



PULBOROUGH PARISH COUNCIL

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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION ON THURSDAY 4TH MAY 2023

PRESENT: Cllrs Kipp (Chairman), Ellis-Brown, Esdaile, Hare, Henly, Hunt (from Min.162), Kay, and Trembling.

IN ATTENDANCE: Mrs H Knight (Clerk) and 2 members of the public.

The meeting opened at 7.30pm

161. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllrs Davies (personal reason), and Lawson (personal reason).

162. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

Cllr Trembling declared an interest in agenda item 7 Notification of Planning Appeal DC/20/1814, as the property owner and appellant. She stated that she would exercise her right to speak as a member of the public during public adjournment but would leave the meeting for the committee decision/vote.

There were no changes to the Register of Interests.

163. CHANGE TO ORDER OF BUSINESS

It was **RESOLVED** to change the order of business on the agenda to defer the public adjournment item. This was to allow time for a resident who had registered to speak to arrive, as they had advised they would be delayed.

164. MINUTES

The Committee **RESOLVED** to approve the Minutes of the Meetings held on 6th and 20th April 2023 as a true and accurate record of the proceedings and the Chairman signed the minutes.

Clerk's Report

The Clerk reported that the Deputy Clerk had circulated to the committee the HDC response as to the conditions breached regarding compliance Complaint EN/23/0108, as requested.

165. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

166. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

167. PUBLIC SPEAKING

The meeting was adjourned at 7.40pm for public speaking by residents who had registered to speak.

A resident spoke regarding agenda item 7, Notification of Planning Appeal DC/20/184 (The Chequers Hotel). The resident wished to provide background to the original planning application and reason for the current appeal .

The meeting was reconvened at 7.46pm.

Cllr Trembling left the meeting whilst the following item was discussed.

168. NOTIFICATION OF PLANNING APPEAL DC/20/1814 (THE CHEQUERS HOTEL)

Members **NOTED** that an appeal has been lodged against Horsham District Council's failure to determine the planning application within the statutory eight week period. Members briefly discussed the issues regarding this matter. It was **RESOLVED** that the Clerk would forward a response to the Planning Inspectorate in support of the appeal, conveying the Parish Council's disappointment that the application has not been processed in a timely way and urging that Horsham District Council now deal with it quickly.

Cllr Trembling returned to the meeting.

169. ADDITIONAL PUBLIC ADJOURNMENT

As the second member of public who had registered to speak had now arrived, it was **RESOLVED** to resume public adjournment to accommodate their request to speak.

The meeting was adjourned at 7.50pm. A resident spoke regarding agenda item 9, their request for the Parish Council to consider applying for a Traffic Regulation Order to reconfigure verges as parking areas

The meeting was reconvened at 7.55pm.

170. UPDATED INFORMATION REGARDING THE A29 LANDSLIP AND ROAD CLOSURE, AT CHURCH HILL, PULBOROUGH, AND TRAFFIC IMPACTS

The Clerk reported communication from County Cllr Kenyon. She had asked for views on the County Council imminently ending the temporary parking restrictions at New Place Road. The wider area signage had been softened to read that 2-way lights are in place and delays possible, replacing the previous "expect long delays" wording. There was regrettably no further progress on discussions with landowners at Church Hill.

A Member reported that the MP was going to be asking WSCC to provide more frequent updates. Comment was made that WSCC had given a commitment to meet with the Parish Council regarding the long term strategy. Members spoke briefly about the potential for a future traffic management plan, which could bring together various strands of traffic improvements

171. TRAFFIC REGULATION ORDER (TRO)

Members considered the request from the resident who had spoken about their proposal for reconfiguring of grass verges at Spinney North as parking areas. The resident had provided photographs illustrating the issues and had said that the proposal was to utilise verges in between lamp posts so that no underground cabling is affected. Members felt generally supportive in principle of the need for resident parking but noted that ownership of the grass verges needed determining. Following discussion, it was **AGREED** that this matter would be better brought into the potential traffic management plan.

172. RESILIENCE PLAN

There was nothing further reported directly from the Task and Finish Group. Cllr Ellis-Brown advised that he had a two page report to bring to a future meeting, following his recent attendance at a NALC seminar on Emergency Planning.

173. SALT BIN AUDIT

The Deputy Clerk had received a response from WSCC with a recommendation of a location on a privately owned verge next to Broomers Hill Farm. He was now endeavouring to establish ownership of that verge, which was proving difficult, as permission would be required.

174. CORRESPONDENCE**HDC**

- Email 03.04.23 Monthly Planning Compliance Team statistics for March 2023. (Copied to Committee)
- Compliance Cases 27.03.23–02.04.23.
- Compliance Cases 03.04.23–09.04.23.
- Compliance Cases 10.04.23–16.04.23.
- Compliance Cases 17.04.23–23.04.23.

SDPA

- Email 03.04.23 South Downs National Park Authority Planning Committee meeting 13 April 2023. (Copied to Committee)

Rail Technology Magazine

Email 04.04.23 Rail Technology Magazine Feb/March 23 Issue – Decarbonising the Midlands | Swift parcels by train.

175. PAYMENTS

The following payments were approved and signed by two authorised signatories:

Pulborough Community Partnership	£200.00
WSCC	£9,431.33
DCK Accounting Solutions Ltd	£300.00
Pulborough Social Centre (Village Hall)	£124.30
Horsham District Council	£13.45
Horsham District Council	£26.80

The meeting closed at 8.17pm

.....Chairman

.....Date

**Recommendations of the Planning & Services Committee meeting held on
Thursday 4th May 2023**

DC/23/0421 – 2 Blakes Cottages Stane Street North Heath West Sussex RH20 1DN

Erection of a detached garage with storage above.

No objection.

DC/23/0510 – Codmore Field House Hill Farm Lane Codmore Hill West Sussex RH20 1BJ

Erection of a single storey side and rear extension and creation of a fence.

No objection.

Trees

DC/23/0671 – 62 Lower Street Pulborough West Sussex RH20 2BW

Surgery to 1x Southern Magnolia (Works to Trees in a Conservation Area).

No objection.

UNCONFIRMED