



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall, at the Village Hall on Thursday, 19<sup>th</sup> January 2022 at 7.30pm.

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 12<sup>th</sup> January 2023**

## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the Meeting of the Council held on 24<sup>th</sup> November 2022 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning & Services Committee**  
To receive the Minutes of the Meetings held on 24<sup>th</sup> November 2022, 3<sup>rd</sup> December 2022 and 5<sup>th</sup> January 2023 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the Meeting held on 10<sup>th</sup> November 2022 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
  - 4.3 Finance & Policy Committee**  
To receive the Minutes of the Meeting held on 17<sup>th</sup> November 2022 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for public speaking:-**  
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
  - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
  - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

- 6. District and County Reports**  
To receive reports from the District and County Councillors.
- 7. S106 Funding Application**  
To ratify Parish Council support of the application by Horsham District Council for the release of £31,516 of S106 WSCC transport funds, towards a feasibility study considering options for a deliverable, safe pedestrian and cycle access at two Pulborough locations, and to also consider options and recommend a deliverable design for the provision of a suitable accessible footway connecting Sinclair Drive with the A29 at Stane Street Close/mini roundabout. *(Papers attached)*
- 8. Grant Aid**  
To consider recommendations from Finance & Policy Committee for Grant Aid allocations and approve grants to be made (Min.44 F&P 17.11.22 refers)
- 9. Draft Budget 2023/24**  
To consider draft budget proposals discussed at Finance & Policy Committee meetings 17<sup>th</sup> November 2022 and 12<sup>th</sup> January 2023 (verbal report) and agree precept and resulting budget for the next financial year.
- 10. A29 Landslip at Church Hill**  
To consider latest information or updates from WSCC on remedial work progress and mitigation of traffic impacts on the village.
- 11. Wilder Horsham District**  
To note invitation to Wilder Horsham District Parish Council Workshop on Thursday 9<sup>th</sup> February 2023 at Ashington Community Centre (previously circulated) and ratify attendance of Cllrs Ellis-Brown, Clarke, and Esdaile.
- 12. Sussex Green Living**  
To consider proposal to bring Pop Up Refill, Repair and Recycle mobile unit to Pulborough for a day, at a cost of £300 *(proposal paper attached)*
- 13. Neighbourhood Plan**  
To receive any update, if available, on progress for referendum in spring 2023.
- 14. Neighbourhood Wardens' Report**  
To receive the Neighbourhood Wardens' November report *(previously circulated)*
- 15. Sports Pavilion Rebuild / Refurbishment Project**  
To receive verbal update on progress of the planning application, if available.
- 16. Civility & Respect Project**  
Further to the Parish Council signing up to the Civility and Respect Pledge, to receive and consider the following:
  - Guidance document 'Roles and Responsibilities'; *(copied to Councillors)*
  - Model Councillor-Officer Protocol for adoption; *(copied to Councillors)*
  - Model Dignity at Work Policy. *(Copied to Councillors)*
- 17. Pulborough Village Market**  
To note that the market will take place inside the Village Hall on Saturday 28<sup>th</sup> January 2023, with Cllrs Hands and Ellis-Brown attending.
- 18. Representatives on Outside Bodies**  
To receive brief reports from Members representing the Council on other organisations.
- 19. Correspondence**  
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 20. Chairman's Announcements and Urgent Matters**
- 21. Payments**  
To approve the payments list for signing. *(Details to be circulated prior to meeting)*