



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
MEETING HELD ON THURSDAY, 8TH NOVEMBER 2018
AT THE SPORTS PAVILION**

PRESENT: Cllrs Henly (Chairman), Bignell, Caplin & Clark, and Lawson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk)

The meeting opened at 8.01pm

50. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Hare & Quedsted.

51. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

52. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 11th October 2018 as a true and accurate record of the proceedings and the Chairman signed them.

Clerk's Report

Update from the meeting held on 11.10.18

Min No. 43 - Boiler and Water Heater Service

Saunders Specialised Services Ltd agreed to reduce the price of the services to £225.00 + vat.

Min No. 44 - Coppicing Hazel Shrubs at Pocket Park and on the Main Recreation Ground

Cllr. Lawson advised that Dan Cornell had sent the quotation to the wrong email address, so will re-send. The quotation will be added to the R&OS meeting agenda in January, the works can be carried out up until the end of February. In the meantime, the Deputy Clerk asked WSCC's Rights of Way Officers for any contacts for this specialised service, but they are not aware of any.

Regarding the Ash dieback in Pocket Park, the Deputy Clerk has information from the Woodland Trust, who have worked with the Forestry Commission, which states:

'Ash dieback, is also known as Chalara. Mature ash trees can live for a long time with Chalara and even when infected, support a wide range of woodland species and their deadwood is an incredibly important habitat. Only when infected trees pose a safety risk to those visiting our woodlands, would we look to undertake pruning or felling'.

The Deputy Clerk will report this on the Forestry Commission website, as requested by them.

Terry Reilly confirmed that the hazel shrubs on the main recreation ground were required to prevent balls going into resident's gardens, therefore if coppicing is carried out on the hazel shrubs, it will be done so that the shrubs are only thinned and the height of the bush will remain as it is.

Additional Update

The recent rainfall has caused the snooker room roof to leak again. The roofing Contractor has been asked to attend site and provide a report and quotation, which he will do this coming Monday, this will be taken to the Full Council meeting on 22.11.18 or if the works are deemed urgent, authorization will be obtained outside of a meeting and ratified accordingly.

In the S&SC minutes from 25.09.18, it was reported that the 'ceilings in some of the changing rooms are in a poor and dangerous state, urgent repairs are required'. The temporary Caretaker has assessed the ceilings and has reported that a skylight doesn't close properly and a new sealant is required. The Caretaker will repair.

It was also noted that there is old water damage to the ceiling in the side corridor by the white UPVC door. The Caretaker will also repair this part of the ceiling.

53. PUBLIC SPEAKING

There were no public speakers.

54. 'FOOTPATH CHARTER'

Members received a proposed 'Pulborough Parish Footpath Charter' from Cllr. Hare, R&OS meeting on 13.09.18, min. no.30 refers. Members discussed the charter and **RESOLVED** to approve it with the following amendments:

- Change styles to stiles.
- 1st & 2nd point under footpath users – change deviate to stray.
- 3rd point under footpath users – add ', if chased by cattle, release the dog immediately'.
- 4th point under footpath users – change poo to mess.
- Add additional point to footpath users – 'leaves farm gates as you find them as you may be preventing animal access to water'.

The Deputy Clerk asked how this charter was going to be used, Members **AGREED** on the following:

- Advertise on website/social media & noticeboards.
- Put an article in the next and future Parish Bulletins.
- Ask Cllr. Hare to do a presentation at the Annual Parish Meeting in May 2019, copying the charter to attendees.
- Send copies to the Neighbourhood Wardens & the Senior Access Officer at WSCC
- Advertise in local press up to a total budget of £25.00.

55. MULTI-SPORTS FACILITY (MSF) CHARGES REVIEW AND MSF USAGE

This agenda item was referred from the F&P Committee at their meeting on 25.10.18, min no. 45.

55.1 It was noted that the MSF charges have not been reviewed or increased for a number of years. The Deputy Clerk advised Members of the current MSF charges, comparable MSF rates and reported that the MSF income for 17/18 was £691.00 and so far for this financial year, the income is £758.50. After much discussion Members **RESOLVED** to increase the one off booking prices, as detailed on the MSF noticeboard, by 50p each and increase the block booking prices to £11.00 per hour for adult teams and £5.50 per hour for under 18 teams as from 1st April 2019. All clubs will be notified of these changes in advance.

