents suffering from food and energy poverty, is taking its advice services on the road in a bid to ensure residents across the Horsham District can access face-to-face support on issues such as housing, utilities, budgeting, benefits, and debt.

We visited on Tuesday 18<sup>th</sup> June and were welcomed aboard by advisor Ava who told us about how the hub enables them to support residents in the rural parishes.

You can also follow us at:

<https://www.instagram.com/pulborough.wardens/>

<https://www.facebook.com/HDWardens>

<https://twitter.com/HorshamWardens>



**On 12th May 2022 – Southern Water applied for a new planning permit**

This change in the whole concept means that in effect Southern Water plan

'reverse osmosis' system which has never been used before in the UK. This will cover not only the present Portsmouth Water customer boundary but also they also plan to **enlarge customer** boundaries north up to Crawley in Sussex.

**Go into the web site of HAVANT MATTERS you will find the all important points on how to send in your concerns over this whole project. All objections MUST be received by **TUESDAY – 23<sup>rd</sup> July**. That is when the last consultation will end. This is about YOUR EVERY DAY DRINKING WATER and that of YOUR CHILDREN AND GRANDCHILDREN**

Please send both this attachment and the Havant Matters one to all your family, friends, action groups, local and national newspapers, local radio and television. We recommend that you DO NOT use the Southern Water Questionnaire but send under separate cover as per in Havant Matters.

SOSCA – [contact@sosca.org.uk](mailto:contact@sosca.org.uk)

THIS will become .....

THIS



because of ... THIS





COMMUNITY INFRASTRUCTURE LEVY REPORT  
PULBOROUGH PC  
JULY 2024



Application	Site Address	Decision Date	Permission Expires	Parish	Liability Notice Date	Liability Notice Amount	Invoice Date	Invoice Amount	Surcharge	Total Received	Last Instalment Date*	Next Due Date
DC/19/1314	Colworth; 47 London Road; Pulborough; West Sussex; RH20 1AS	27/08/2019	27/08/2024	Pulborough PC	28/08/2019	0.00	10/06/2020	97.57	97.57	97.57	06/08/2020	
DC/17/2125	Former Ambulance Station; The Spinney; Pulborough; West Sussex; RH20 2AP	05/01/2018	05/01/2021	Pulborough PC	10/01/2018	32,562.94	09/07/2020	32,562.94		32,562.94	02/10/2020	
DC/22/0992	Barn at Wiltshire Farm; Pickhurst Lane; Pulborough; West Sussex	20/07/2022	20/07/2027	Pulborough PC	16/08/2022	49,612.67	19/10/2022	49,612.67		49,612.67	27/10/2022	
DC/21/2407	Stane Farm Bungalow; Stane Street; Codmore Hill; Pulborough; West Sussex; RH20 1BL	18/03/2022	18/03/2025	Pulborough PC	29/03/2022	23,843.93	17/04/2023	30,241.37	5,518.15	23,843.93	25/01/2023	
DC/19/1998	11A The Spinney; Pulborough; West Sussex; RH20 2AP	26/02/2020	26/02/2023	Pulborough PC	11/03/2020	14,263.26	14/02/2024	19,579.21	5,315.95	10,000.00	11/06/2024	14/02/2024
DC/21/1535	Land Adjacent Railway Cottages & Pulborough Station ; Stopham Road; Pulborough; RH20 1DP	26/10/2021	26/10/2026	Pulborough PC	27/10/2021	347,415.88	17/08/2022	347,415.88		0.00		30/01/2022
DC/21/1931	Coppice Hanger; Church Hill; Pulborough; West Sussex; RH20 1AB	19/04/2024	19/04/2027	Pulborough PC	25/04/2024	164,440.93	11/06/2024	164,440.93		0.00		18/09/2024
DC/22/1059	Ransoms; Station Road; Pulborough; West Sussex	19/04/2024	19/04/2027	Pulborough PC	02/05/2024	56,697.20	11/06/2024	56,697.20		0.00		18/09/2024
						688,836.81		700,647.77	10,931.67	116,117.11		

THE PARISH WILL RECEIVE A PROPORTION OF THE MONEY RECEIVED BY HDC

In line with the CIL Regulations, Parishes will receive a 15% or 25% proportion of the CIL collected in their area, depending on whether there is a made Neighbourhood Plan for that area.

