



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.**

**ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 22<sup>nd</sup> November 2018 at 7.30pm.**

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF  
Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 15<sup>th</sup> November 2018**

## **AGENDA**

- 1. Apologies for Absence**  
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**  
To approve the Minutes of the Council Meeting held 18<sup>th</sup> October 2018 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**  
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
  - 4.1 Planning and Services Committee**  
To receive the Minutes of the Meetings held on 18<sup>th</sup> October and 1<sup>st</sup> November 2018 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings. Includes:-
  - 4.2 Recreation and Open Spaces Committee**  
To receive the Minutes of the Meetings of the Committee and Advisory Committee held on 11<sup>th</sup> October and 8<sup>th</sup> November 2018 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting. Includes:-
    - **Recommendation to approve ARD quotation of £1,049.28 + VAT for carrying out Priority 2 Playground/Gym Equipment works, subject to confirmation of whether the Push & Pull Bars are covered by warranty** (Min. 40.1, 1.10.18 refers)
    - **Recommendation to approve an increase to the Committee spending limit from £1,000 to £1,500** (Min. 59, 08.11.18 refers)  
If approved, the expenditure change will also require a resolution to amend the Committee Terms of Reference

#### **4.3 Finance and Policy Committee**

To receive the Minutes of the Meeting held 25<sup>th</sup> October 2018 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting. Includes:-

- **Recommendation to adopt Policy on LGPS Employer Discretions Policy, following annual review** (Min. 49 refers) (*copied to Council*)

#### **5. Adjournment for Public Speaking:-**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes or 10 minutes** if he/she is speaking on behalf of others such as a residents group
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**

#### **6. District and County Reports**

To receive reports from the District and County Councillors present.

#### **7. Sports Pavilion Rebuild Project**

To consider new proposals and options received, as requested, from MacConvilles Surveying Ltd., in line with the revised maximum project budget of £1m (*copied to Council*)

#### **8. Potential Government Plans to Upgrade the A29 to a Major Road Network (MRN)**

To consider outcomes from recent correspondence with Government, County and District Councils, and subsequent meeting between Parish, District and County Council representatives (*copied to Council*)

#### **9. Roman Catholic Church, Pulborough**

To consider proposal that the Parish Council apply for Pulborough RC Church and car park to be registered as an Asset of Community Value (*proposed by Cllr Tilbrook*) (*copied to Council*)

#### **10. Sports Pavilion Repair**

To consider recent urgent action authorized by Clerk to repair roof leak above Snooker Club area, and ratify expenditure of remedial work carried out at a total cost of £1,750 (*R&OS C'ttee 8.11.18, Min. 52, Clerk's Report refers*) (*copied to Council*)

#### **11. Grant Aid 2018**

To consider recommendations from F&P Committee regarding Grant Aid 2018 applications (*to be circulated*)

#### **12. Meeting with PCSO**

To note PCSO Erica Baxter's meeting with Clerk on 27<sup>th</sup> November 2018 to discuss local policing needs and consider items Members wish to be raised

#### **13. Emergency Plan Review**

To consider arrangements for review and updating of Pulborough Parish Council's Emergency Plan (*copied to Council*)

#### **14. HDC Year of Culture 2019 Flag**

To consider HDC invitation to purchase a flag promoting Year of Culture 2019, at a cost of £50.75, for use on the Social Centre (Village Hall) flagpole (subject to confirmed permission)

- 15. Neighbourhood Warden Steering Group**
  - To note Neighbourhood Wardens November written report (*copied to Council*) and Steering Group meeting held 20<sup>th</sup> November 2018
  - To consider any recommendations from the Steering Group or directives from the Council to the Neighbourhood Wardens
  
- 16. Neighbourhood Plan**

To receive verbal progress report on the draft Neighbourhood Plan and pre-Regulation 14 work
  
- 17. Village Market**

To agree rota of Members to cover the Parish Council stand at the market on Saturday 24<sup>th</sup> November 2018
  
- 18. Representatives on Outside Bodies**

To receive reports from Members representing the Council on other organisations.
  
- 19. Correspondence**

To note items of correspondence as per list circulated (copied to Council).
  
- 20. Items for Next Agenda**

To note items put forward (Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda)
  
- 21. Payments**

To approve the payments list for signing (details to be circulated prior to meeting)