

# Warden Monthly Report

01/03/2020 – 17/03/2020 (Warden duties)

18/03/2020 – 31/03/2020 (Covid-19 priority response)

## Pulborough Parish

|   |            |   |          |
|---|------------|---|----------|
| <b>Patrol hours TOTAL:</b>                    | <b>70</b>  | <b>ASB incidents TOTAL:</b>             | <b>4</b> |
| Foot (high visibility)                        | 18         | Noise                                   |          |
| Vehicle                                       | 52         | Neighbours                              | 2        |
| <b>Notices/warnings TOTAL:</b>                | <b>2</b>   | Driving/vehicles                        | 2        |
| Fixed Penalty Notice                          |            | Bikes                                   |          |
| Yellow card warning                           |            | Alcohol/drugs                           |          |
| Community Protection Warning/Notice           |            | Public order                            |          |
| Parking alert                                 | 2          | <b>Clear up/disposal reports TOTAL:</b> | <b>9</b> |
| <b>Police reports TOTAL:</b>                  | <b>4</b>   | Fly tipping / flyposting                | 1        |
| Phone (including 101 and 999)                 |            | Graffiti                                |          |
| Email   |            | Dog fouling                             | 3        |
| Intelligence report                           | 1          | Litter                                  |          |
| E-CINS (multi-agency reporting)               | 2          | Drug litter                             |          |
| Verbal  | 1          | Hazards                                 | 5        |
|   |            |   |          |
| <b>Admin</b>                                  | <b>130</b> | <b>Community events attended</b>        | <b>3</b> |
| <b>Visits to vulnerable people (all ages)</b> | <b>6</b>   | <b>School contact/engagement</b>        | <b>3</b> |
| <b>Signposting</b>                            | <b>4</b>   | <b>Reports to DVLA</b>                  |          |
| <b>Safeguarding referral</b>                  | <b>1</b>   | <b>Reports to Operation Crackdown</b>   |          |

### KEY:

**E-CINS:** Online confidential multi-agency sharing of caseloads.

**Operation Crackdown:** Joint initiative with Sussex Safer Roads Partnership and Sussex Police to report abandoned vehicles or anti-social driving.

**TRO:** Traffic regulation orders

**ASB:** Anti-social behaviour

**ASBRAC:** Anti-social behaviour risk assessment conference

**OP APOLLO:** Sussex Police Covid-19 response

**DPA:** Directed Patrol Activity (Sussex Police)

**MASH:** Multi Agency Safeguarding Hub

### ASB/crime/criminal damage

- Information shared via an open E-cins case with housing provider and other agencies relating to an ongoing neighbour dispute and complaints of anti-social behaviour.

### Parking/vehicles

- Controlled traffic flow along A29 Church Road when we assisted a driver with a broken down vehicle.

- Joint school parking patrol with Sussex Police. Notices were placed on vehicles to promote considerate parking for both residents and school users.

## Fly tipping/littering/graffiti

- 1 x report submitted to remove fly tipping in Nutbourne.

## Community engagement/events/meetings

- Visited Wednesday Lunch Club
- Monday Hub at the Library
- Tea Spot Cafe (URC)
- Meeting with ASB Caseworker/visits at school and homes of young people and families receiving support.

## Patrols (foot/visible and car)

- Mobile patrols to cover Nutbourne, Black gate lane, Pickhurst lane, Broomers hill, London road, Gay street lane and Stane street.
- Foot patrols to Primary School, recreation ground, Cousins way field, Glebe fields, Station road, Train Station, Church road and London road.
- Targeted patrols to monitor fly tipping and train departures/arrivals of local students.
- Park Mound area/woodland to monitor bike riding and youths gathering.

**NOTE:** Above foot patrols were prior to the Government lockdown. From 18/03/2020 daily patrols of the Parish have been continued by vehicle.

## Elderly and youth

- Older person advised and signposted regarding a driving concern.
- Follow up home visit to a victim of a serious scam. Reassurance and support offered to help them come to terms with the ordeal and to protect them from being targeted in the future.
- Street link referral for a homeless person seeking support.
- Joint meeting with the homelessness support worker and the person in need of support to facilitate them to engage and access support. Due to this meeting the person has been temporarily housed during the lockdown period and continues to receive ongoing support from services to improve their circumstances permanently.
- Joint home visit with the anti-social behaviour caseworker to see young person regarding concerns of criminal behaviour.

## Licensing

Nothing to report.

## Dog related issues

- Dog fouling reports received about Stane Street Close. We are working to identify the dog owner responsible and we have responded to enquiries received from the local residents.
- A resident from Coldwaltham was given advice regarding a dog fouling issue.
- Reports received about the concern for dog's safety/not kept on a lead/fouling on private land.

## Cycling

Nothing to report.

## Parish specific/other

### Overview of duties from 18<sup>th</sup> March 2020

- 18<sup>th</sup> – 20<sup>th</sup> March We contacted every resident on our Community Link alarm list to risk assess and signpost for support.
- Set up the volunteer hub on March 23<sup>rd</sup> with help from 30 + volunteers:
  1. Signposting people to shopping delivery services/arranging for volunteers to collect food orders
  2. Tasking volunteers to collect prescriptions/medicines to and from the pharmacy
  3. Answering general enquiries/reassurance calls to residents with anxieties/signposted to other services.
- We continue to coordinate new volunteers and the incoming spreadsheets.
- Dealing with an ongoing complicated and protracted multi agency neighbour dispute/ASB case via E-cins alongside the Police, Saxon Weald and MASH.
- Responding to reports of COVID-19 social distancing breaches through either splitting up groups on coming across them or signposting third party reports to the Police as they have a dedicated reporting site for this.
- Ensuring play parks and outside gym areas are not being used and remain cordoned off.
- Working alongside the Police with Op Apollo, supporting their DPA areas and feeding back into them with any breaches or new information.
- Continuously signposting reports of older and vulnerable people who need support either to the hub or elsewhere as appropriate.
- Installed a link alarm with the HDC Community Link team. The vulnerable person was in crisis and needed urgent intervention.
- Helped with 2 x Road traffic collisions on Church Hill by way of towing them off the A29 and into Church Place. Phoned Police on both occasions.
- Joined in ASBRAC conference call.
- We have currently supported approximately 180 residents and we have 33 plus more volunteers on standby. We have found that through manning the hub phonenumber we have spoken to people that may never have reached out to us and this has been a valuable tool to see how we can further support them during this time and in the future.