



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**Any resident wishing to speak on any item set out on this agenda must inform the Parish Clerk no later than 12 noon the day prior to the meeting. The room will have limited attendance capacity due to social distancing, and public admittance to the meeting is not guaranteed.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in **the Rother Hall at the Village Hall on Thursday, 20<sup>th</sup> January 2022 at 7.30pm.**

**Heather Knight  
Clerk**

**Dated: 13<sup>th</sup> January 2022**

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## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the Meeting of the Council held on 25<sup>th</sup> November 2021 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the Meeting held on 2<sup>nd</sup> December 2021, the Extraordinary Meeting held on 9<sup>th</sup> December 2021 and the Meeting held on 6<sup>th</sup> January 2022 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.  
**NB: The Committee recommendation regarding budget provision for the Millennium Clock will be taken under the separate budget agenda item 8.**
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the Meeting held on 11<sup>th</sup> November 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issue raised at the meeting.
  - 4.3 Finance and Policy Committee**  
To receive the Minutes of the Meeting held on 18<sup>th</sup> November 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.  
**NB: Budget recommendations will be taken under the separate budget agenda item 8.**

- 5. Adjournment for public speaking:-**  
The Chairman will invite those residents who have given formal notice to speak once only in respect of:

  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District and County Reports**  
To receive reports from the District and County Councillors.
- 7. Proposals for New Multi Use Games Area (MUGA)**  
To receive, if made, recommendation from Recreation & Open Spaces Committee regarding MUGA proposals, and consider costs and budget provision for this;  
To consider submitting an application to SDNP for CIL funding and to HDC for matched funds, for costs towards a new MUGA facility, or to limit to resurfacing existing facility.
- 8. Budget 2022/23**  
To agree the budget and required precept for the year ending 31<sup>st</sup> March 2023, following discussion at previous meeting and recommendations from Finance & Policy Committee (*draft budget attached*).
- 9. Proposals for Lower Street SIDS**  
To consider request for Council support of Pulborough Community Partnership proposals to purchase and install Speed Indicator Display Signs (SIDS) in Lower Street. (*Copied to Cllrs*)
- 10. Co-option to the Council**  
To consider application/s received for co-option to two vacant seats. (*Copied to Council*)
- 11. Replacement Mower**  
To consider purchase of replacement used mower up to value of £15,000, due to deterioration of Jacobsen mower; funding to be met from New Tractor/Machinery earmarked reserve, residue of 2021-22 Tractors/Machinery budget and part of Tractors/Machinery budget 2022-23.
- 12. Committee Appointments**  
To consider request by Cllr Hunt to be appointed to the Finance & Policy Committee.  
To consider any other requests by Councillors for appointment to committees.
- 13. Councillor Training**  
To ratify attendance by Cllrs Trembling, Ellis-Brown, Hare, Hunt and Kipp at online Introduction to Planning session, provided by Mulberry & Co., at a cost of £200 + VAT, from the Council's training budget.
- 14. Sussex Police: Use of 'Big Data'**  
To consider appointing Council representative to attend online presentation by Sussex Police Chief Constable Jo Shiner to West and East Sussex Councils about the use of 'big data', on Friday 25<sup>th</sup> February 2022. (*Copied to Council*)
- 15. Neighbourhood Wardens**  
To receive update from Neighbourhood Warden Steering Group on progress with recruitment by HDC of two new wardens.
- 16. Internal Audit Report 2021-22 (Interim Review)**  
To receive and note Internal Auditor's Report (Interim) and any recommendations made (for referral to Finance & Policy Committee).

- 17. National Highways: A27 Arundel Bypass Scheme**  
To note public consultation 11<sup>th</sup> January to 8<sup>th</sup> March 2022 on preferred route proposals, considering whether Council or Planning & Services Committee will formally comment  
Full details at: <https://nationalhighways.co.uk/our-work/south-east/a27-arundel-bypass/>
- 18. Pulborough Village Market**  
To note that the market will take place at the Village Hall on Saturday 22<sup>nd</sup> January 2022 and to appoint Cllr representatives to attend.
- 19. Representatives on Outside Bodies**  
To receive brief reports from Members representing the Council on other organisations.
- 20. Correspondence**  
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 21. Chairman's Announcements and Urgent Matters**
- 22. Payments**  
To approve the payments list for signing. *(Details to be circulated prior to meeting)*