



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**THE ROOM WILL HAVE LIMITED CAPACITY DUE TO SOCIAL DISTANCING MEASURES, THEREFORE PUBLIC ADMISSION TO THE MEETING IS NOT GUARANTEED.**

You are hereby SUMMONED to a meeting of the Finance & Policy Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 28<sup>th</sup> October 2021 at 7.30pm.**

**Heather Knight  
Clerk**

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Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 21<sup>st</sup> October 2021**

### AGENDA

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**  
To approve the minutes of the online meeting held on Thursday 30<sup>th</sup> September 2021 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**  
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
  - To receive bank reconciliations for Cashbook 1 as at 31<sup>st</sup> August 2021 and 30<sup>th</sup> September 2021, and for Cashbook 3 as at 31<sup>st</sup> August 2021 and 30<sup>th</sup> September 2021 if available (*to follow if available*).
  - To receive quarterly summary of income and expenditure compared to budget to 30<sup>th</sup> September 2021 (*to follow if available*).
  - To note quarterly statement of earmarked reserves to 30<sup>th</sup> September 2021 (*to follow if available*).
  - To note creditor invoices more than 30 days outstanding.

6. **Budget for 2022/23**  
To discuss potential budget for the 2022/23 civic year (*draft to be circulated*).
7. **S106/CIL Monies**  
To note HDC October quarterly report of Unspent / Potential S106 monies (*copied to c'ttee*)
8. **Projected Planning**  
To consider and review the Council's objectives, associated project planning and any financial implications for 2022 onwards (*copied to c'ttee*) – (referred from last meeting)
9. **Leases – Pulborough Bowls Club**  
To consider cost of water service to the premises and whether to begin proceedings to renew or renegotiate this lease, due to expire 29<sup>th</sup> September 2022 (*papers copied to c'ttee*).
10. **Grant Aid 2021-22**  
To consider Task & Finish Group recommendations and make committee recommendations to Full Council on applications for Grant Aid 2021 (*paper to follow*)
11. **Covid-19 Impact on Tenant Clubs – Pulborough Football Club**  
To receive information from Pulborough Football Club regarding financial impact of 2020-21 pandemic lockdowns and consider request for review of rent invoice for 2021-22 (*no updated information at date of agenda issue*).
12. **Sussex Clubs for Young People (SCYP) – Youth Club accommodation**  
To consider request from SCYP to use pavilion committee room to provide an indoor venue for the youth service during the winter season.
13. **Staffing**  
To receive Clerk's confidential report on staffing matters.
14. **Correspondence**  
To note items of correspondence. (*none at time of agenda issue*).
15. **Payments**  
To approve payments for signing. (*details to be circulated to members prior to meeting*).

***Agenda items 11 and 13 will contain confidential items, and therefore require a resolution to exclude public and press (SO 3d refers)***