



PULBOROUGH PARISH COUNCIL

Working together for a better future

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ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 25th October 2018 at 7.30pm.**

Heather Knight
Clerk

01798 873532 clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 18th October 2018

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**
To approve and sign the minutes of the meeting held on 27th September 2018 (previously circulated) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. PARISH COUNCIL FINANCES**
 - To receive bank reconciliations for Cashbook 1 as at 30th September 2018, (Copied to Committee) and compare to bank statements
 - To receive summary of Income and Expenditure compared to budget as at 30th September 2018 (Copied to Committee)
 - To receive most recent summary of earmarked funds (Copied to Committee)
 - To note creditor invoices more than 30 days outstanding

- 6. BUDGET FOR 2018/19**
To discuss potential budget for the 2018/19 civic year for recommendation to Council (draft to be circulated)
- 7. GRANT AID 2018**
To review Grant Aid 2018 Task & Finish Group recommendations, consider applications for 2018 Grant Aid funding, and make recommendations to Council (to be circulated)
- 8. SPORTS PAVILION INSURANCE VALUATION**
To consider undertaking premises revaluation exercise to ensure the Council is appropriately insured - quotation of £500 + VAT (Copied to Committee)
- 9. VEHICLE INSURANCE**
To approve payment of annual premium for Groundsman's personal vehicle insurance to be upgraded to cover business use, including new trailer, at a cost of £19.87 per month for remaining 3 months' cover, with new premium of approximately £250 per annum (to be set at insurance renewal date)
- 10. DISCRETIONS POLICY**
To review Discretions Policy, for recommendation to Council and notification to WSCC (Copied to Committee)
- 11. CHANGE OF MEETING DATE**
To approve moving scheduled meeting from 8th November to 15th November 2018 (replacing scheduled Recreation & Open Spaces Committee meeting, which would move from 15th November to 8th November 2018)
- 12. ITEMS FOR NEXT F&P AGENDA**
To note any items requested for the next F&P agenda, to be followed up as a written proposal with recommendations for decision.
- 13. CORRESPONDENCE**
To note items of correspondence (*none at date of agenda issue*)
- 12. PAYMENTS**
To approve the payments list for signing. (Details to be circulated to Members prior to meeting)