55.2 Members discussed how to increase the usage of the MSF and after much discussion **RESOLVED** that the following actions be implemented:

- Advertise on website/social media & noticeboards.
- Advertise in the next and future Parish Bulletins.
- Advertise on Village Hall noticeboard.
- Place advert in local magazine with a total budget of £25.00.

56. WORM CONTROL

Worm control is carried out on the cricket outfield annually. The Deputy Clerk contacted PWS Ltd for a quotation and they have advised the following:

Carbendazim has been revoked and Clear Cast green has been recommended, the down side it is more expensive and they like to have a second follow up application in 20 days so the initial application will be £200.00 with a 2nd application of £105.00.

Members **RESOLVED** to proceed with this quotation, totalling £305.00.

57. TREE WORKS IN RIVERMEAD NATURE RESERVE (RNR) AND NUTBOURNE COMMON RECREATION GROUND

57.1 Members received a photo of a willow tree that is growing very low over the footpath and onto adjoining properties in RNR, which was recommended to be cut back in the species survey/management plan report and so a quotation has been obtained from George Potbury to remove two stems for a total of £360.00 + vat. Members felt this quotation was too high for the work involved and asked the Deputy Clerk to obtain further quotations and bring back to the next meeting in January 2019.

57.2 There are 2 oak trees and a silver birch tree in NCRG that require tree surgery because of deadwood and disease. Members questioned whether there were TPO's on these trees, the Deputy Clerk advised that she did not think there were any TPO's on Parish Council owned trees, but she will double check. Cllr. Lawson advised, regardless of TPO's, if a tree is dead or diseased, the tree can be taken down, but Horsham District Council need to be informed.

Members received 2 quotations for the required works and **RESOLVED** to proceed with the quotation from Storrington Sawmill for a total of £810.00 + vat.

58. WILD DAFFODIL BULBS

Cllr. Lawson has money left over from the budget set for replacement trees for the main recreation ground, R&OS meeting on 12.07.18, min no. 20 refers and so would like to purchase some wild daffodil bulbs for NCRG, Pocket Park & the Memorial Garden, the total cost will still remain under the set budget. Members **RESOLVED** to approve this request, but enquired who would plant the bulbs. Cllr. Lawson will plant at NCRG, with the help of Cllr. Caplin, the Deputy Clerk will liaise with the Pocket Park & Memorial Garden volunteers to ask if they would help in those areas. Cllr. Lawson agreed to meet with the groups of volunteers to provide guidance on where to plant the bulbs. Planting should take place at the end of November/beginning of December.

59. R&OS COMMITTEE'S TERMS OF REFERENCE

The Deputy Clerk advised that as the expenditure for this Committee often exceeds the Committee's spending limit of £1000.00, as referred to in the Terms of Reference, it would be prudent to recommend to Full Council that the spending limit be increased to £1500.00. Members **RESOLVED** to put this recommendation to Full Council at their next meeting.

60. ITEMS FOR NEXT R&OS AGENDA

None.

61. CORRESPONDENCE**South Downs National Park Authority (SDNPA)**

- An update regarding the Heathlands Reunited sculpture project. Copied to Committee.
- Notes from the Sussex Pathwatch meeting on 02.10.18 and a map of Access Ranger areas with contact details.

Community Youth Work

Quarterly report. Copied to Committee.

Ground Damage

Notification of holes dug in the recreation ground and in Pocket Park. (The Groundsman has since repaired the areas).

Sports & Social Club

Minutes of the committee meeting held on 25.09.18 and accounts up to Sept 18. Copied to Committee.

Allotment Holder

Further notification that the award winning Dahlias grown on the allotments have been used to commemorate the ending of WW1. Copied to Committee.

Residents

- Correspondence from resident in Cousins Way complaining about the parking of football players. The Football Manager has been contacted and awaiting a reply.
- Resident asking if the Parish Council will investigate how a rural verge can be restored in West Chiltoning Rd. Copied to Committee. ***Do Members wish this item to be added to an agenda for discussion? Members do not want this matter added to an agenda for discussion, but suggested that the resident needs to know who owns this land and should contact either the Land Registry or Horsham District Council to obtain this information.***

Publications

- Wey & Arun Oct 2018 News.

62. PAYMENTS RESOLVED:

Members approved the following payments, and were duly signed:-

Payee	
Wightman & Parrish	37.82
Burgess & Randall Ltd	39.35
Pulborough Social Centre	69.13
National Westminster	31.70

The meeting closed at 9.14pm

.....CHAIRMAN

.....DATE