Parishes will receive 25% of CIL collected from planning permissions with a Decision Date after the date the Neighbourhood Plan is made.

Please note that no proportion of the surcharge is sent to the Parish.

Neighbourhood proportion is sent to the Parish in the April or October after the payment is received by HDC.

CIL SPENDING DEADLINES  
PULBOROUGH PC  
JULY 2024



Parish	Date Paid	Amount Paid	Spend Deadline
Pulborough Parish	26/10/2020	2,442.22	26/10/2025
Pulborough Parish	26/04/2021	2,442.22	26/04/2026
Pulborough Parish	24/04/2023	7,441.90	24/04/2028
Pulborough Parish	24/04/2023	3,576.59	24/04/2028

The Neighbourhood Proportion of CIL should be spent by the Parish Council within 5 years of receipt.

If at the end of 5 years the Parish has not spent the CIL, please get in contact with the CIL Team so that we can provide the Parish Council with support and advice on how to spend the money.

POTENTIAL SECTION 106 FUNDS  
PULBOROUGH PC  
JULY 2024



App No	Address	Parish	Type	Deed Date	Clause	Definition	Potential	Commenced?
DC/16/0728	Land Adjacent Railway Cottages and Pulborough Railway Station, Stopham Road, Pulborough, West Sussex, RH20 1DP	Pulborough PC	Sustainable Transport - WSSC:93006		S2.P1.1	NO SPENDING DEADLINE IN AGREEMENT For the making of the Traffic Regulation Order/s required in connection with extension of the 30mph speed limit westwards of the site. The CC is authorised to apply the HWTROS to compensate it for all work done by the CC's employees, servants, agents or contractors (in all cases at fair and proper rates) in discharging its obligations under this agreement including, without limitation, the processing and obtaining of all requisite consents and any necessary advertisements.	7,000.00	Under Construction
DC/21/2321	Land at New Place Farm, Pulborough, West Sussex	Pulborough PC	Open Space (commuted sum) - HDC:91002	07/07/2023	S4.2.8.2	ONLY PAYABLE IF PUMP TRACK, COUNTRYSIDE PARK AND LEAP TRANSFERRED TO PC  Payable to the Parish Council towards the management and maintenance of the pump track, the countryside park and the LEAP in the event of a transfer of the same to the Parish Council in accordance with this schedule	914,041.60	Not Started
DC/21/2321	Land at New Place Farm, Pulborough, West Sussex	Pulborough PC	Sustainable Transport - WSSC:93006	07/07/2023	S7.2.5	80,000 PAYABLE DIRECTLY TO WSCC  OFFSITE RIGHTS OF WAY WORKS CONTRIBUTION Towards offsite works to the public rights of way network within the vicinity of the development such works to be carried out by the County Council to the public rights of way labelled E, J, K and N and shown indicatively on the PROW Schedule and Plan.	80,000.00	Not Started
DC/21/2321	Land at New Place Farm, Pulborough, West Sussex	Pulborough PC	Sustainable Transport - WSSC:93006	07/07/2023	S7.3	3,500 (index linked) PAYABLE DIRECTLY TO WSCC  TRAVEL PLAN MONITORING FEE	3,500.00	Not Started



