



Horsham  
District  
Council



## Warden Monthly Report

September 2025 – Pulborough Parish



Lottie is still undergoing a lot of training and hopes to be fully up to speed ready for October. This has included first aid, fire safety training, personal safety and community safety accreditation.

### **Pulborough Village Market**

Carol attended the village market in September and received queries regarding dog fouling, flags and a blocked drain. All reported to the appropriate agencies. This was also a great opportunity to re-engage with members of the community whilst enjoying a black pudding and egg roll 😊

### **Vulnerable People**

Continued support for a resident who is living with their husband with dementia. Signposted to Carers support and adult social care and other suggestions to offer support for them both. This work continues.

We visited a resident who had queries regarding what benefits they were due and will be visiting them again along with family members to discuss this. Lottie is a benefits whizz so will be able to give the correct guidance. A resident contacted us with concerns for their neighbour. We gave the appropriate advice and support as to who to turn to with their concerns.

Met up with WSFRS (West Sussex Fire and Rescue Service) to discuss a vulnerable resident after smoke alarms had been fitted in their property.

Supported a resident who had concerns for their child at school.

Supported a resident who had concerns for their child in the community.

### **Clubs and groups**

Visited the Sheddars to talk about the post box topper project.

Lottie attended the Anchorage care home summer party to engage with the staff and residents.

Lottie also linked in with the Community Café and pantry to say hi.

Lottie visited a local open garden and met with local residents.

Carol attended the board game café at the library to say hi.

We attended the Craft Café at the URC to engage with the residents there. Always well received with tea and cake and gave advice regarding the flag situation which some of the members were concerned about.

Carol had a meeting with AgeUK to discuss joint working to support the community.

We attended the mother and toddler group at the library and had a chat with the parents.

We popped into the Monday hub to chat with all the regulars there.

### **ASB**

We've been following social media and reports of lads riding bikes in an anti-social manner around the village. We don't know who these lads are but will keep an eye out and engage if we see anything of concern.

I spoke with a boy on a bike who was riding past the school on the wrong side of the road during pick up time. I gave him suitable words of advice, more so for his own safety, which was well received and he apologised.

We received a phone call about some children playing football in the street at Stane St Close. The caller was worried re damage to their car. We visit the area regularly and haven't seen any further incidents.

We have received some information regarding alleged drug dealing which we've passed onto the police.

Lottie deterred a young person from climbing into the tennis courts which prevented an accident.

Whilst doing a school foot patrol, we've moved drivers on who have parked dangerously in the area.

### **Projects**

We've been asked to be involved in an alternative post box topper for the London Road/New Place Road junction!

We're really excited to be a part of this and we've already contacted Highways regarding permissions etc. We'll also link in with the Sheddars to see if they would be happy to come on board.

Parish Council has asked us to become involved in revamping the old red phone box that sits on The Street in Nutbourne and turn it into something the community can use.

Carol supported another parish Warden who wanted to know how to set up a walking bus. We then decided to try and revamp the one in Pulborough following requests from parents and are liaising with the school and the PTA.

## **Other**

We received a report of a truck blocking a driveway. On attendance the truck was parked legally and not causing an obstruction.

We've received multiple calls, texts and emails regarding the flags that been put up in the village (as has parish council). We have reported all the flags to Enerveo (County's contractor that looks after the streetlights) for their removal. They will be removed in line with the contractor's scheduled works in the area. No time frame given.

With the flags in mind, we received a call regarding this being a hate crime incident. We signposted the resident in question to the Police and encouraged residents to contact their local Highways Cllr if they have any further concerns.

We received information regarding some suspicious activity at a business. We advised the resident to contact Trading Standards, which they have.

We've completed many school foot patrols to engage with parents/carers and children whilst enjoying the lovely September sunshine! We've also been into school to engage with Sam Copus the head teacher.

Lottie visited the new bridal shop and met with staff and welcomed them to the village.

We had some bandages and incontinence pads donated to us which we took to the Anchorage and Hillside care homes for their residents. These were greatly received.

We have had a lot of engagement with our local PCSO and have enjoyed joint foot patrols around the rec, school pick up times and other areas across the village. We share a lot of information, so we are best placed to support each other and what is going on in the village.

Our foot patrols have included the Riverside estate, Stane St Close, Oddstones, Rivermead, school area and rec.

We were pleased to meet up with the Chair of the NRA (Nutbourne Residents Association) to discuss everything Nutbourne, including the phone box project.

## **Fly-Tipping/Littering/Graffiti/Hazards**

We reported an abandoned Tesco trolley that we found in pocket park. We did this using the Trolleywise app.

We've reported the faded double yellow lines at the junction with Link Lane and New Place Road to the appropriate agency.

We've contacted multiple Estate Agents and asked them to remove their For Sale signs that are attached to any road name signs. HDC owns these road name signs and does not give permission for anything to be attached – this is because the For Sale boards weaken the road name signs and they can cost around £360 to repair/replace. One of these signs has been drilled into the road name sign causing criminal damage for which they are being dealt with through our legal system.

We've reported some discarded highways barriers that have been 'left' on Nutbourne Lane, to WSCC. We believe these have yet to be collected and will chase.

We've also removed a lot of fly posting that is attached to traffic road signs. This is for safety reasons.

A resident contacted us because they had some kitchen knives they wished to dispose of and didn't know how. We took the knives from them and handed them to the Police to put in their knife amnesty bin at Horsham Police Station.

