



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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## MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM AT PULBOROUGH SPORTS PAVILION ON THURSDAY 2<sup>ND</sup> MARCH 2023

**PRESENT:** Cllrs Kipp (Chairman), Davies, Ellis-Brown, Hare, Henly, Hunt (arrived at the beginning of Min. 132), and Trembling.

**IN ATTENDANCE:** N Wiltshire (Deputy Clerk)

*The meeting opened at 7.32pm*

### 128. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllrs Lawson (personal reason), Kay (personal reason) and Esdaile (personal reason).

### 129. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no Declarations of Interest.  
There were no changes to the Register of Interests.

### 130. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

### 131. MINUTES

The Committee **RESOLVED** to approve the Minutes of the Meetings held on 2<sup>nd</sup> and 16<sup>th</sup> February 2023 as a true and accurate record of the proceedings and the Chairman signed the minutes.

#### Clerk's report

#### **Planning Appeal**

An email dated 28th February 2023 regarding Notification of a Planning Appeal hearing for Parsons Field Stables, Pickhurst Lane, Pulborough, application reference DC/19/2105, had been received. The appeal hearing was postponed from October last year, and has now been rescheduled for Tuesday, 21<sup>st</sup> March 2023 at 10:00am at HDC offices in Horsham. The Chairman agreed to attend and would consult with Cllr Hare given his knowledge of the matter.

#### **Reforms to National Planning Policy Consultation**

The deadline for submitting a response was on the day of the next committee meeting. Therefore, in consultation with the Committee Chairman, the 58 questions included in the Consultation were answered primarily using WSALC's model answers provided by their Planning Associate as well as some tailored answers from the Committee Chairman. Accordingly, a submission was made on behalf of the Parish Council before the deadline.

**Min. 28, 04.08.22 – Full Fibre Internet and Telephony**

Further to the Clerk's Report at the previous meeting under Min. 131, an update was provided to Members. Andrew Whitehorn, Giganet Regional Community Manager, emailed an update from one of his project managers that Pulborough is still in high level survey, with planning for build ongoing, however this will not be in the foreseeable future i.e., the next 6/12 months. However, if the Storrington build with its new build partner continues to move well, these timescales could come in sooner. He will notify the Council when he has another update. Certainly, as Giganet get close to build start he is keen to present to the Council, as to how the build will look and where it will start and finish etc.

**132. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**133. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

**134. SALT BIN AUDIT**

The Deputy Clerk reported that a reply had still not been received and that will continue to chase for a response.

**135. RESILIENCE PLAN**

Cllr Ellis-Brown reported that in planning for resilience and emergencies, risk had to be considered then consideration given as to how to mitigate it. He then reported that he had reviewed the existing Emergency Plan, which required not only updating but also streamlining. Comment was made that the Neighbourhood Wardens have knowledge regarding members of the community, including those who are vulnerable. It was noted that there are confidentiality implications that may have to be considered. While the Neighbourhood Wardens are already part of HDC's own Emergency Plan, there may be some volunteer organisations in the village who are in a position to assist in this regard. An additional safeguard was emphasised by Cllr Ellis-Brown that being the need for document control to ensure that it was clear which version of a page was current, essential in an emergency.

**136. WARM SPACES HUBS**

The Deputy Clerk reported that there had been no further details regarding the availability and usage of Warm Space venues.

**137. SOUTH DOWNS LOCAL PLAN REVIEW**

This had been distributed to Members, who were asked to consider just the Settlement Facilities Assessment and Open Space Assessment and submit their responses individually before the deadline of 6<sup>th</sup> April 2023, which occurs before the next Committee meeting. Mention was made that South Downs National Park Authority (SDNPA) had recognised the strategic importance of Pulborough Brooks as well as Nutbourne Common, which despite being outside the South Downs National Park's boundary had been taken under its wing. The Deputy Clerk was requested to reforward to Members the South Downs Local Plan Review.

**138. UPDATED INFORMATION REGARDING THE A29 LANDSLIP AND ROAD CLOSURE, AT CHURCH HILL, PULBOROUGH, AND TRAFFIC IMPACTS**

It was expressed that a traffic management plan needs to be introduced, particularly regarding a weight limit on local strategic roads regardless of the issues resulting from the A29 landslip at Church Hill. However, it was indicated that no matter what controls were introduced any mitigation of noise, speed or weight of vehicles passing through the village relied completely on the Police to enforce such measures. Furthermore, it was felt that vibration seemed to have been ignored altogether. Members queried the graph that was

used in the PowerPoint presentation at the A29 Pulborough Public Meeting that took place on Monday. That it stated that “the Pulborough Footfall trend does not reflect the business impacts seen”, it was questioned what the graph indicated given that there was no indication of where the data was derived and what data was behind actual Monthly Footfall % shown.

