



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 22nd June 2017 at 7.30pm.**

**Heather Knight
Clerk**

Dated 16th June 2017

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence received
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests
- 3. MINUTES OF FULL COUNCIL**
To approve the Minutes of the Annual Council Meeting held 18th May 2017 (attached) and to receive the Clerk's report on issues raised at the meeting
- 4. COMMITTEE MEETING MINUTES**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meeting held on 8th June 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meetings, including R&OS Advisory Committee, held on 24th May 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meeting
 - 4.3 Finance and Policy Committee**
No Committee meetings have taken place at time of agenda issue (next meeting scheduled for 29th June 2017)
- 5. ADJOURNMENT FOR PUBLIC SPEAKING, TO INCLUDE REPORT FROM NEIGHBOURHOOD WARDENS IF AVAILABLE**
The Chairman will invite those residents who have given formal notice, to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**
- 6. ANNUAL PARISH MEETING**
To note the unconfirmed Minutes of the Annual Parish Meeting held on 11th May 2017 (to be circulated)
 - 7. DISTRICT & COUNTY REPORTS**
To receive any reports from the District and County Councillors present
 - 8. NEIGHBOURHOOD PLAN**
To consider request to appoint independent advisors to the Steering Group: To approve anticipated cost of £600 + VAT + travel costs and disbursements (if appropriate), and to also approve appointment of additional independent advisor if required, to an agreed cost limit
 - 9. SPORTS PAVILION REBUILD PROPOSALS**
To consider responses to invitation for Expressions of Interest for Construction Manager, draw up shortlist and consider interview process (papers attached)
 - 10. DAMAGE TO COUNCIL PROPERTY**
To note recent damage to boundary fencing between Sports Pavilion and Bowls Club and consider quotations received for replacement (to be circulated once written quotations received), and to consider potential insurance claim
 - 11. ELECTORAL REVIEW OF HORSHAM**
To note receipt of Final Recommendations from Local Government Boundary Commission for England (LGBCE) (summary attached)
 - 12. ELECTION OF PARISH REPRESENTATIVE TO THE BOARD OF SOUTH DOWNS NATIONAL PARK**
To note receipt of ballot papers from SALC for three candidates, and ratify Clerk's action in submitting Council's completed ballot paper by return deadline of 22nd June 2017, and to consider option of Council being represented to observe the count (attached)
 - 13. MEMBER/OFFICER TRAINING AND DEVELOPMENT**
To ratify attendance of Councillors and Clerk at Legal & Finance training seminar on 13th July 2017 at a cost of £90+VAT per person (attached)
 - 14. REFORM OF DATA PROTECTION LEGISLATION AND INTRODUCTION OF THE GENERAL DATA PROTECTION REGULATION (GDPR)**
To note receipt of NALC Legal Briefing LO3-17, confirming legislative changes that will come into effect in May 2018, and consider any implications for the Council (attached)
 - 15. VILLAGE MARKET**
To agree Councillor attendees at the market on Saturday 24th June 2017
 - 16. REPRESENTATIVES**
To receive reports from Members representing the Council on other organisations
 - 17. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk in responding (Copied to Council)
 - 18. PAYMENTS**
To approve the payments for signing (Details to be circulated to Members prior to meeting)