



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.**

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 14<sup>th</sup> January at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

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**Dated 7<sup>th</sup> January 2021**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 12th November 2020 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

- 6. NEIGHBOURHOOD WARDEN (NHW)/RESIDENT REQUEST**  
To receive and discuss an alternative suggestion of relocating a bench on the main recreation ground. *Previously discussed at the R&OS meeting on 12.11.20, min no. 143.* Copied to Committee.
- 7. POCKET PARK – PREPARATION WORK FOR WILDFLOWER AREA**  
To further discuss the above project and receive an update from the Deputy Clerk. *Previously discussed at the R&OS meeting on 08.10.20, min no. 130.* Copied to Committee.
- 8. BENCHES**  
To receive and discuss the following resident group/resident requests. Copied to Committee:

  - 8.1** - Request from the Pulborough & District Community Care Association (PDCCA) to have a memorial bench installed on Highways land, paid for by the PDCCA, but licenced between WSCC and the Parish Council.
  - 8.2** - Request from resident for the Parish Council to level the ground underneath benches outside Glebe Barn, Rectory Lane and East Glebe Field, although it is not known who these belong to.
- 9. WINTER SERVICE OF THE JACOBSEN LF3800 FAIRWAY MOWER**  
To receive and discuss estimates for the winter service of the Jacobsen LF3800 Fairway Mower. (Only one estimate available at time of agenda being issued). Copied to Committee.
- 10. MEMORIAL GARDEN**

  - 10.1** - To receive and discuss a request to have tree branches cut back, which are obscuring the view from the memorial garden. Copied to Committee.
  - 10.2** - To receive and approve if agreed a request from the memorial garden volunteers to purchase a bag of Puckamuck at a total cost of £68.00.
- 11. MULTISPORTS FACILITY (MSF) FLOODLIGHTS**  
To receive and discuss quotations to repair one MSF floodlight. Copied to Committee.
- 12. CORRESPONDENCE**  
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 13. PAYMENTS.**  
To approve the payments for signing and transferring.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)  
I.D. FOR THE MEETING: 943 317 511#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council  
Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**