## UNSPENT SECTION 106 FUNDS

PULBOROUGH PC

JULY 2024



App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Commenced?	Allocated To:
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Services(Education)-on-	28/01/2016	S3.1(a)(iv) P2	PRIMARY Towards cost of redeveloping St Mary's Church of England Primary School to increase space and make internal improvements to accommodate additional children required to accommodate the extra demands for primary education services that would be generated by the Development.	192,374.43	18/03/2021	18/03/2026	0.00	192,374.43	192,374.43	0.00	Under Construction	Primary Education at St Marys Pulborough
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Services(Education)-on-	28/01/2016	S3.1(a)(iv) S2	SECONDARY: Towards the costs of facilities for the expansion of The Weald School required to accommodate the extra demands of for secondary education services that would be generated by the Development.	207,039.67	18/03/2021	18/03/2026	0.00	207,039.67	207,039.67	0.00	Under Construction	Facilities for the expansion of The Weald School (SECONDARY)
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Children&Young Peoples Services(Education)-on-	28/01/2016	S3.1(a)(iv) S2	SIXTH FORM: Towards the costs of additional facilities for the expansion of The Weald School required to accommodate the extra demands for sixth-form education services that would be generated by the Development.	48,502.70	18/03/2021	18/03/2026	0.00	48,502.70	48,502.70	0.00	Under Construction	Facilities for the expansion of The Weald School (SIXTH)
DC/05/0736	Tesco Stores Limited, London Road, Pulborough, West Sussex	Pulborough PC	Community Facilities - HDCS1005	18/11/2005	1	NO SPENDING DEADLINE IN AGREEMENT 5.3 The Council covenants with the Developer to expend the Town Centre Improvements Contribution towards either securing of facilitating the improvement of Pulborough and/or Storrington Town Centres	100,000.00	27/11/2008		79,586.72	20,413.28	20,413.28	0.00	Finished	PULBOROUGH and Storrington High Street IMPROVEMENTS
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Community Halls and Buildings - HDCS1004	25/02/2010	2	NO SPENDING DEADLINE. Towards the cost of providing new buildings for the local community or the extension of or improvement of existing community buildings as shall be agreed between the Developer and the District Council in the Pulborough area required as a consequence of the Development calculated in accordance with the provisions of the Supplementary Planning Document.	30,239.87	21/05/2013		0.00	30,239.87	0.00	30,239.87	Finished	
DC/10/0375	Land North Of Giebelands, Pulborough, West Sussex	Pulborough PC	Community Halls and Buildings - HDCS1004	18/11/2010	1	NO SPENDING DEADLINE IN AGREEMENT The provision of new or the improvement or extension of existing community centres and halls in or benefiting the Parish Council area of Pulborough.	5,759.02	25/10/2012		54.26	5,704.76	0.00	5,704.76	Finished	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Facilities - HDCS1005	28/01/2016	S2.1(a)(i)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt) Improvements and/or maintenance of the Top Recreation Ground off Cousins Way and/or the maintenance of other outdoor facilities in the Parish of Pulborough and improvements or redevelopment of the Pavilion Building.	106,725.42	05/02/2020	05/02/2030	0.00	106,725.42	106,725.42	0.00	Under Construction	Top Recreation Ground and Pavilion Building and outdoor facilities
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Facilities - HDCS1005	28/01/2016	S2.1(c)(i)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt) Improvements and/or maintenance of the Top Recreation Ground off Cousins Way and/or the maintenance of other outdoor facilities in the Parish of Pulborough and improvements or redevelopment of the Pavilion Building.	106,666.45	18/03/2021	18/03/2031	0.00	106,666.45	106,666.45	0.00	Under Construction	Top Recreation Ground and Pavilion Building and outdoor facilities
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Halls and Buildings - HDCS1004	28/01/2016	S2.1(a)(ii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt) Improvement and/or maintenance of the Pavilions building off Rectory Close, Pulborough	23,745.84	05/02/2020	05/02/2030	0.00	23,745.84	23,745.84	0.00	Under Construction	Redevelopment of Pulborough Pavilion



