



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **13th October 2016** at approximately **8.00pm** (following a meeting of the Advisory Committee on Recreation & Open Spaces)

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Councillors' declarations of interest on any of the agenda items.

3. MINUTES

To confirm and sign the Minutes of the Meeting held on 8th September 2016, (attached, unless circulated previously) and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. TREES

- To receive and discuss a quotation for tree works in Nutbourne Common Recreation Ground. Copied to Committee.
- To receive and discuss a request from the Tree Warden to consider planting two trees which may be needed to replace a potentially dying red oak tree on the main recreation ground. Copied to Committee.
- To receive and discuss a request from the Tree Warden to consider removing a large ash tree in Rivermead Nature Reserve. Copied to Committee.
- To receive and discuss a report regarding a Lime Tree from the Tree Warden. Copied to Committee.

6. PLAYGROUND WORKS

To receive and discuss quotations from ARD Playgrounds following the 6 monthly playground inspections, and agree works needed to be carried out and make recommendation to Full Council should agreed works exceed £1000.00. Copied to Committee.

- 7. MEMORIAL GARDEN - CONSIDERATION OF ONGOING MAINTENANCE**
As requested at the meeting on 8th September 2016 and to receive and consider email correspondence from the 'Friends of the Memorial Garden'. Copied to Committee.
- 8. BOILER SERVICE**
To receive and discuss quotations for a yearly boiler service.
- 9. RISK REGISTER**
To review and, if acceptable, acknowledge entry R3.5, R4.1, R5.1 & R5.2 to the R&OS risk register. Copied to Committee.
- 10. POCKET PARK WORKING PARTY**
To discuss and decide on volunteers for a working party, now that all tree works have been completed. *Previously discussed at the R&OS meeting on 11th February 2016, item 114.* Previous list of tasks identified, copied to Committee.
- 11. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 12. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA.**
- 13. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA**
- 14. PAYMENTS.**
To approve the payments for signing.

Dated 7th October 2016

Heather Knight

Clerk

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