



**PULBOROUGH PARISH COUNCIL**

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**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
MEETING HELD ON THURSDAY, 12<sup>th</sup> MARCH 2015  
AT THE SPORTS PAVILION**

**PRESENT:** Cllrs E Wallace (Chairman), Clarke, Lawson, Henly & Wilson.

**IN ATTENDANCE:** Lisa Underwood (Assistant Clerk) and 1 member of the public.

**The meeting opened at 8.01pm**

**112. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. Quedstedt, Mills and Gill.

**113. DECLARATIONS OF INTEREST**

All members declared a non pecuniary interest in agenda item 9, Nutbourne Common as the Council is the Trustee of the ground.

**114. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 12th February 2015 as a true and accurate record of the proceedings and the Chairman signed them.

**CLERK'S REPORT - FROM MEETING HELD ON 12TH FEBRUARY 2015**

Item 101 – Clerk's Reports- Cousin's Way Trim Trail

The Assistant Clerk met with Sgt. Mundy, PC Worsfold and Dan Jenkins, the Youth Worker, on site and Sgt. Mundy has sent the following comments to the Parish Office:

*I can confirm that PC Darren Worsfold and I thought that the location for the trim trail to be sited was sensible and in an ideal place. It is away from the side with the majority of housing, so would hopefully keep noise issues / complaints to a minimum, however, the houses do overlook the trim trail, which is ideal in case of problems. At present we are not aware of any problems within that field and would anticipate that the installation of the equipment would not cause any significant problems. Youths would still likely congregate in the shelter rather than on exposed equipment. In other areas where such equipment has been installed it has not acted as a catalyst for anti-social behaviour. The design of the equipment looks to be robust and hopefully pretty vandal proof and the set out of the course seems to be well planned. **The Assistant Clerk was instructed to provide copies of these comments to Councillors for the public meeting on 17th March 2015.***

#### Item 104 - Allotments

Following the allotment inspection, when it was noted that trees from a resident's garden were overhanging into the allotments, the residents have been written to asking if they could confirm, in writing, their agreement to the Parish Council cutting these trees back. As no reply has been received, the Parish Office will obtain quotations for this work and the residents will be contacted once again to advise them of the timeframe and, as required by law, they will be offered the cuttings back. Once the quotations are received, this matter will be added to the next available R&OS agenda.

The Groundsman has confirmed that when he is burning wood and vegetation, he will be aware of hedgehogs and any creosote on the sleepers.

#### Item 106 - WSCC-Management of the Public Rights of Way in Sussex

The Access Ranger has been advised to add footpaths FP2327, Cinders Path and FP2330, north of the railway line, to their summer clearance programme as high priorities. Cllr. Tilbrook had no additional footpaths to add and John Denison advised of a finger post that needs resurrecting and of a fallen tree blocking FP1983. The Access Ranger has been advised accordingly.

#### Item 108 - Brambles & Broken Fence, Obstructing Parking in Carpenters Meadow

The Assistant Clerk sent a letter on 26th February 2015 to the owner of the flats asking him to maintain the brambles and overgrown vegetation, as yet no reply has been received.

#### **115. PUBLIC SPEAKING**

There were no public speakers.

#### **116. POCKET PARK**

The Assistant Clerk advised that the application for funding under 'Operation Watershed' has been submitted and the Parish Office is awaiting a decision from the funding panel. The amount requested was in line with the lowest quotation of £1400.00 +vat from S.R Brierley Groundwork Services.

Members received 3 quotations for clearance of the ditch and culvert and AGREED to proceed with the quotation from S.R.Brierley Groundwork Services of £1400.00 +vat, once the funding has been approved from 'Operation Watershed' and instructed the Assistant Clerk to facilitate.

**Resolved: Upon approval of funding, the Assistant Clerk will contact S.R.Brierley Groundwork Services to proceed with works.**

The Pocket Park working party item will be deferred until the next meeting as Cllr. Quested was not present.

#### **117. FLOODING BEHIND CARPENTERS MEADOW**

The Assistant Clerk advised that, after making enquiries with Saxon Weald and the South Downs National Park Authority (SDNPA) no one knows who this land belongs to. After some discussion, members instructed the Assistant Clerk to conduct a land registry search to ascertain who owns the land. Cllr. E Wallace will advise the Parish Office the exact location on a map before a search is requested.