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DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Community Halls and Buildings - HDC:91004	28/01/2016	S2.1(c)(ii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)	23,732.72	18/03/2021	18/03/2031	0.00	23,732.72	23,732.72	0.00	Under Construction	Redevelopment of Pulborough Pavilion
						Improvement and/or maintenance of the Pavilions building off Rectory Close, Pulborough.									
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Fire & Rescue - WSCC:93004	28/01/2016	S3.1(a)(i)	Redevelopment or re-location of fire stations and associated vehicles and equipment in the West Sussex Fire and Rescue Services Northern Area serving Pulborough.	7,794.02	05/02/2020	05/02/2030	0.00	7,794.02	0.00	7,794.02	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Fire & Rescue - WSCC:93004	28/01/2016	S3.1(c)(i)	Redevelopment or re-location of fire stations and associated vehicles and equipment in the West Sussex Fire and Rescue Services Northern Area serving Pulborough.	7,799.11	18/03/2021	18/03/2031	0.00	7,799.11	0.00	7,799.11	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Libraries - WSCC:93001	28/01/2016	S3.1(a)(ii)	Redevelopment of Pulborough library to increase space.	22,341.65	05/02/2020	05/02/2030	0.00	22,341.65	22,341.65	0.00	Under Construction	Redevelopment of Pulborough library
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Libraries - WSCC:93001	28/01/2016	S3.1(c)(ii)	Redevelopment of Pulborough library to increase space.	22,356.24	18/03/2021	18/03/2031	0.00	22,356.24	22,356.24	0.00	Under Construction	Redevelopment of Pulborough library
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Local Recycling Facilities - HDC:91006	25/02/2010	5	NO SPENDING DEADLINE. Towards the provision of recycling facilities within the Pulborough area.	15,119.36	21/05/2013		0.00	15,119.36	0.00	15,119.36	Finished	
DC/10/0375	Land North Of Giebelands, Pulborough, West Sussex	Pulborough PC	Local Recycling Facilities - HDC:91006	18/11/2010	3	NO SPENDING DEADLINE IN AGREEMENT The provision or improvement or refuse and recycling facilities or services in the District of Horsham.	2,879.51	25/10/2012		2,832.88	46.63	46.63	0.00	Finished	Pulborough Litter bins (various locations)
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Local Recycling Facilities - HDC:91006	28/01/2016	S2.1(a)(iii)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)	11,872.92	05/02/2020	05/02/2030	0.00	11,872.92	0.00	11,872.92	Under Construction	
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Local Recycling Facilities - HDC:91006	28/01/2016	S2.1(c)(iii)	Provision or improvement of refuse and recycling facilities or services in the District of Horsham to mitigate the effects of the development. 10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)	11,866.36	18/03/2021	18/03/2031	0.00	11,866.36	0.00	11,866.36	Under Construction	
DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Open Space Sport and Recreation - HDC:91003	25/02/2010	4	PARTIAL FUNDING AWARDED NO SPENDING DEADLINE. Titled as LEISURE CONTRIBUTION Calculated in accordance with the provisions of the Supplementary Planning Document.	136,918.48	21/05/2013		34,734.73	102,183.75	0.00	102,183.75	Finished	

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DC/10/0375	Land North Of Gibeblands, Pulborough, West Sussex	Pulborough PC	Open Space Sport and Recreation - HDC:91003	18/11/2010	4	NO SPENDING DEADLINE IN AGREEMENT  NB. Suggested some of this contribution may be suitable for Pulborough PC to spend on fencing off the newly installed outdoor gym equipment (SS - Oct 2016). Check before spending on alternative schemes.  The provision or improvement of amenity open space, play areas, youth activity areas and outdoor and indoor recreation facilities in or benefiting the Parish Council area of Pulborough.	26,076.07	25/10/2012		0.00	26,076.07	0.00	26,076.07	Finished	
DC/15/1084	Land North of Hightfield, Stane Street, Codmore Hill	Pulborough PC	Safeguarding the Environment - HDC:91009	28/01/2016	S2.1(a)(iv)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision and maintenance of equipment of real time monitoring of nitrogen dioxide in the Parish of Pulborough for a period of five (5) years.	14,587.64	05/02/2020	05/02/2030	0.00	14,587.64	14,587.64	0.00	Under Construction	Real Time Nitrogen Dioxide monitoring Pulborough
DC/15/1084	Land North of Hightfield, Stane Street, Codmore Hill	Pulborough PC	Safeguarding the Environment - HDC:91009	28/01/2016	S2.1(c)(iv)	10 YEAR SPENDING/ COMMITMENT DEADLINE (Spent or committed (contractually) within 10 years of receipt)  Provision and maintenance of equipment of real time monitoring of nitrogen dioxide in the Parish of Pulborough for a period of five (5) years.	14,579.58	18/03/2021	18/03/2031	0.00	14,579.58	14,579.58	0.00	Under Construction	Real Time Nitrogen Dioxide monitoring Pulborough
DC/04/2619	Meadow Cottage West Chiltington Road, Pulborough, West Sussex, RH20 2EE	Pulborough PC	Sustainable Transport - WSCC:93006	07/02/2005	2	ALLOCATED BY WSCC TO ACCESSIBILITY IMPROVEMENTS OF DROPPED CROSSINGS WITHIN 1KM OF DEVELOPMENT - (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT.  For transport infrastructure schemes in West Chiltington Towards the cost of promoting accessibility by sustainable means of transport in the parish of Pulborough	1,800.00	07/02/2005		0.00	1,800.00	1,800.00	0.00	Finished	20mph speed limit through entire length of Broomers Hill Lane
DC/04/2783	Riverside Concrete Works, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	20/04/2006	3		168,237.54	13/09/2007		168,237.00	0.54	0.00	0.54	Finished	
DC/06/0936	Barnhouse Surgery, Barnhouse Close, Pulborough, West Sussex, RH20 2HQ	Pulborough PC	Sustainable Transport - WSCC:93006	16/02/2007	3		17,171.39	11/12/2008		17,048.00	123.39	0.00	123.39	Finished	
DC/08/0271	Sainsburys Supermarkets Ltd, Stane Street, Codmore Hill, Pulborough, West Sussex, RH20 1BQ	Pulborough PC	Sustainable Transport - WSCC:93006	16/05/2008	1	NO SPENDING DEADLINE IN AGREEMENT  For a scheme which will improve access between the site and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	25,708.56	02/02/2009		25,350.00	358.56	0.00	358.56	Finished	
DC/08/2611	Land At Green Meadows, Old Mill Place, Pulborough, RH20 2DR	Pulborough PC	Sustainable Transport - WSCC:93006	08/02/2010	3	NO SPENDING DEADLINE IN AGREEMENT  A scheme which will improve access between the site and local amenities which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	11,760.00	01/03/2010		1,932.50	9,827.50	9,827.50	0.00	Finished	Pulborough pigeon gate bridge developments LTIP0335