## 139. CORRESPONDENCE

### WSSC

- Email 21.02.23 News Release – County Council requests new powers to improve road safety and tackle congestion. (Forwarded to all Councillors)
- Email 22.02.23 News Release – Green light for £17.4 million boost for West Sussex bus travel.
- Email 22.02.23 #WestSussBus.
- Email 23.02.23 News Release – Plans set to be submitted for multi-million pound regeneration scheme in Broadbridge Heath.

### • HDC

- Email 06.02.23 Monthly Planning Compliance team statistics for January 2023. (*Copied to Committee*)
- Compliance Cases 23.01.23–29.01.23.
- Compliance Cases 30.01.23–05.02.23.
- Compliance Cases 06.02.23–12.02.23.
- Compliance Cases 13.02.23–19.02.23.
- Email from HDC Planning re. Planning Application DC/21/2802 – Ebbsworth Cottage.

### SDPA

- Email 10.02.23 South Downs Local Plan Review. (*Copied to Committee*)

### • WSALC

- Email 15.02.23 WSALC Consultation Response Guidance.

### Community Transport Sussex

- Email 01.02.23. Invitation to The HDC Community Transport Forum. (*Forwarded to all Councillors*)

### Office for National Statistics (ONS)

- Email 16.02.23 Feasibility research: admin-based housing by ethnicity statistics.

### Rail Technology Magazine

- Email 08.02.23 Rail Technology Magazine Dec/Jan Issue – HS2 drives supply chain innovation, Innovating through sustainability, Future of rolling stock.
- Email 21.02.23 Rail Technology Magazine Dec/Jan 23 Issue – Innovations for CP7 | UK Bi-Modals | Electrostar Upgrade & More ...

### CPRE

- Email 14.02.23 – “WAKE-UP SUSSEX” HAVE YOUR SAY IN PIVOTAL CONSULTATION. DEVELOPERS WILL AND SO SHOULD YOU.

### Residents’ correspondence re. A29 landslip & road closure, at Church Hill, Pulborough

- Various email correspondence from residents directly or copied in received to date.

**140. PAYMENTS**

The following payments were approved and signed by two authorised signatories:

NALC	£52.04
Cllr P Clarke	£8.55
Mrs E Henly	£36.00
Pulborough Social Centre (Village Hall)	£48.83
Farol Ltd	£1,176.01
JNR Computer Services	£2,182.08

***The meeting closed at 8.30pm***

.....Chairman

.....Date

Recommendations of the Planning & Services Committee meeting held on  
Thursday 2<sup>nd</sup> March 2023

**DC/22/0438 – Hill Farm Hill Farm Lane Codmore Hill Pulborough West Sussex RH20 1BW**

Repair and replacement of windows. Installation of window to north and east elevations, recreate structural timber frame to the east elevation. Roof alterations, removal of ground floor flat roofed toilet extension to the south elevation and demolition of detached stone-built toilet building (Listed Building Consent).

**No objection. Concern was expressed regarding the demolition of the 1911 stone-built toilet as it was felt that this was an unusual example of an increasingly rare outbuilding.**

**DC/23/0199 – Cray Lane House Cray Lane Codmore Hill West Sussex RH20 2HX**

Blocking up of existing access and creation of new vehicle access, incorporating gated entrance and driveway from Cray Lane. Erection of an open framed porch to the front elevation and erection of a part single and part two-storey side extension, including the provision of a roof terrace.

**Objection. Overdevelopment of site and the design is not in keeping with the area. With reference to the blocking up of existing access and creation of new vehicle access, the new design is not in keeping with the rural location of the property. Moving the existing access will result in the loss of an established hedgerow so being detrimental to wildlife. This objection comes under the criteria of nature conservation.**

Trees

**DC/23/0270 – United Reformed Church Lower Street Pulborough West Sussex RH20 2DW**

Surgery to 1x Holly (Works to Trees in a Conservation Area).

**No objection.**