



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 2<sup>nd</sup> MAY 2019 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Tilbrook (Chairman), C Esdaile, Henly, Kay, Kipp, Queded, Trembling & Wallace .

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 19 members of the public

*The meeting opened at 7.30pm*

**162. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. Lawson.

**163. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

**164. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 4th & 18th April 2019 and the Chairman duly signed them.

**Clerk's Report**

From P&S Meeting on 07.06.19

**Min No. 8 – Bus Shelters**

The installation of the bus shelters has been put back to w/c 20.05.19 as the original dates clashed with other highway management schemes.

**165. ADJOURNMENT FOR PUBLIC SPEAKING**

The Chairman welcomed Mr McHardy and invited him to speak regarding item 5, Planning Applications - DC/19/0845 – Land at Junction of Hill Farm Lane and Stane Street, Hill Farm Lane, Codmore Hill, Pulborough/

**Meeting adjourned: 7.32pm**

**Meeting reconvened: 7.44pm**

The Chairman thanked Mr McHardy for taking the time to address the Committee.

**166. PLANNING APPLICATIONS**

The Chairman proposed that planning application DC/19/0845 be discussed first to enable Mr McHardy and members of the public in attendance to hear Members discussion regarding this application, before leaving, Members AGREED.

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**167. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

**168. PROPOSED CHANGES TO HDC'S PLANNING COMMITTEE**

Members received correspondence from a Rudgwick resident and HALC regarding the above, who are asking Pulborough Parish Council to make any comments to HDC and/or the District Councillors. Members also received in their packs this evening, a list of approved recommendations, following HDC's Governance Committee meeting on this matter. A couple of new recommendations were noted as:

- Only trained members should be members of the Planning Committees (at HDC).
- If there are a certain number of objections, Officers MUST obtain access to conduct a site visit.

Members felt there was now no need to comment given the approved recommendations.

**169. LOCAL REQUIREMENTS FOR THE VALIDATION OF PLANNING APPLICATIONS CONSULTATION**

Members received the above consultation and **RESOLVED** to make the following comments:

- Members would like to express concern that some applications in Pulborough are taking up to 14 weeks with no decision made and not the stated 8 week target.
- Members would like to ask what the implications are if decisions on applications exceed the 8 week target.
- Under 'Lighting Assessment' in the table, no mention is made of the South Downs National Park policies in the 'Policy Drivers/Further Information' column.
- Under 'Surface Water Damage Statement' it doesn't mention anything about sewerage systems, the following should be added – "to ensure surface water doesn't enter the sewerage system".

**170. WEST SUSSEX RAIL USERS ASSOCIATION MEMBERSHIP**

The yearly membership subscription of £2.00 is now due, the Deputy Clerk asked if Members would like to continue with this subscription. Members **RESOLVED** to continue with this subscription.

**171. CORRESPONDENCE**

**WSCC**

Notification of changes to bus services from April 2019.

**HDC**

Notification of a Tree Preservation Order for The Land West of Caledonia, Church Place, Pulborough.

**The Planning Inspectorate**

Appeal decision for SDNP/18/04136/HOUs – Pythingdean Manor Cottage, Coombelands Lane, Pulborough RH20 1BS. Copied to Committee.

**Sussex Police**

Email update from the Prevention Team, Adur, Worthing and Horsham. Copied to Committee.

**Resident**

Copy correspondence between a resident and WSCC regarding a damaged speed terminal sign in Nutbourne. Copied to Committee.

**Newsletters**

- West Sussex Rail Users Association newsletter.
- SDNPA newsletter – Spring 2019.

**172. ITEMS FOR NEXT P&S AGENDA**

There were no items for the next agenda.

**173. PAYMENTS**

The following payments were approved: -

West Sussex County Council	8,164.41
Mr F Bushby	13.65
Studio 5 Architects	288.00
Laker Building & Fencing Supplies Ltd	33.83
Mrs E Henly	48.00
National Westminster	31.25

***The meeting closed at 8.30pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 2nd May 2019**

**PLANNING APPLICATIONS**

**SDNP/19/01645/HOUS – Pippin Farm, Toat Lane Pulborough**

Erection of a single storey rear extension. **No objection.**

**DC/19/0814 – Land at Brinsbury Fields, Stane St, North Heath**

Amendments to previously approved DC/16/2963 (Full plans application to construct new car showrooms with associated offices and ancillary facilities, vehicle workshops, a Head Office for the Harwoods Group, B2/B8 use class business units and soft landscaping and infrastructure works, all with the related provision of educational facilities for Chichester College - Brinsbury Fields Campus). **No objection, but Members strongly suggest that access to the site is via a roundabout and the 40 mile limit is extended south of Brinsbury College on the A29.**

**DC/19/0790 – Glebe Barn, Old Rectory Lane, Pulborough**

Demolition of existing garage and erection of a carport and store. **No objection.**

**DC/19/0845 – Land at Junction of Hill Farm Lane and Stane Street, Hill Farm Lane, Codmore Hill, Pulborough**

Change of use of land for the provision of two pitches for gypsies and travellers and the erection of a shared day room. **Objection – Members commented as follows:**

- **The description of the site is not accurate, it is not an industrial site.**
- **The access is not under the applicants ownership and control, Members believe it is owned by South East Power Networks Ltd.**
- **HDC have more than sufficient gypsy and traveller sites at present.**
- **There will be privacy issues for neighbouring properties.**
- **This site will have problems with access to utilities, given that the neighbouring house has no connection to the sewerage system.**

**Members request that this application goes to the Planning South Committee and Pulborough Parish Council wish to send a representative to the meeting.**

**Trees**

**DC/19/0835 – Burberry House, 143 Lower St, Pulborough**

Surgerly to 4 x Ash & 2 x Leylandii (Works in a Conservation Area. **No objection.**