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DC/09/0488	Oddstones, Stane Street, Codmore Hill, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	25/02/2010	6	NO SPENDING DEADLINE. Towards the cost of promoting accessibility by sustainable means of transport in the Pulborough area requested by the County Council for the purposes provided for in this Undertaking.	157,479.58	21/05/2013		0.00	157,479.58	157,479.58	0.00	Finished	Pulborough pigeon gate bridge developments LTP0335
DC/10/0375	Land North Of Giebelands, Pulborough, West Sussex	Pulborough PC	Sustainable Transport - WSCC:93006	18/11/2010	6	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	22,950.54	25/10/2012		0.00	22,950.54	22,950.54	0.00	Finished	Pulborough pigeon gate bridge developments LTP0335
DC/11/0522	First Floor, 64 Lower Street, Pulborough, RH20 2BW	Pulborough PC	Sustainable Transport - WSCC:93006	29/11/2011	1	ALLOCA TED BY WSCC TO ACCESSIBILITY IMPROVEMENTS OF DROPPED CROSSINGS WITHIN 1KM OF DEVELOPMENT - (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	585.00	30/11/2011		0.00	585.00	585.00	0.00	Finished	Pulborough pigeon gate bridge developments LTP0335
DC/11/0808	Windmill Cottage, Old Mill Place, Pulborough, RH20 2DR	Pulborough PC	Sustainable Transport - WSCC:93006	17/01/2012	3	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	6,387.17	02/01/2013		0.00	6,387.17	6,387.17	0.00	Under Construction	Pulborough pigeon gate bridge developments LTP0335
DC/11/1121	Arundale School, 129 Lower Street, Pulborough, RH20 2BX	Pulborough PC	Sustainable Transport - WSCC:93006	06/10/2011	1	NO SPENDING DEADLINE IN AGREEMENT  Towards a transport infrastructure scheme which will improve access between the Land and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'.	20,501.30	31/10/2012		0.00	20,501.30	20,501.30	0.00	Under Construction	Pulborough pigeon gate bridge developments LTP0335
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(a)(iii) A	Towards the provision of Bus Shelters [two bus shelters to serve the development as provided by the County Council at the bus stops on Stane Street to the north of Stane Street Close or in such other location/s as may be considered appropriate by the County Council].	12,140.22	05/02/2020	05/02/2030	0.00	12,140.22	12,140.22	0.00	Under Construction	2 bus shelters to serve DC 15 1084
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(c)(iii) A	Towards the provision of Bus Shelters [two bus shelters to serve the development as provided by the County Council at the bus stops on Stane Street to the north of Stane Street Close or in such other location/s as may be considered appropriate by the County Council].	12,148.15	18/03/2021	18/03/2031	0.00	12,148.15	12,148.15	0.00	Under Construction	2 bus shelters to serve DC 15 1084

