



PULBOROUGH PARISH COUNCIL

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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION
ON THURSDAY 14th SEPTEMBER 2023**

PRESENT: Cllrs Lee (Chair), Campbell, Clarke, Esdaile, Lee, Marcuson and Martin

IN ATTENDANCE: Mr H Quenault (Clerk) Ms B Nobbs (Deputy Clerk)

The meeting opened at 7.30pm

33. APOLOGIES FOR ABSENCE

Apologies for absence were received and reason approved for Cllr Ellis-Brown (Horsham District Council commitment), Cllr Hands (personal commitment) & Cllr Hunt (personal commitment).

34. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest or changes to the Register of Interests made.

35. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 13th July 2023 as a true and accurate record of the proceedings and the Chair signed them.

36. PUBLIC SPEAKING

There were no public speakers.

37. RECREATION CLUB REPORTS

The Clerk reported that the previous fault of no hot water in the showers had now been rectified at the Sports & Social Club.

38. PLAYGROUND SAFETY INSPECTIONS

Members **NOTED** that the Safety inspections have now been arranged for an Operational Inspection in September 2023 followed by an Annual Inspection in.. December 2023 with a further two operational inspections for March & June 2024. Repairs have also been arranged for the Zip Line; the Deputy Clerk is awaiting confirmation of when the repairs will begin. Members were concerned about the timescale of the repair.

The Committee **RESOLVED** that the Deputy Clerk gain advice and investigate the safety of the Zip Wire to understand if we need to close the wire until the repairs are completed and if instructional signage is needed in the future.

39. ALLOTMENT WORKING GROUP

No report was provided concerning the initial meeting of the Allotment Working Groups due to the outcome of the allotment survey. Some plot holders raised concerns that the shed roofs are leaking. The Deputy Clerk, Cllr Marcusson & Cllr Martin will complete a shed audit which will be reported back at the next committee meeting.

40. PULBOROUGH RECREATION GROUND – PROTECTIVE MEASURES

Members **NOTED** that pre-planning advice had now been received. Horsham District Council have confirmed the need for planning permission. This has been discussed and the Clerk communicated that the Chair of the Parish was to challenge the advice.

41. REQUEST FOR TREE PLANTING IN TRIBUTE TO THE LATE QUEEN

Members **NOTED** the outcome of Cllrs Esdaile's meeting with Pulborough Meadows WI.

It was **RESOLVED** that the Tree to commemorate the passing of the late Queen Elizabeth will be planted. Cllr Esdaile advised that the WI has not come back with a decision on the location, this will be communicated at the next meeting.

42. TREES – ALLOTMENTS

Members **RESOLVED** that following concerns raised by allotment holders concerning the complete removal of the Lawson Cypress trees (due to the trees natural protective wind barrier), work is to commence on 2nd October 2023 including 30% crown reduction and removal of dead wood and branches overhanging the sheds.

43. FIREWORKS – Request from School for use of cousins way for annual Firework display.

There were concerns from councillors regarding the sound pollution that is caused by loud bangs. It was also noted that the professional company used by the school had experience in sound-dampening fireworks.

Members **RESOLVED** to allow St Mary's School PTA the use of Cousins Way recreation field for their annual fireworks on 10th November 2023 with the proviso that sound dampened or silent fireworks are used.

44. RECREATION FIELD DOG FOULING

Members **NOTED** that five Dog Fouling signs have been obtained and erected around the recreation field at a cost of £93.00.

45. LOCAL RECREATION GROUP LIAISON

Members **RESOLVED** and **NOMINATED** representatives for each of the sports clubs to help provide an open line of communication between the clubs and the Parish Council.

See appendix 1 attached.

46. PAYMENTS

Members **RESOLVED** approval of the Payments List, which was duly signed by two authorising members, comprising the following payments:

WSCC (Wages)	£9,930.74
Wesley Window Cleaning (Bus Stops)	£240.00
The Sign Company (Dog Fouling Signs)	£93.00
Travis Perkins	£3.17
DCK Accounting (Remote Accounts support)	£180.00
Pulborough Village Hall (Hire of Rother Hall)	£56.50
Burgess & Randall	£21.59
Burgess & Randall	£8.38
Surrey Hills Solicitors (New Lease-Bowls Club)	£1614.00
HALC (Annual Subscription)	£20.00
Horsham District Council (Weekly Bin Collection in Village - 6 monthly period)	£455.00
Pulborough Village Hall (Hire of Rother Hall)	£40.50
Nat West (Charges)	£2.45
Radius UK Fuels	£8.84
Daisy Communications phone charges to 31/7	£26.86
Daisy Communications phone charges to 31/8	£26.86
HDC	£13.45
HDC	£40.20
Radius UK Fuels	£17.39

The meeting closed at 8.24pm

.....CHAIRMAN

.....DATE

Appendix 1 – Club representatives

Bowls	Cllr Esdaile
Snooker	Cllr Ellis-Brown
Stool Ball	Cllr Campbell
Cricket	Cllr Campbell
Monday & Thursday Football	Cllr Hunt
Netball	Cllr Court
Pulborough Football Club	Cllr Lee
Sports & social Club	Cllr Lee