#### **118. PLAYGROUNDS**

Members received quotations from ARD Playgrounds of £581.50 +vat & Exterior Cleaning & Maintenance of £300.00 +vat, following the 6 monthly playground inspections. The Assistant Clerk advised that a quotation to replace the chicken wire is being sought elsewhere in the hope of reducing the cost. Members AGREED to proceed with all works required and instructed the Assistant Clerk to contact both contractors and arrange for works to be carried out.

**Resolved: The Assistant Clerk will contact both contractors and arrange for works to be carried out. Payments approved of £581.50 +vat (possibly less if cheaper quotation for chicken wire can be sought) to ARD Playgrounds and £300.00 +vat to Exterior Cleaning & Maintenance.**

**119. FOOTBALL CLUB SALE - 25TH APRIL 2015**

The Football Club have requested extra parking on the recreation ground and to erect 2 marquees, on the day of the sale. Following the earlier ReCad meeting, see minute no 24, Representatives Reports-Football, the social club have agreed to let the marquees be erected onto their patio area. Also Fred has advised that if it is dry, extra parking on the recreation ground will not be a problem.

**120. NUTBOURNE COMMON RECREATION GROUND**

The Assistant Clerk advised that the need for bracken treatment in the central clearing in May/June 2015 has been flagged in the Parish Office's diary system. Cllr. Lawson advised that there was no need for any bracken clearing at this time, but will keep under observation. The Assistant Clerk was instructed to diary this matter to look at again in May 2015.

**121. WEED SPRAYING**

Members received a quotation from Pat Weeks, of £635 +vat for the weed/feed for the main recreation ground, £335 +vat for the treatment of brambles at Rivermead, and £290.00 +vat for the weed/feed for Cousins Way. The Committee AGREED to proceed with the weed spraying and instructed the Assistant Clerk to contact Pat Weeks and arrange for the works to be carried out.

**Resolved: The Assistant Clerk will contact Pat Weeks to arrange for the works to be carried out.**

**Resolved: Payment approved for £635.00 +vat for the weed/feed for the main recreation ground.**

**Resolved: Payment approved for £335.00 +vat for the treatment of brambles at Rivermead.**

**Resolved: Payment approved for £290.00 +vat for the weed/feed for Cousins Way.**

**122. PUBLIC ART**

Members noted that John Edgar's sculpture had brought to light the need for Pulborough to have some public art. Members discussed further ideas, and the following suggestions were made:

- The 'fabric' of a sculpture needs to be given some thought, but this would also be dependent on the location of the artwork.
- Have something similar to the 'Angel of the North'.
- Metalwork of geese or swans, located on the access to the village at Stopham Road.
- Wooden totem pole for the school.
- 'Henry Moore' type stone.
- Paint wall for children to paint on once a year, under supervision, by the railway station area.
- Something to be located on the Sainsbury's roundabout. Cllr. Clarke advised that this would require involvement from Highways.
- Animal statue trail.

Members instructed the Assistant Clerk to contact Cllr. Gill to see if she had any further ideas.

The Committee suggested that it would be useful to find out who our local artists are, and instructed the Assistant Clerk to contact Cllr. Mortimer for any contacts she may have. Upon receipt of the local artist contacts, the Assistant Clerk was instructed to obtain portfolios of previous work and bring these to the next available R&OS meeting for the Committee to review again.

**123. PARKING ON THE RECREATION GROUND**

Cllr. Wilson advised that there was a blue transit van constantly parked on the recreation ground, and noted that there was a bird's nest in there. As the recreation ground is owned by the Parish Council, the Parish Office could write to the vehicle owner and ask them to remove the vehicle. Members instructed the Assistant Clerk to obtain the details of the owner from the DVLA and write to them asking to remove their vehicle from the recreation ground.

**124. CORRESPONDENCE**

**Wey & Arun Canal Trust**

February 2015 e-newsletter.

**Plantlife**

Email correspondence from Plantlife advising of the National Plant Monitoring Scheme. Copied to Committee.

**125. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA**

- **Request for the fun fair to located on Cousins Way recreation ground from 11th May 2015 to 18th May 2015.**

**126. PAYMENTS RESOLVED:**

That the payment of the following payments be approved and cheques signed:

<b>PAYEE</b>	<b>AMOUNT/£</b>
Nat West	16.60
Mrs E Kipp	29.43
Kent County Council	397.51
Maxwell Amenity Ltd	236.50
Fire Risk UK Ltd	162.24
Pulborough Social Centre	59.50
Travis Perkins	7.09
Viking Direct	247.16

**The meeting closed at 9.04pm**

.....**CHAIRMAN**

.....**DATE**