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DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(a)(iii) B	<p>**PART SUBJECT TO S106 FUNDING APPLICATION FOR FEASIBILITY STUDIES JAN 2023**</p> <p>Proposed new footbridge over the railway line to the east of the Site and or such other priority schemes listed in the Pulborough Village Transport Plan February 2010 or subsequent updated version.</p> <p>NB. IF AT ANY TIME WITHIN FIVE YEARS FROM THE DATE HEREOF (28 JAN 2021) THE COUNTY COUNCIL NOTIFIES THE OWNER AND THE DEVELOPER AND DEMONSTRATES TO THEIR REASONABLE SATISFACTION THAT THE PROVISION OF THIS FOOTBRIDGE IS NO LONGER FEASIBLE THE COUNTY COUNCIL SHALL BE ENTITLED TO SPEND THE TRANSPORT CONTRIBUTION ON OTHER TRANSPORT AND HIGHWAYS IMPROVEMENTS WITHIN THE VICINITY OF THE DEVELOPMENT PROVIDED FURTHER THAT IF SAID CONTRIBUTION REMAINS UNSPENT OR UNCOMMITTED TO THE FUNDING OF A CONTRACTUAL COMMITMENT AT THE DATE FIVE YEARS FROM THE SAID NOTIFICATION OR TEN YEARS FROM THE DATE OF PAYMENT BY THE OWNERS AND THE DEVELOPER (WHICHEVER SHALL BE THE LATER) THE COUNTY COUNCIL SHALL REPAY TO THE PARTY WHO MADE THE PAYMENT SAID CONTRIBUTION TOGETHER WITH ANY INTEREST ACCRUED THEREON.</p>	166,415.73	05/02/2020	05/02/2025	30,566.33	135,849.40	135,849.40	0.00	Under Construction	Footbridge over railway line east of DC 15 1084 AND Pulborough feasibility study re A29 and pedestrian solutions
DC/15/1084	Land North of Highfield, Stane Street, Codmore Hill	Pulborough PC	Sustainable Transport - WSCC:93006	28/01/2016	S3.1(a)(iii) B	<p>Proposed new footbridge over the railway line to the east of the Site and or such other priority schemes listed in the Pulborough Village Transport Plan February 2010 or subsequent updated version.</p> <p>NB. IF AT ANY TIME WITHIN FIVE YEARS FROM THE DATE HEREOF THE COUNTY COUNCIL NOTIFIES THE OWNER AND THE DEVELOPER AND DEMONSTRATES TO THEIR REASONABLE SATISFACTION THAT THE PROVISION OF THIS FOOTBRIDGE IS NO LONGER FEASIBLE THE COUNTY COUNCIL SHALL BE ENTITLED TO SPEND THE TRANSPORT CONTRIBUTION ON OTHER TRANSPORT AND HIGHWAYS IMPROVEMENTS WITHIN THE VICINITY OF THE DEVELOPMENT PROVIDED FURTHER THAT IF SAID CONTRIBUTION REMAINS UNSPENT OR UNCOMMITTED TO THE FUNDING OF A CONTRACTUAL COMMITMENT AT THE DATE FIVE YEARS FROM THE SAID NOTIFICATION OR TEN YEARS FROM THE DATE OF PAYMENT BY THE OWNERS AND THE DEVELOPER (WHICHEVER SHALL BE THE LATER) THE COUNTY COUNCIL SHALL REPAY TO THE PARTY WHO MADE THE PAYMENT SAID CONTRIBUTION TOGETHER WITH ANY INTEREST ACCRUED THEREON.</p>	166,524.38	18/03/2021	18/03/2026	0.00	166,524.38	166,524.38	0.00	Under Construction	Footbridge over railway line east of DC 15 1084