



PULBOROUGH PARISH COUNCIL

Working together for a better future

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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD IN THE ROTHER HALL AT THE VILLAGE HALL ON THURSDAY 3rd JUNE 2021

PRESENT: Cllrs Kipp (Chairman), Ellis-Brown, Esdaile, Hare, Henly, Kay & Trembling.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk)

The meeting opened at 7.30pm

9. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Hunt & Lawson.

10. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest.

There were no changes to Register of Interests.

11. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

12. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 6th May 2021 as a true and accurate record of the proceedings and the Chairman signed the minutes.

Clerk's Report

From meeting on 04.03.21

Minute No. 224 – Damaged Bus Shelter on Station Road

There has been an additional charge to the traffic management plan costs for switching off the pedestrian lights around the site area. WSCC charge £617.00 + vat. The Deputy Clerk has contacted the insurance company to enquire if these additional costs can be added to the claim.

13. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

14. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

15. RESIDENT REQUEST

Members received a resident request to install a bus shelter at the bus-stop in New Place Road. The Deputy Clerk advised that the Parish Council could apply to WSCC Highways for S106 funding again, as was done for the most recently installed bus shelters. Members **RESOLVED** to **AGREE** to this request and apply for funding accordingly.

Members also received one quotation to give an idea of the cost of an Arun Cantilever shelter, totalling £5865.00 + vat. Members **AGREED** to that design of bus shelter and **AGREED** to that amount as the spending limit for the installation – the Deputy Clerk will have to obtain two other quotations and will proceed with the most competitive cost.

16. CORRESPONDENCE**HDC**

- Compliance cases for 26th April – 2nd May 3rd – 9th May and 17th-23rd May. Copied to Committee.
- Notification of a Tree Preservation Order for The Ramblers, Church Place, Pulborough. Copied to Committee.
- Notification of street naming and numbering – 30.05.21. Copied to Committee.
- Appeal decision for DC/20/1939 – Hill Copse House, Hill Farm Lane, Codmore Hill. Copied to Committee.

Environment Agency Notification

Advice that the Environment Agency is launching a flooding action plan.

WSALC

Notification from WSALC that the Ministry for Housing, Communities & Local Government recently launched a consultation into electronic communications infrastructure that NALC will be responding to. The consultation deadline is 21.05.21, which was too late for any Parish Council meetings.

Newsletters/News Releases

- West Sussex Rail User Association – May newsletter.
- West Sussex Fire & Rescue Service – ‘Follow Up visit recognises West Sussex F&R Service’s continued ‘significant’ improvement.
- WSCC – ‘Do you look after someone? Find out how you can get support in West Sussex’.

17. PAYMENTS

The following payments were approved and signed by two authorised signatories:

Pickup Town Planning (from Pav Refurb EMR)	960.00
Business Stream	43.89
Burgess & Randall Ltd	20.94
Pulborough Social Centre	28.35
Lakers Builders Merchant	7.02
WSCC	8,795.11
Mrs L Underwood	7.96
ICO	35.00

The meeting closed at 8.20pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday 3rd June 2021**

DC/21/0662 – Stane Farm, Stane Street, Codmore Hill, Pulborough

Retrospective application for the erection of an extension to existing industrial building. **Objection – contravenes policy 33 of the HDPF, noise & light pollution. Members commented that this is industrial activity in a rural area.**

DC/21/0728 – Stane Farm, Stane Street, Codmore Hill, Pulborough

Extension to existing yard for storage of skips in connection with adjoining scrap yard, an area for outside storage and the siting of containers for self-storage. **Objection – contravenes policy 33 of the HDPF, noise & light pollution. Members commented that this is industrial activity in a rural area.**

DC/21/0729 – Craymore, Cray Lane, Codmore Hill, Pulborough

Erection of a detached dwelling. **No objection, but Members commented that consideration needs to be given to the parking capacity with the additional dwelling.**

DC/21/0692 – Trevaan, Gay Street lane, North Heath, Pulborough

Erection of a front porch. **No objection.**

DC/21/0848 – 1 The Moat, Pulborough

Erection of garden outbuilding for use as an office (retrospective). **No objection.**

DC/20/2400 – Ransoms, Station Rd, Pulborough

Part demolition, refurbishment and extension of existing mixed use building and conversion to provide 8No. flats with associated access and parking to provide 4no on-site spaces and 4-no off-site spaces (amended description). **Members are supportive of the overall aims of the re-development, but OBJECT as the application doesn't meet the requirements of parking capacity ON SITE and because of the visibility splays, as identified by WSCC. Please also note - Members believe that the 4 off site spaces belong to the business of River Moon Thai Restaurant.**