



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING. **THE ROOM WILL HAVE A LIMITED CAPACITY DUE TO SOCIAL DISTANCING, SO ATTENDANCE AT THE MEETING FOR PUBLIC IS NOT GUARANTEED.****

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 11th November at 7.30pm.**

**Heather Knight  
Clerk**

**Dated 4th November 2021**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 14th October 2021 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

- 6. PLAYGROUND INSPECTION**  
To receive and reconsider the September 2021 inspection report, along with an update from Kompan Ltd and agree works to obtain quotations for. *Previously discussed at the R&OS meeting on 14.10.21, min no. 41.* Copied to Committee.
- 7. REQUEST FOR COMMEMORATIVE TREE**  
To reconsider request by family friend for a tree to be planted in memory of a deceased resident with family donations received by the Parish Office. Members to decide type of tree and location. *Previously discussed at the R&OS meeting on 14.10.21, min no. 44.* Copied to Committee.
- 8. BOILER & WATER HEATER SERVICE**  
To ratify the cost of £240.00 + vat for the service of the boiler & water heaters at the Pavilion.
- 9. REQUEST TO PLANT A TREE/S IN POCKET PARK**  
To receive and discuss a request from St. Mary's School for the children to plant a 'plant for COP26 or the Queen' free tree in Pocket Park. Copied to Committee.
- 10. CORRESPONDENCE**  
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 11. PAYMENTS.**  
To approve the payments for signing and transferring.