We had a blocked drain reported to us which we investigated and reported to the relevant agency.

We supported a resident with a vehicle enquiry.

We reported 5 lots of fly tipping in the parish in September. Unfortunately, some of it was on private land so is the landowner's responsibility.

We reported a broken road name sign at Nutbourne Road. There is a 6-8 week time frame for this to be replaced.

We've also reported the broken Rectory Close sign for repair/replacement.

We completed a litter pick in Carpenters Meadow play park and are looking at trying to get a bin in there. Residents have said they would help with this.

We liaised with residents regarding future use of the play park at Masons Way given its current use.

#### **Useful links for reporting litter, fly-tipping or graffiti:**

You can report litter issues to HDC at the following link:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/litter>

You can report a damaged or overflowing litter bin here:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/report-a-damaged-or-overflowing-litter-bin>

If you witness fly-tipping in action, please call Sussex Police and, if possible, provide them with the registration of the offending vehicle and subsequently any relevant dash cam footage you may have. You can also report it direct to HDC at: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Abandoned shopping trolleys can be reported on the "Trolleywise" website at: [https://www.wanzl.com/en\\_GB/360-degree-service/TrolleyWise](https://www.wanzl.com/en_GB/360-degree-service/TrolleyWise) or the WANZL app.

You can report incidents of graffiti direct to Horsham District Council via their website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning>

#### **Dog Related Issues**

Parish Council asked us to look into dog fouling in the children's play park on the main rec. We noticed there weren't many signs and so new ones will be put up on both entrances to remind users that dogs are not allowed in the play park.

We received a report of dog fouling in Rivermead but following a foot patrol found nothing. We will continue to patrol the area.

### Dog fouling

Dog fouling can be reported via the HDC website: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/dog-fouling> for clearing away.

### Dog attacks

Any attacks by dogs need to be reported immediately to Sussex Police. Their advice is that if there is an immediate threat to human or animal life to call 999. Otherwise report to the police on 101 or via the Sussex Police website reporting form. <https://www.sussex.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

### Dogs Roaming Free

If you find a dog roaming free and not being supervised, you may wish to consider reporting it to Horsham District Council's approved contractor on 07512 089777 and they will come and collect. ***This is a 24/7 service, but the dog does need to be contained for them to collect.***

**\*\*\* Please note Horsham District Council does not have Dog Wardens \*\*\***

### Social Media

Please do follow us at:

<https://www.instagram.com/pulborough.wardens/>

<https://www.facebook.com/HDWardens>

<https://X.com/HorshamWardens>

Contact details – 07584 337475/6 or [pulborough.wardens@horsham.gov.uk](mailto:pulborough.wardens@horsham.gov.uk)

# Reporting crime and anti-social behaviour

☎ 999

- A crime is happening now.
- Someone is in immediate danger or at risk of harm.
- Property is in danger of being seriously damaged.
- A serious disruption to the public is likely.

☎ 101

or report online  
[www.sussex.police.uk](http://www.sussex.police.uk)

- All non-emergency incidents where the crime has already happened or there is no immediate risk of harm.

CrimeStoppers.

☎ 0800 555 111

[crime-stoppers-uk.org](http://crime-stoppers-uk.org)

- To report crime 100% anonymously.
- Crimestoppers is not the police – it is an independent charity working to help communities.
- Information given will be shared anonymously with the police.

British Transport Police

☎ 0800 40 50 40  
Text 61016

- Non-emergency incidents on a train or at a station can be reported direct to the British Transport Police online: [www.btp.police.uk/reportcrime](http://www.btp.police.uk/reportcrime).
- There is also a Railway Guardian app.

Horsham District Council

[communitysafety@horsham.gov.uk](mailto:communitysafety@horsham.gov.uk)

- Report general anti-social behaviour and repeated public nuisance to the ASB team at Horsham District Council.
- You can also report litter, fly-tipping, graffiti, dogs and dog fouling online: [www.horsham.gov.uk/report](http://www.horsham.gov.uk/report).

## See it. Report it.

Reporting crime and ASB means we can work together to reduce it.



Horsham District  
Community Safety  
Partnership



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**NEIGHBOURHOOD  
WARDENS**

## THE WORK WE DO IN YOUR COMMUNITY

Based within the community, your Neighbourhood Wardens work alongside partner agencies to improve the quality of life for everyone and promote community cohesion and resilience. The Wardens undertake a number of activities, ranging from enforcement to community development.

Neighbourhood Wardens can help the community in the following ways:

- Meet the needs of the community and improve the quality of life for the residents, through engagement, promotion and support.
- Develop projects that benefit the local residents, to tackle community safety issues and promote inclusivity.
- Promote community cohesion, resilience and solidarity to encourage and empower communities to resolve issues.
- Support vulnerable members of the community with activities, advice, welfare checks and signposting.
- Engage with residents daily to get to know their local community and become a trusted friend to offer advice and guidance.
- Offer education and advice when required, before taking enforcement action.
- Contribute to the delivery of the Community Safety Partnership plan by working with other agencies.
- Provide a highly visible and reassuring uniformed patrolling presence.
- Provide an effective eyes and ears service aimed at reducing the fear of crime and improving quality of life.
- Work alongside the Police and submit reports regarding drug use, criminal damage and anti-social behaviour.

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**In an emergency always dial 999**



Pulborough Parish Council



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